



# ST. JOSEPH'S COLLEGE

## JAKHAMA

P.B. No. 39, Kohima, Nagaland – 797 001

(Autonomous status granted by UGC notification No.F.22-1(AC) Dtd.11<sup>th</sup> Oct.2018)

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NAAC Grade A (CGPA: 3.12)

Date: 29<sup>th</sup> June, 2023

### EVALUATIVE REPORT OF ACTION TAKEN BASED ON ACTION PLAN FOR THE ACADEMIC YEAR JULY 2022 - JUNE 2023

The Internal Quality Assurance Cell of the college in pursuit of quality enhancement of the institution plan and develop programmes and activities every academic year to be carried forward. Accordingly, the Action Plan for the Academic Year July 2022 to June 2023 was discussed in the IQAC Meeting held on the 9<sup>th</sup> of August, 2022 at 1:00 PM in College Conference Hall No 1, and based on the Action Plan a brief report of the action taken is given below:-

#### **ACTION PLAN 1: To organise National/ International Seminar/ Conference/Workshop:**

- i. **Workshop on Communication Skills:** Workshop on “*Effective English Communication Skills*” for Department of English (UG & PG) was conducted from 7<sup>th</sup> -10<sup>th</sup> November, 2022 and Workshop on “*Effective Business Communication Skills*”, for Department of Commerce, was conducted on 14<sup>th</sup> November, 2022
- ii. **National Seminar in collaboration with Kohima College:** National seminar on “*Intercultural Thinking-A Way Forward for Diverse Living*” was organised on 29<sup>th</sup> - 31<sup>st</sup> January, 2023, by the college in collaboration with Kohima College under the sponsorship of Indian Council of Philosophical Research, New Delhi and Indian Council of Social Science Research-North Eastern Regional Centre, Shillong
- iii. Seminar on “*People’s Education Programme*” was organised by Department of Economics on 2<sup>nd</sup> February, 2023 under the sponsorship of KVIC (Khadi and Village Industries Commission), Dimapur, Nagaland
- iv. Seminar on “*Introduction to RT-PCR: Basic Principles and Applications*”, was organised by Department of Zoology and Department of Botany on 2<sup>nd</sup> February, 2023
- v. Seminar on “*Digital Marketing*” was organised by Department of BBA, Commerce and Economics on 7<sup>th</sup> February, 2023, in collaboration with Thanktrum Consultants, Pune.

- vi. Seminar on “*Empowering Consumers through Clean Energy Transition*” was organised by the Department of Economics in collaboration with Department of Commerce and Alumni Association of SJC (A) on 15<sup>th</sup> March, 2023.
- vii. IQAC organised a national seminar on the theme “*75 Years of India’s Achievements: Ideas and Resolve*” under the sponsorship of ICSSR, New Delhi, from 14<sup>th</sup> – 15<sup>th</sup> April, 2023.

**ACTION PLAN 2: Orientation for the 1<sup>st</sup> Semester students:** Induction cum Orientation Programme for the UG 1<sup>st</sup> semester students of departments of Economics, Education, History, Commerce, BBA, Chemistry, Botany, Physics, Mathematics and Zoology was conducted on 1<sup>st</sup> August, 2022 and for the departments of English, Political Science and Sociology it was conducted on 2<sup>nd</sup> August, 2022. The Induction cum Orientation Programme for the PG 1<sup>st</sup> semester students was conducted on 8<sup>th</sup> August, 2022.

**ACTION PLAN 3: Project Application (Department, Management and Faculties):** Departments, individual faculties were encouraged to apply for minor/major projects.

**ACTION PLAN 4: To conduct Green Audit of the College:** The IQAC with the assistance of the Departments of Sciences have collected and analysed the data. The compiled Report has been forwarded to Nagaland Pollution Control Board, Dimapur, Nagaland for verification.

**ACTION PLAN 5: Orientation Programme for the Office Staff:** Professional Development Programme on “*Values and Team Building*”, was organised by IQAC on 14<sup>th</sup> November, 2022.

**ACTION PLAN 6: Enrichment Programme for Faculty Members**

- i. Faculty Development Programme: One Day Workshop on “*Teaching-Learning Process: Objective cum Outcome based Educational Approach*” was organised by IQAC on 7<sup>th</sup> July 2022.
- ii. Faculty Exchange/Interaction Programme: Department of Mathematics went to Manipur University for Academic Visit from 30<sup>th</sup> September – 1<sup>st</sup> October, 2022.
- iii. One day Professional Development Programme under the theme “*Nexus of Core Personal-Group Values and Effective Teaching*” was organised by the IQAC on 12<sup>th</sup> November, 2022.

**ACTION PLAN 7: Designing and installation of Software Programme for Examination Section:** The College in collaboration with Concept Flux is developing the software.

**ACTION PLAN 8: Student Satisfaction Survey and Feedback:** Student Satisfaction Survey on individual faculties was conducted in the month of March 2023. The Student Satisfaction feedback on the overall college was notified on 25<sup>th</sup> March, 2023, to be emailed to the student by respective Class supervisors and 10<sup>th</sup> April, 2023 was given as the last date for submission.

**ACTION PLAN 9: Feedback from various stakeholders:** Feedback on the academic and curriculum of the college, facilities and infrastructures of the college, welfare system and overall performance of the college was collected from the students, faculty members, office staff and alumni of the college in the month of June 2023.

**ACTION PLAN 10: NAAC SSR First Draft (Odd Semester):** Draft submitted in 1<sup>st</sup> week of April, 2023 and NAAC Steering Committee members were given the Revised SSR Manual on 28<sup>th</sup> April, 2023 to revise and update the data entry.

**ACTION PLAN 11: To organise more Interaction sessions with the college Alumni:**

- i. The Management organised a meeting with the Alumni Executive members on 21<sup>st</sup> October, 2022.
- ii. The Alumni of the college celebrated its Silver Jubilee on 18<sup>th</sup> November, 2022.
- iii. General Body Meeting of the Alumni Association was held on 25<sup>th</sup> April, 2023.

**ACTION PLAN 12: To organise and host an Inter-collegiate Sports and Literary Meet:**

The college organised an Inter-collegiate Sports cum Cultural Meet on 3<sup>rd</sup> and 4<sup>th</sup> February, 2023 where Sazolie College, Don Bosco College and Oriental College participated

**ACTION PLAN 13: Departments of Sciences Action Plans**

- i. **Project proposal to the Department of Biotechnology, Govt. of India, for Star College Scheme:** All the 5 departments of Science applied for the said project
- ii. **Eureka Science Fest:** The 6<sup>th</sup> Eureka Science Fest was successfully organised by the Department of Chemistry in collaboration with the science departments on the 5<sup>th</sup> & 6<sup>th</sup> of August, 2022.

### iii. To organise academic enrichment programmes for faculties and students

- a. Department of Physics: 5<sup>th</sup> semester students along with 2 faculties visited the Central Laboratory of Plasma Physics in Sonapur, Assam on 26<sup>th</sup> August 2022
  - b. The Department of Mathematics in collaboration with Commission for Education Diocese of Kohima organised the “*All Nagaland State Level Maths Quiz*” under the theme “**Eliminating Fear, Thinking Logically**” on 12<sup>th</sup> November, 2022. 16 schools from Dimapur, Mokokchung, Longleng and Kohima participated in the Quiz Competition.
  - c. Madam Rukutalu, HoD, Department of Zoology and Ms. Neithongunuo Angela Belho, HoD, Department of Botany, attended a two days **hands-on-workshop on RT-PCR**, at Biotech Park, Guwahati the workshop on 21<sup>st</sup> & 22<sup>nd</sup> December, 2022
  - d. Department of Botany organised a Two Day Winter Internship for the students on “*Mushroom Spawn Preparation*” on 12<sup>th</sup> and 13<sup>th</sup> December, 2023.
  - e. **Extension Lectures** based on their syllabus were organised by all the five departments of sciences.
  - f. “*Scientifica Mentibus*” an Inter-Departmental Science Model Competition was organised by the Departments of Sciences on 29<sup>th</sup> April, 2023
- iv. **Industrial / Study tour and Field trip:** Department of Physics: 5<sup>th</sup> semester students along with 2 faculties visited the Central Laboratory of Plasma Physics in Sonapur, Assam on 26<sup>th</sup> August 2022.

### **ACTION PLAN 14: Extension and Outreach Programmes:**

- i. Department of Economics visited **Kevi Orphanage Home** on 6<sup>th</sup> August, 2022.
- ii. Department of Physics organised an extension program on “**Physics Model Demonstration**” and gave live demonstration of physics experiment models at St. Mary’s Higher Secondary School and Baptist Higher Secondary School, Kohima on 30<sup>th</sup> August, 2022
- iii. E-Waste Club in collaboration with e-Circle organised an “**Awareness Programme cum E-Waste bin Installation**” on 12<sup>th</sup> September, 2022
- iv. Extension Program to St. Joseph’s Hr. Sec. School, VIswema, Loyala Hr. Sec. School, Jakhama and Little Flower Hr. Sec. School, Kohima under the theme “**Awareness on Polycystic Ovarian Syndrome**” was organised by Department of Zoology on 2<sup>nd</sup> & 3<sup>rd</sup> May, 2023
- v. Department of Sociology organised “**Sociology Gives Back**” on 6<sup>th</sup> May, 2023

In addition to the above mentioned programmes various extension and outreach programmes were organised by NSS, NCC and other Clubs and Associations of the official.

#### **ACTION PLAN 15: Infrastructural Development**

- i. **To construct new toilet (for Male students):** The construction is still under the process.
- ii. **To construct a new Staff Quarter:** The new staff quarter is still under Construction
- iii. **Painting of PG Block :** Renovations were done and whole PG Block has been painted
- iv. **To purchase 6 laptops and 2 computers for Library:** Administrator has purchased the required laptops and computer.
- v. **To purchase additional chairs for Library:** Administrator have purchased the required chairs.
- vi. **To lay inter locking tiles in front of PG Block:** Interlocking tiles has been laid at the mentioned site.
- vii. **Try to get an ATM installed in the campus:** Federal Bank ATM has been installed at the Arts Block.
- viii. **To purchase a new laptop for the college for official work/program:** Administrator has purchased the required laptop for the college official programmes.
- ix. **To purchase of Smart Interactive Boards:** Two Smart Interactive Boards have been purchased and installed at PG Conference Hall and Conference Hall No.1.
- x. **To purchase more books for the library:** Administrator has requested all the departments to submit a list of required books and have purchased the required book.
- xi. **To renovate the green house and upgrade the botanical Garden:** Botanical Garden cum Herbal Heritage has been set up in the PG Block site.

## **ACTION PLAN 16: Action Plans based on the Proposal from Student's Council**

- i. Student Council in collaboration with College Choir to guide and teach the College Anthem to the Students:** The said activity was conducted on 24<sup>th</sup> September, 2023 from 9:00AM – 1:00 PM
- ii. Installation of Fee Counter in the Science Block:** For the convenience of the students, one Fee Counter has been set up in the Science Block.
- iii. Upgrading the Sound System of the college:** The proposal has been forwarded to the management.



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