YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	St. Joseph's College (Autonomous) Jakhama
• Name of the Head of the institution	Dr. Fr. George Keduolhou Angami
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9436437544
• Alternate phone No.	
• Mobile No. (Principal)	9436437544
• Registered e-mail ID (Principal)	stjosephc@gmail.com
• Address	P.B. No 39, Kohima - 797001, Nagaland
• City/Town	Kohima
• State/UT	Nagaland

• Pin Code	**797001**

2.Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy)	**11/10/2018**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr. Hormila G Zingkhai**
• Phone No.	**9862709775**
• Mobile No:	**9862709775**
• IQAC e-mail ID	**iqacsjc21@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	**https://stjosephjakhama.ac.in/storage/iqac_documen**
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://stjosephjakhama.ac.in/storage/iqac_documen**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from
Cycle 1	**B**	**71.00**	**2005**	**28/02/2005**
Cycle 2	**B**	**2.74**	**2011**	**08/01/2011**
Cycle 3	**A**	**3.12**	**2016**	**16/09/2016**

6.Date of Establishment of IQAC	01/04/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award wit
NIL	NIL	NIL	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	**View File**
9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullet

Programmes for Faculties and Office Staff was organised by IQAC. The
is given as follows: i. Faculty Development Programme on the theme "
Process: Objective cum Outcome based Educational Approach" was organi
2022. ii. Professional Development Programme for faculty members on "
Personal-Group Values and Effective Teaching" was organised on 12th N
2022.iii. Professional Development Programme for Office Staff on the
Team Building" was organised on 14th November, 2022 iv. Faculty Works
SSR Manual and Benchmarks for Autonomous Colleges" was organised on 2
2. National Seminars: i. National Seminar on "Intercultural Thinking
for Diverse Living" under the sponsorship of Indian Council of Philos
(ICPR), New Delhi & Indian Council of Social Science Research -North
Centre (ICSSR-NERC), Shillong was organised from 29th- 31st January,
National Seminar on "75 Years of India's Achievements: Ideas and Reso
sponsorship of Indian Council Social Science Research (ICSSR), New De
on 14th & 15th of April, 2023 3. Student Enrichment Programmes: i. In

Orientation Programme was organised for the first year students of th
Workshop on "Effective English Communication Skills" was organised on
November, 2022 for students of different departments. iii. One day Wo
"Accelerating Business Communication Skills" was organised on 14th No
the students of Department of Commerce. 4. For IT Awareness and Capac
IECT, a Two Day Awareness Program on "Cyber Security & Emerging Techn
organised on 23rd & 24th August, 2022, by IQAC in collaboration with
Institute of Electronics & Information Technology (NEILIT), Kohima, G
Nagaland. 5. For a holistic development and learning experience the f
programmes were organised:- i. IQAC and Fit India Club of the college
with the Elite Entertainment Enterprise (3E) organised an Interaction
International Wrestlers on 23rd October, 2022. ii. First Intercollegi
2022 in collaboration with Task Force for Music & Arts (TaFMA) was or
October, 2022. iii. Inter Collegiate Sports-cum-Literary Meet was org
4th of February, 2023

12.Plan of action chalked out by IQAC at the beginning of the academic year towards qua the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
ACTION PLAN 1: To organise National/ International Seminar/ Conference/Workshop	ACTION PLAN 1 OUTCOME: i. Workshop on Skills: Workshop on "Effective Englisl Skills" for Department of English (UG conducted from 7th -10th November, 20: "Effective Business Communication Skil Department of Commerce, was conducted 2022 ii. National Seminar in collabora College: National seminar on "Intercul Way Forward for Diverse Living" was o: -31st January, 2023, by the college i: with Kohima College under the sponsor: Council of Philosophical Research, Nev Council of Social Science Research-No: Regional Centre, Shillong iii. Semina: Education Programme" was organised by Economics on 2nd February, 2023 under of KVIC (Khadi and Village Industries Dimapur, Nagaland iv. Seminar on "Int: PCR: Basic Principles and Application: by Department of Zoology and Departme: 2nd February, 2023 v. Seminar on "Dig: was organised by Department of BBA, Cc Economics on 7th February, 2023, in cc Thanktrum Consultants, Pune. vi. Semi: Consumers through Clean Energy Transi: organised by the Department of Econom: collaboration with Department of Comme Association of SJC (A) on 15th March, organised a national seminar on the tl India's Achievements: Ideas and Resol sponsorship of ICSSR, New Delhi, from April, 2023.
ACTION PLAN 2: Orientation for the 1st Semester students	ACTION PLAN 2 OUTCOME : Induction cum Programme for the UG 1st semester stuc

	departments of Economics, Education, I BBA, Chemistry, Botany, Physics, Mathe Zoology was conducted on 1st August, ; departments of English, Political Scie it was conducted on 2nd August, 2022. Orientation Programme for the PG 1st ; was conducted on 8th August, 2022.
ACTION PLAN 3: To conduct Green Audit of the College	**ACTION PLAN 3 OUTCOME:** The IQAC with 1 the Departments of Sciences have colle the data. The compiled Report has beer Nagaland Pollution Control Board, Dima verification.
ACTION PLAN 4: Orientation Programme for the Office Staff	**ACTION PLAN 4 OUTCOME:** Professional De Programme for the office staff under 1 and Team Building", was organised by : November, 2022.
ACTION PLAN 5: Enrichment Programme for Faculty Members	**ACTION PLAN 5 OUTCOME:** i. Faculty Deve Programme: One Day Workshop on "Teach: Process: Objective cum Outcome based I Approach" was organised by IQAC on 7tl Faculty Exchange/Interaction Programme Department of Mathematics went to Man: for Academic Visit from 30th Septembei 2022. iii. One day Professional Develo for the management and faculty members "Nexus of Core Personal-Group Values a Teaching" was organised by the IQAC oi 2022.
ACTION PLAN 6: Designing and installation of Software Programme for Examination Section	**ACTION PLAN 6 OUTCOME:** The College in with Concept Flux, Kohima has develope for the Examination Office.
ACTION PLAN 7: Student Satisfaction Survey and Feedback	**ACTION PLAN 7 OUTCOME:** Student Satisfa individual faculties was conducted in March 2023. The Student Satisfaction : overall college was notified on 25th I emailed to the student by respective (and 10th April, 2023 was given as the submission.
ACTION PLAN 8: Feedback from various stakeholders	**ACTION PLAN 8 OUTCOME:** Feedback on the curriculum of the college, facilities infrastructures of the college, welfai overall performance of the college wa: the students, faculty members, office of the college in the month of June 2(
ACTION PLAN 9: To organise more Interaction sessions with the college Alumni	**ACTION PLAN 9 OUTCOME:** i.The Managemei meeting with the Alumni Executive memb October, 2022. ii.The Alumni of the co its Silver Jubilee on 18th November, ;

	Body Meeting of the Alumni Association April, 2023.
ACTION PLAN 10: To organise and host an Inter-collegiate Sports cum Literary Meet	ACTION PLAN 10 OUTCOME: The college o collegiate Sports cum Literary Meet o February, 2023, where Baptist College Alder College, Japfu College, Modern College, Don Bosco College and Orient participated.
ACTION PLAN 11: Departments of Sciences Action Plans i. Project proposal to the Department of Biotechnology, Govt. of India, for Star College Scheme ii.To organise the Departments of Science Annual Eureka Science Fest iii. To organise academic enrichment programmes for faculties and students.	ACTION PLAN 11 OUTCOME: Departments o Plans i.Project proposal to the Depart Biotechnology, Govt. of India, for Sta All the 5 departments of Science appli project ii.Eureka Science Fest: The 6 Fest was successfully organised by the Chemistry in collaboration with the s on the 5th & 6th of August, 2022. iii academic enrichment programmes for fac students a.Department of Physics: 5th along with 2 faculties visited the Cen of Plasma Physics in Sonapur, Assam on b. The Department of Mathematics in co Commission for Education Diocese of Ko the "All Nagaland State Level Maths Qu theme "Eliminating Fear, Thinking Log November, 2022. 16 schools from Dimapu Longleng and Kohima participated in th Competition. c. Madam Rukutalu, HoD, Zoology and Ms. Neithongunuo Angela Be Department of Botany, attended a two workshop on RT-PCR, at Biotech Park, workshop on 21st & 22nd December, 202 Botany organised a Two Day Winter Inte students on "Mushroom Spawn Preparatio 13th December, 2023. e. Extension Lect their syllabus were organised by all departments of sciences. f. "Scientif Inter-Departmental Science Model Compe organised by the Departments of Scien 2023
ACTION PLAN 12: College to organise Extension and Outreach Programmes	ACTION PLAN 12 OUTCOME: Extension and Programmes: i.Department of Economics Orphanage Home on 6th August, 2022. i Physics organised an extension progra Model Demonstration" and gave live de physics experiment models at St. Mary Secondary School and Baptist Higher S Kohima on 30th August, 2022 iii.E-Was collaboration with e-Circle organised Programme cum E-Waste bin Installatio September, 2022 iv. Extension Program Hr. Sec. School, VIswema, Loyala Hr. Jakhama and Little Flower Hr. Sec. Sch the theme "Awareness on Polycystic Ov

was organised by Department of Zoology
May, 2023 v.Department of Sociology o:
Sociology Gives Back" on 6th May, 202:
the above mentioned programmes variou:
outreach programmes were organised by
other Clubs and Associations of the o:

ACTION PLAN 13: Infrastructural Development i. To construct new toilet (for Male students) ii. To construct a new Staff Quarter iii.Painting of PG Block iv. To purchase chairs, laptops & computers and books for Library v.To lay inter locking tiles in front of PG Block vi. To install another ATM in the campus vii. To purchase a new laptop for the college for official work/program viii. To purchase Smart Interactive Boards ix.To renovate the green house and upgrade the botanical Garden	ACTION PLAN 13 OUTCOME: Infrastructura i.To construct new toilet (for Male si construction is still under the proces construct a new Staff Quarter: The nei still under Construction iii. Painting Renovations were done and whole PG Blc painted iv. To purchase chairs, laptor books for Library: Administrator has ¡ chairs, laptops& computers and books a requirement in the library. v. To lay tiles in front of PG Block: Interlock: laid at the mentioned site. vi. To ins installed in the campus: Federal Bank installed at the Arts Block. vii.To pi laptop for the college for official wc Administrator has purchased the requii college official programmes. viii. To Interactive Boards: Two Smart Interaci been purchased and installed at PG Coi Conference Hall No.1. ix. To renovate and upgrade the botanical Garden: Bota Herbal Heritage has been set up in the
ACTION PLAN 14: Action Plans based on the Proposal from the college Student's Council i.Student Council in collaboration with College Choir to guide and teach the College Anthem to the First Semester Students ii. Installation of Fee Counter in the Science Block iii.Upgrading the Sound System of the college	ACTION PLAN 14: Action Plans based on Student's Council i. Student Council : with College Choir to guide and teach Anthem to the Students: The said activ on 24th September, 2023 from 9:00AM — Installation of Fee Counter in the Sc: the convenience of the students, one I been set up in the Science Block. iii Sound System of the college: The propc forwarded to the management.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	09/08/2022

14.Was the institutional data	Yes

submitted to AISHE ?	

- Year

Year	Date of Submission
2021-2022	15/02/2023

15.Multidisciplinary / interdisciplinary

The College offers multidisciplinary courses under Arts, Science, Com
Business Administration programmes. Altogether 6 programmes in the ur
and 5 programmes in the postgraduate level are offered under Arts dis
programmes in the undergraduate Science discipline, Bachelor of Comme
of Business Administration are offered by the college. The details of
programmes offered are: B.A(Economics), B.A (Education), B.A (English
B.A(Political Science), BBA, B.com, B.Sc (Botany), B.Sc (Chemistry),E
(Mathematics), B.Sc (Physics), B.Sc (Zoology), M.A (English),M.A (Ecc
(History), M.A (Political Science) and M.A(Sociology).

Additionally, for an interdisciplinary approach, all the mentioned cc
Choice Based Credit System (CBCS), thus providing the students with t
select Generic Elective Paper/ Choice Based Credit Transfer Paper frc
department, thereby enhancing their academic learning experience and
education.

16.Academic bank of credits (ABC):

St. Joseph's College (Autonomous), Jakhama, Nagaland has registered
Academic Depository (NAD) on 23rd March, 2023, and the Academic Bank
17th May, 2023, with Dr. Dominic Meyieho, Controller of Examinations
Officer of the college for National Academic Depository and Academic
Credit. Presently, the college, under the management of the Nodal Off
administering the needed procedure of verifying the students details
the data in the Depository.

17.Skill development:

The college offers courses on Employment and Skill Development Progra
Diploma Courses on Counselling Psychology, Stenography and Typing, Tc
and Computer Concept and Networking and Certificate Courses in Graphi
Apart from these courses, every programme curriculum includes Ability
Skill Enhancement courses where practical classes, field work, intern
projects are included as part of the curriculum which aid in equippir
with the required skills in employment sectors and with various life
helping them in their overall development.

The college also has a Earn While Learning Scheming, which provides p
the students so that they can complete their education without any fi
also to train them in various job-related skills and prepare the indi
for the workforce after completing their degree.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, cu course)

The medium of teaching in the college is English which is one of the
of India. For the integration of the Indian Knowledge System, the cur
different programmes offered by college includes courses on Indian Hi

Writings, Indian Political System, Indian Society, Indian Economics,
Biodiversity and Environment, Gender Relations in India, Indian Women
of India and the World, India's Foreign Policies and the contemporary
concerns of the Nation are part and parcel of the classroom discussic

In addition, the college also organises workshops and seminars based
to India and its society, culture, policies, economy etc., and progra
Hindi Diwas and important national days and festivals are commemorate

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution in accordance with the nation's education quality pre
which is student learning-centric and will have the maximum benefit f
as well as the nation through the contribution of the graduate and po
students. Focusing and aligning with this vision, the curriculum of e
courses have been prepared with course objectives that would enable t
as well as apply the knowledge practically in the real world. The col
the nation's educational development is in the process of introducing
Education Policy 2020, from the next Academic Year, i.e., from Academ
2024.

However, the curriculum of the institution is not only concentrated c
education but also focuses on imbibing the students with values and s
help them become responsible citizens and an asset for the society, t
contributing to the nation's development. Accordingly, subjects like
and Ability Enhancement & Skill Based Courses are offered, in additic
extracurricular activities like sports, extension activities and outr
are incorpated by the college for an holistic education and developme
students. Thus, the objective of the college is to help students beco
their own subject at the same time become educated and responsible ci
contribute to the nation's progress.

20.Distance education/online education:

The college does not provide any distance/online education. However,
an IGNOU Study Centre with the Centre Code SC-2012 in the campus whic
collaboration with Indira Gandhi National Open University (IGNOU) off
education courses to the students, staff and any individual from the
villages according to their subject of interest.

The following courses are offered by St. Joseph's College IGNOU Study
Masters in Economics, English, History, Political Science, Sociology,
Administration and M.Com. ii. Bachelor Degree in Economics, English,
Political Science, Sociology and Commerce. iii. Bachelor Preparatory
Certificate in Functional English (Basic level), Certificate in Busin
Graduate Diploma in Gandhi and Peace and Professional Development Prc
Implementation of NEP 2020.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	28

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	4214

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	1339

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3761

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1 Number of courses in all programmes during the year:	555

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	116

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	116

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	4300

4.2 Total number of Classrooms and Seminar halls	64
4.3 Total number of computers on campus for academic purposes	135
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	4,39,25,707.00

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional developmental needs which are reflected in Programme Outcomes (POs), Programme Specifi (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The courses for the Undergraduates have been developed considering th students in the particular discipline, i.e., Arts, Science, Commerce the time they complete the course are able to process and incorporate classroom learning in their daily practical living. It is also struct such a way that the challenges faced and raised at this level would b forth as research subject into their higher studies. The courses at t level too are a continuation of the undergraduate level, except for t encompasses a higher level of specialization and diversification that the need for a more detailed specialized acumen required from the stu Thus, each programme curriculum is designed with the objective to inc student's knowledge of the specific course and at the completion of t programme the students have knowledge about the wide range of emergin the field and are capable to carry out research, analyse, critically interpret and explain the subject concerned and are able to think bey comfort zones and equipped to face the challenges of life.

Thus the curriculum of the college is reflective of the key aspects c particular subject and the challenges and relevance they have at the well as national and global level.

File Description	Documents
Upload additional information, if any	View
Link for additional information	N

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

124

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View F
Details of syllabus revision during the year	View F

Any additional information	No File U

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill developmer the Institution during the year

94

File Description	Docum
Curriculum / Syllabus of such courses	V.
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	V.
MoUs with relevant organizations for these courses, if any	I U
Any additional information	I U

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the yea

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File U
Any additional information	No File U
Institutional data in prescribed format (Data Template)	No File U

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elect System

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View
Any additional information	No File U
List of Add on /Certificate programs (Data Template)	View

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Hur Environment and Sustainability, and Human Values into the curriculum

The college offers different disciplines with an objective to cater t needs of the students as well as include those areas where they can b resource to the society. The students are offered courses on society-emerging trends, images and realities, political and economic process local, national and global context.

Provision on understanding gender, ethnicity or identity, its relatic and resistance is made, thus creating awareness and equipping the stu informed inputs for making pragmatic, ethical and effective choices.

debates on environment, the approaches, environment and society, sust
living etc., is integrated for better understanding of the environmen
in India as well as globally. The college also offers courses that ai
imbibing sound knowledge of professional ethics that would enable the
to act accordingly with professionalism and be a support system towar
society.

In addition, value education classes on moral values, right approach
right conduct are conducted with the aim to make the students respons
sensible citizens at the same time creating the opportunity for the s
voice out their views and be plausible.

Moreover, the college has integrated not only in its curriculum these
cutting issues but as an educational institution the college has been
ethical practices, human values, gender equality, green and clean env
and sustainability which has been vital in the growth and progress of
college.

File Description	Dc
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	
Any additional information	

1.3.2 - Number of value-added courses for imparting transferable and life skills offered c

5

File Description	Documents
List of value-added courses	View
Brochure or any other document relating to value-added courses	View
Any additional information	No File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

185

File Description	Documents
List of students enrolled	View File
Any additional information	No File Upload

1.3.4 - Number of students undertaking field work/projects/ internships / student projec

979

File Description
List of programmes and number of students undertaking field projects / internships / student projects
Any additional information

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://stjosephjakhama.ac.in/storage/iqac_documents/4517
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**View File**
Any additional information	**View File**

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analy action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://stjosephjakhama.ac.in/storage/iqac_documents/4817
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile
2.1.1 - Enrolment of Students
2.1.1.1 - Number of students admitted (year-wise) during the year
1605

File Description	Documents
Any additional information	No File Uplo
Institutional data in prescribed format	View Fil

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) reservation policy during the year (exclusive of supernumerary seats)

4214

File Description	Documents
Any additional information	No File
Number of seats filled against seats reserved (Data Template)	View

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes fc and advanced learners.

To assess the students' learning level the college incorporates diffe methods- External Assessment which comprises of Exam and Internal Ass like tests, presentation, group discussion, assignment, practical cla internship programme. Such means helps in assessing, identifying the and adopting different measures to cater to the needs of the students possible ways. The Class Supervisors monitor the student's performanc accordingly remedial classes for the slow learners are conducted and check on their progress with the rest of the students. Extra notes an are given and they are mentored and extended help whenever they need. mentors also identify those mentees who are weak and slow in learning assist them in their academic difficulties as well.

The advanced learners are also encouraged to meet the teachers, who p with guidance. In order to build on their quest, advanced problems re the syllabus are given to be solved to enhance their understanding ca and improve their skills. The college also encourages them by providi opportunities and the platforms to attend seminars, workshops and to in various co-curricular activities organize by different colleges an universities. They are encouraged to excel in their study and to obta the examinations. Departmental Awards, Governor's Gold Medal Award an different Meritorious Awards on the Annual Graduation Day are ways of encouragement for the advanced learners to keep up and strive harder

File Description	Documents
Upload any additional information	View
Paste link for additional information	N

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	4214	116

File Description	Documents

Upload any additional information	**View**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and pro methodologies are used for enhancing learning experiences:

College incorporates teaching-learning methods where students are eng different experiential and participative learning activities whereby enhance their learning capacity and experiences. The various modes of participative reflected in the college curriculum and its practices f participative learning are- Assignments that help develop the student analytical capabilities and writing skills, book/Article Reviews to i the reading habits in the students and to develop their comprehensive Presentation to boost the confidence level and communication skills c students. Additionally group discussions, recitations, plays, debates that help them develop collaborative skills and to help them express creativity freely are integrated. Apart from practical experiments st Departments of Sciences are involved in maintaining Botanical Gardena aquarium. At the Masters level dissertation writing and documentary m encouraged. Peer learning is also encouraged as the senior students s experience and knowledge with their juniors thus enhancing their lear experience. The college also organizes syllabus based field trips anc educational tours for the students.

For experiential learning, activities such as assimilation of innovat ideas based on locally available resources for entrepreneurial start- Internship for hands-on learning experience are conducted.

In the problem-solving method, various platforms such as composing sc presentation, poem, essays, poster campaigns, sketching and painting employed through which the students addresses the issues facing the s share how to bring change as a responsible citizen of the society.

File Description	Documents
Upload any additional information	No File Uploa
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and l

The college provides various innovative tools, equipments and gadgets class rooms, department offices and laboratories to enable effective and learning both in physical and virtual class. Some of the ICT-enal utilised for effectiveness in imparting education are:

Classrooms furnished with LCD Projectors and Audio Systems

Each department is provided with a computer and a printer.

Wi-Fi connection is provided within the campus.

Computer Lab for the students has been set up.

The college library is equipped with computer and Wi-Fi connections w students and the faculty members can access to the various e-resource

Inflibnet, Sage etc.

College Language Lab

The college also has two Research Labs for the science departments wh
equipped with latest equipments.

Faculty members use personal laptop for PowerPoint presentation and a
aids are utilised to aroused the interests of the students and effect
deliver the subject content.

Instructional Materials and YouTube are also used to show clips that
relevant to the topics.

Keeping in tune with the defining contemporary mode of teaching-learn
where technology and virtual platforms plays an important role in eff
teaching, the College management and the faculty members used platfor
Google Meet and Zoom to conduct Online Class, webinars, give live lec
interact with the students. Digital media like Email, Whatsapp, Googl
and Telegram are also used to assign assignments, disperse materials
reach out to the students.

File Description
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process
Upload any additional information

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

116

File Description	D
Upload year-wise number of students enrolled and full-time teachers on roll	
Circulars with regard to assigning mentors to mentees	

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institutic

Preparation and adherence to Academic Calendar and Teaching Plans by
institution

The College brings out the plan of actions for each Academic session.
purpose, all the departments, Clubs and Associations submit the actic
the whole academic session to the office of the Vice-Principal of Aca
Affairs. Following which along with the action plan scheduled by the
board, IQAC, Examination Branch and college office, the curricular as
extracurricular activities /actions for the college is designed. The
Action Plan is then published in form of the Academic Calendar for th
given to the students, faculty members, management and office staffs,
members of IQAC, members of the Governing Board, Board of Studies and
Council as well as uploaded in the college website.

The college follows a consolidated routine as it needs to accommodate
UG and PG programmes. Hence, the respective Heads of the Department a
ordinators are responsible for the timely completion of the course in
Internal Assessments and departmental curricular activities. And the
of the different Clubs and Associations are obligated to ensure the s
implementation of their respective Clubs and Associations Action Plan

File Description	Doc
Upload the Academic Calendar and Teaching Plans during the year	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

116

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	**View**
List of the faculty members authenticated by the Head of HEI	**No File**
Any additional information	**No File**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DS during the year

22

File Description	Doc
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	
Any additional information	

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time total teaching experience in the current institution)

116

File Description	Docume
List of teachers including their PAN, designation, Department and details of their experience	V:
Any additional information	I U

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till th of results during the year

22

File Description

List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result

Any additional information

2.5.2 - Number of students' complaints/grievances against evaluation against the total nu appeared in the examinations during the year

32

File Description	Docun
Upload the number of complaints and total number of students who appeared for exams during the year	
Upload any additional information	

2.5.3 - IT integration and reforms in the examination procedures and processes including Co Internal Assessment (CIA) have brought in considerable improvement in the Examination Mar System (EMS) of the Institution

In order to evaluate the learning process of the students, continuous comprehensive evaluation is conducted in the form of Internal Assessm Internal Exam and External Exam. The College had conducted Six End Se Examinations for Undergraduates Section and Four End Semester Examina Post Graduate Level during the academic session July, 2022to June, 20

Information and Instructions regarding examinations, requirements of certificates and documents are disseminated to faculty members and st through e-mail and other online platforms and put up in the college w well. For their individual results, the students have to login to the and check their detailed result along with their mark statement.

For better functioning and operation, the college has developed a sof Exam Software System in collaboration with Concept Flux, Kohima.

File Description	Documents
Upload any additional information	**View**
Paste link for additional Information	N

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institu and displayed on the website and communicated to teachers and students

The programme courses are designed to achieve specific needs of the p subject which are relevant, practical, realistic and achievable for t students. The Departments along with the Board of Studies of the Depa play key role in designing and implementing the courses with the supp consultation and approval of the Academic Council and the Governing E College. The preparation of Course Outcomes are vital as it provides understanding and direction of what can be achieved through these cou a specified time. As per the resulting changes in the environment wit passage of time review and the required revision of the courses from

time is done in order to ensure that students are kept up-to date. Th
department of the college lays down not only the rules and regulation
programmes and the course structure but along with the course objecti
provides the course outcome for the particular subject. The details c
syllabus of each programme and course are uploaded in the college wek
the faculties and students are aware of the same. Additionally, the c
the course syllabus are shared with the students by the respective fa
charge at the beginning of every semester.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**View**
Upload any additional information	No File
Link for additional Information	N:

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institu

Continuous and comprehensive evaluation is done regularly at both the
Graduate and Post Graduate level to know the attainment of Programme
and Course Outcomes. The methods use are:

Internal Assessments - 30 Marks: Internal assessments encompasses var
that are relevant to the POs, COs and CSOs which are assessed using v
methods such as Presentations (individual and group), Field Works, Gr
discussions, research based assignments, reviews, written class tests
structured internal written exams.

External Assessment - 70 Marks: To supplement the 'Internal Assessmen
as to provide complete approach for achievement of the Pos, COs and C
College also adopt External Assessment methods. Methods used in this
External End Semester Examinations, Internship and Project writing, F
Exams, Comprehensive viva-voce, etc.

Other Methods: Ancillary activities such as Educational and Industria
active participation in inter-collegiate and inter-department competi
attendance at academic and extra-curricular related events/programs c
the government and private organisations from time to time and studen
into jobs and universities for higher studies post their completion c
programme. In addition, workshops, open forum discussion, debates, et
conducted through which the thinking process, skill and knowledge to
problems of the students are assessed and via co-curricular activitie
behavioural outcome of the students are assessed.

The analysis of students' performance in the mentioned evaluation met
assessing and knowing the levels of attainment of POs, COs and CSOs.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted

1292

File Description	Docun
Upload list of Programmes and number of students appear for and passed in the final year examinations	V
Upload any additional information	ᴜ
Paste link for the annual report	

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution its own questionnaire). Results and details need to be provided as a weblink

https://stjosephjakhama.ac.in/storage/iqac_documents/301702870594pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-define promotion of research which is uploaded on the institutional website and implemented

The college grants study leave of six months duration for pre-PhD cou
regularised faculty who has served the college for a minimum of three
Study leave of not exceeding one year duration is granted to a regula
for PhD field work, dissertation and defence of thesis with 50% of nc
if she has completed five years of regularised appointment. However a
who has completed eight years or more of service in the college can a
pay during the period of one year study leave. A double increment (or
in addition to the yearly increment) is awarded to the faculty member
possess PhD at the time of recruitment or those who clear them during
service in the college is another way of facilitating and encouraging
among the faculties. There is also a provision for financial incentiv
those who present papers at seminars and conferences and for publicat
articles and books as fixed by the management. The college also has S
which the faculties and the departments can avail for any research ar
innovative project. Moreover, to inculcate the culture of research am
students, project and dissertation writings are included as part of t
curriculum and the students are supervised by the faculty members in
research based academic exercises

File Description	Docu
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	
Provide URL of policy document on promotion of research uploaded on the website	
Any additional information	J

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the lakhs)

173115

File Description	Docu
Minutes of the relevant bodies of the institution regarding seed money	
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	V
List of teachers receiving grant and details of grant received	
Any additional information	V

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	No File
List of teachers and details of their international fellowship(s)	View
Any additional information	No File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research endowments, Chairs during the year (INR in Lakhs)

430000

File Description	Docu
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	V
List of projects and grant details	
Any additional information	V

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Upl
Paste link for additional Information	Nil
List of research projects during the year	No File Upl

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documer
Upload copies of the letter of the university recognizing teachers as research guides	No Fil

Institutional data in Prescribed format	Vi

3.2.4 - Number of departments having research projects funded by Government and Nor agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Up
Paste link to funding agencies' website	Nil
Any additional information	No File Up

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of kno supported by dedicated centres for research, entrepreneurship, community orientation, inc

The college has a PG and Research Block. Though at present the colleg offering Master's course only for five departments, the college futur includes introducing Master's programme for all the courses and Ph.D The college also has a Research and Development Cell.

The Departments of Sciences has two Research Lab furnished with requi equipments for conducting various scientific experiments. In additior various departments and Clubs and Associations of the college carries innovative initiatives such as installation of PID controlled Heating the Department of Physics, Mushroom Spawn Cultivation, undertakings c Albino Mice", maintaining Mini Zoo and Installation of Vermi Compost Vermiculture by the Department of Zoology, Installation of Water Dist unit by Department of Chemistry and releasing of documentary videos " Realities in the Canvas of Globalisation" based on project works by t Department of Sociology (PG). Activities based on entrepreneurship ar encouraged among the students and enterprising initiatives such as la Plantable Badge by a Post-graduate student from Department of Sociolo encouraged and supported by the college. Also community orientation s training the nearby villagers for mushroom cultivation, extension pro nearby schools and institutions are conducted by the college.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Rights (IPR), Entrepreneurship and Skill Development during the year

44

File Description	Documents
Report of the events	No File U
List of workshops/seminars conducted during the year	View
Any additional information	No File U

3.4 - Research Publications and Awards	
3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**B. Any 3 of the above**

File Description	Do
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	
Any additional information	

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with reg recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Docum
URL to the research page on HEI website	
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	V
Any additional information	l u

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website year

28

File Description	Document
List of research papers by title, author, department, and year of publication	Vie
Any additional information	No Fil

3.4.4 - Number of books and chapters in edited volumes / books published per teacher d

7

File Description	Documents
Upload any additional information	View
Paste link for additional information	N

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Up
Bibliometrics of the publications during the year	No File Up

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Scienc the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Docume
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	I U
Any additional information	I U

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR

0

File Description	Docur
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	1
List of consultants and revenue generated by them	V
Any additional information	1

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project undertaking consultancy during the year

0

File Description	Do
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	
List of training programmes, teachers and staff trained for undertaking consultancy	
List of facilities and staff available for undertaking consultancy	
Any additional information	

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social iss holistic development, and the impact thereof during the year

The college carries out different activities in the neighbouring area
villages so as to sensitise the students about the social issues and
hands-on experience of the real images of the society. Thus, extensic
activities and outreach programs based on social affairs, gender issu
environmental concern, health conscious actions, educational based pr
and awareness about the local, national and international matters wer
by the students under the supervision of the faculty members. Such ac
were conducted so as to create awareness among the students, learn fr
practical experience and equip them to excel in their work and serve
better. At the same, these activities were conducted keeping in mind
communities who are also the stakeholders in the learning process in
society. It was with the understanding of an underlying exchange proc
the communities and the students where the communities share the know
their society, culture andeveryday lives which get the students educa
the real image of the world and the students would help create awaren
the communities about the issues and concerns that it I staking place
social, economic, religious and political spheres. Thus, such activit
exchanges help both the students and the communities to learn from ea
which would enable both to take conscious decision and take proactive

File Description	Documents
Upload any additional information	**View**
Paste link for additional information	**N**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and st extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	**View**
e-copy of the award letters	**View**
Any additional information	**No File**

3.6.3 - Number of extension and outreach programmes conducted by the institution thro NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programm Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collabo industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	**View**
Any additional information	**View**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the

2155

File Description	Documents
Reports of the events	**View File**

Any additional information	No File Uploade

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange exchange/ internship/ on-the-job training/ project work

22

File Description	Document
Copies of documents highlighting collaboration	Vi
Any additional information	Vi

3.7.2 - Number of functional MoUs with institutions of national and/or international impo universities, industries, corporate houses, etc. during the year (only functional MoUs wit activities to be considered)

15

File Description	Docu
e-copies of the MoUs with institution/ industry/ corporate house	
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	V
Any additional information	

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learni classrooms, laboratories, computing equipments, etc.

The college has well established infrastructure for teaching learning
The college has three Academic Blocks, namely- Arts Block, St. Pope F
Science Block and PG and Research Block. Out of 61classrooms a total
classrooms in the 3 blocks (Arts/Science/PG Block) are equipped with
boards and LCD Projectors for better teaching-learning ambiance.

WIFI connections are provided to strengthen the instructional facilit

Eight (8) laboratories for Chemistry, Botany, Physics, Mathematics ar
with the required instruments and apparatus and two Research Labs are
for the Departments of Sciences.

There are eighty-six (86) computers in the Computer Lab and Language
the library, 15 in Physics Lab, 25 in various Departments, 33 in the
of each block and 16 laptops.

There are two (2) libraries - one at the Arts Block and the other at
Block. The library has a total number of 20513 books and 14000 number
books including text books related curriculum materials, inspirations
information and reference books like Encyclopaedia, Yearbook, Diction

supplement to Encyclopaedia, Geographical sources, Directories, Handb
Manual, etc. In addition, there is 1486 number of e-books.

File Description	Documents
Upload any additional information	**View**
Paste link for additional information	N

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has well established infrastructure for teaching learning
The college has three Academic Blocks, namely- Arts Block, St. Pope P
Science Block and PG and Research Block. Out of 61classrooms a total
classrooms in the 3 blocks (Arts/Science/PG Block) are equipped with
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information and reference books like Encyclopaedia, Yearbook, Diction
supplement to Encyclopaedia, Geographical sources, Directories, Handb
Manual, etc. In addition, there is 1486 number of e-books.

File Description	Documents
Geotagged pictures	**View File**
Upload any additional information	No File Uplo
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

56

File Description	Docume
Upload any additional information	N U
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	V:

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (II

2,56,58,042.00

File Description	Documents

Upload audited utilization statements	No File
Details of Expenditure, excluding salary, during the years	View
Any additional information	No File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software:-SOUL (Software for University developed by
Centre)

Nature of automation:-Partial

Version: - 3.0 (upgraded in 2022)

Year of automation: - 2010.

St. Joseph's College (Autonomous) has an excellent modern library at
Block which is a domain for information seekers. The college library
the college in its mission and objectives and aim to serve the academ
community in the best possible way. It has a capacity to accommodate
at time. Additions are made to the library every year. Students are t
with the rules and regulations of the library. Library covers a floor
ft. Library is automated using Software for University (SOUL 3.0) dev
INFLIBNET Centre, Gandhinagar. For additional safety, the Library is
through CCTV cameras installed at strategic locations. The College Li
maintains printed journals, magazine, newspaper and provides access t
electronic journal and databases. It has a collection 19,747 Volumes,
(National/International) journals/Periodicals and 972 back volumes of
The Post Graduate Library has a total Collection of 609Volumes. Libra
become the Institutional member of N-LIST (National Library and Infor
Service Infrastructure for Scholarly Content) and National Digital Li
maintains books from different streams and departments, reference boo
general book. The library holds Encyclopedia, Year Books, Dictionarie
Directories, Handbook, and Geographical Resources etc. Annual budget
allocated for every department to purchase the needful

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	B. Any 3 of the above

File Description	Docume
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	V:
Upload any additional information	

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journa year (INR in lakhs)

419941.00

File Description	Docu
Audited statements of accounts	
Any additional information	
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	V

4.2.4 - Usage of library by teachers and students (footfalls and login data for online acce

4.2.4.1 - Number of teachers and students using the library per day during the year

1143

File Description	Documents
Upload details of library usage by teachers and students	View
Any additional information	No File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budg updating its IT facilities

To enable a learning environment that support achievement and growth methods and latest technologies, the college has a state of the art I infrastructure using Microsoft Server Technology with dedicated high to manage the workstations and for college management software -CAMPU specifically designed for the smooth functioning of college work.

The college also have Wi-Fi facility with Internet Broadband speed of the college campus which is distributed among the various blocks usin radio technology to avoid network cables running across the campus.

The PG Block has a separate dedicated Internet Broadband of 30Mbps an facility available in the classrooms.

File Description	Documents
Upload any additional information	View
Paste link for additional information	N

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4212	135

File Description	Documents

Upload any additional information	**View**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**C. 20 Mbps - 35 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	**View F**
Upload any additional information	**No File U**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**E. None of the above**

File Description	Documents
Upload any additional information	**No File**
Paste link for additional information	**N**
List of facilities for e-content development (Data Template)	**No File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities salary component, during the year (INR in lakhs)

1,82,67,665.00

File Description	Documents
Audited statements of accounts	**No File Uploa**
Upload any additional information	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- **The college has 62 classrooms out of which a total of 53 classroo blocks (Arts/Science/PG Block) equipped with LCD Projectors for b teaching-learning ambiance.**
- **The college has three Conference Hall equipped with Android LCD D Screen.**
- **WIFI connections to strengthen instructional facilities.**
- **Eight laboratories for Chemistry, Botany, Physics, Mathematics an with the required instruments and apparatus.**
- **Eighty Six computers in the Computer Lab and Language Lab. Beside there are 10 in the library, 15 in Physics Lab, 25in various Depa in the main Office and 16 laptops.**
- **Two libraries, one at the Arts Block and the other at the PG Bloc library has a total number of 20513 books and 14000number of Titl Besides, the library has1486 E-books as well.**
- **The college provides clean drinking water facilities to all the s students.**
- **The college provides buses for teachers and students travelling f villages and Kohima.**

- ○ The college has got three generators to support any electricity f
- ○ The college provides facilities for Xerox, binding and printing f
  and students.
- ○ The college has five staff quarters for teaching and non-teaching
- ○ The College also runs five hostels to accommodate those students
  from far- away places.
- ○ The college has an Indoor Stadium, which is mainly used for forma
  and indoor sports activities. Besides, an Auditorium which is uti
  indoor games as well as cultural activities. The college also has
  Practice Pitch, Basketball Football and Volleyball courts with ga
  facilitate outdoor sports and games.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Gov during the year

3170

File Description	D
Upload self-attested letters with the list of students receiving scholarships	
Upload any additional information	

5.1.2 - Number of students benefitted by scholarships and freeships provided by the inst non-government agencies during the year

77

File Description	Documents
Upload any additional information	View
Institutional data in prescribed format	View

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View F:
Any additional information	No File Up

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinat career counselling offered by the institution during the year

62

File Description
Any additional information
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Doc
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	
Details of student grievances including sexual harassment and ragging cases	
Upload any additional information	

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

43

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	No File Uplo

5.2.2 - Number of outgoing students progressing to higher education

307

File Description	Documents
Upload supporting data for students/alumni	No File U
Details of students who went for higher education	**View F**
Any additional information	No File U

5.2.3 - Number of students qualifying in state/ national/ international level examinations year

5.2.3.1 - Number of students who qualified in state/ national/ international examination JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government exam during the year

21

File Description	Documents
Upload supporting data for students/alumni	View Fi
Any additional information	No File Up:

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural inter-university / state /national / international events (award for a team event should b one) during the year

41

File Description	Documents
e-copies of award letters and certificates	View Fi:
Any additional information	No File Up:

5.3.2 - Presence of an active Student Council and representation of students in academic an administrative bodies/committees of the institution

The College has a strong and effective Student Council and PG Student representatives responsible for taking up the student's welfare and m for the students queries and grievances. They also ensure that the st maintain discipline, aids during the college admission and any other Student Council has two Directors from the Faculty Members to guide a Council members. The Council members also represent the college in ev organised by other colleges, universities, organisations and institut

The President of the Student's Council is also a representative membe College IQAC as well as a member of the Person with Disability Commit Academic Audit Committee, the General Secretary is a member of the co Ragging Cell and three student's representatives are nominated as mem college Internal Complaint Committee and all the members of the Stude Council are members of the Student Welfare Committee.

Apart from the Student Council, every department have Student executi who play an important role in all the departmental activities. Also t different Clubs and Associations of the college have elected student members who are responsible for organising and plays active role in t activities of the college. And in each department Class Representativ Class Representatives are elected to represent their respective class are also a part of the decision making of their respective department

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

52

File Description	Documents
Report of the event	View
List of sports and cultural events / competitions organised per year	View
Upload any additional information	No File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute signific development of the institution through financial and other support services

The Alumni Association has a strong presence in the college under the
of its executive members. A very important contribution of the Alumni
Association is the Annual Alumni Award, awarded to the best graduates
Undergraduate and Postgraduate Degrees. The graduate is awarded a cas
Rs. 10000/- along with a citation certificate. This award was institu
encourage the students to perform their best and excel in their studi
work. Moreover, the Alumni Association is actively engaged in organis
different activities such as career guidance programmes whereby the p
alumni orients the students about the opportunities and advantages of
different professional fields. They also collaborate with different d
to organise various academic and extra-curricular activities. The Alu
support is also evident in their active participation during all the
events such as the College Fresher's Day, Graduation Day or any other
function. Besides, a good number of the teaching faculties and office
college alumni, thus their support is constant.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploa

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with mission of the Institution

The vision of St. Joseph's College is to impart quality higher educat
Christian atmosphere to deserving students, especially those belongin
Catholic church, Christian communities and those belonging to the Sch
Tribes, Scheduled Castes and OBCs, promote holistic education, help i
diffusion of knowledge and advancement of educational activities in a
branches including vocational, technical, professional, cultural, soc
moral education.

The mission of St. Joseph's College is to form men and women who are intellectually alert, morally upright, religiously oriented, socially culturally distinct and nationally integrated.

The college in tune with its vision and mission caters to students fr different region and background and teaches them the social, cultural duties and responsibilities. The college through the Governing Board, Board and the Faculty Members adopts initiatives to furtherance its v mission through- i. Academic vigorousity by maintaining the academic in accordance with the national framework and changing academic and s benchmarks. ii. Resource Mobilisation. iii. Effective Utilisation of Resources by enabling the students to develop their potentials to the and become productive and responsible citizens of the country. And al encouraging and supporting the faculty members to enhance their acade proficiency in accordance with the contemporary benchmark and iv. Ove Efficiency Enhancement by fostering institutionalised innovative and practices in the workplace by maintaining a transparent and decentral working environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://stjosephjakhama.ac.in/abou

6.1.2 - Effective leadership is reflected in various institutional practices such as decentraliz: participative management

Decentralization and participative management is practiced through a distributive mode of governance with all stakeholders participating a the college administration and functioning.

The Governing Board plays a crucial role in managing the administrati as academic aspects.

The Academic Council is responsible for the maintenance of the academ standard, promotion of research activities, updating of syllabus and ordination of the academic system.

The Management Board through its leadership administers the overall f of the college. It fosters an effective management and ensures that q teaching and learning takes place.

The HoD's and Co-ordinators along with the department Faculty Members responsibility of addressing strategic issues related to the academic activities, students progression and overall development of the stude faculty as the Class Supervisor supervises the assigned class and wit support of the Class Representatives and Vice-Class Representatives e progression of the class.

The Student Council as an instrumental body acts as a link between th management, faculty members and the students.

The Clubs and Associations of the college under the leadership of the Directors and the student executive members actively contributes to t different extended activities and outreach programmes.

The participative management of the college is evident by the presenc
Committees such as Academic Audit Committee, Research and Development
Internal Complaint Committee, Finance Committee, Examination Committe
Grievance Redressal Committee, Person with Disability Committee, Stud
Welfare Committee and Anti-Ragging Cell.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File
Upload any additional information	No File
Paste link for additional Information	N

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implem

The college has Strategic/Perspective Plan in place to help accomplis
Vision and Mission in a systematic and well-throughout manner. Its
Strategic/Perspective Plan includes-

1. Ensuring quality standard higher education.

2. To inculcate a Value System among the students and develop requisi
competencies in practice.

3. To maintain a continuously good academic performance continuous an
comprehensive evaluation is practiced.

4. To develop and execute effective teaching- learning process

5. To encourage research culture amongst the faculty and the students

In accordance to the Perspective Plan to ensure top quality standards
education, the college upgrades its academic programmes and achieveme
its maintenance in accordance with the national framework and changin
and social benchmarks. At the same time to enable the functioning and
the academic benchmark, the college provides and maintains the variou
infrastructure and facilities required and gives the needed logistic

File Description	Documents
Strategic Plan and deployment documents on the website	No File
Paste link for additional information	N:
Upload any additional information	No File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible
policies, administrative set-up, appointment and service rules, procedures, etc.

The college is recognized by the UGC under section 2 (f) and 12(b) of
act 1956. The college has specific rules and regulations for student'
admission, discipline and code of conduct, appointment of teaching an
teaching staff and the service rules for the overall functioning of t
For the effective and efficient implementation of all these the colle
organised system which are:

The Governing Body oversees the overall administration and functionin
college.

The Academic Council along with the Board of Studies is responsible f
academic quality and maintenance of the standard of teaching and lear
process.

The Management Board manages and administers the overall functioning
college.

The Internal Quality Assurance Cell is responsible for managing and t
actions to improve the performance of the institution and maintain th
of the college.

The Academic departments headed by the Head are aided by the coordina
faculties and the students.

The Examination Branch oversees the overall evaluation process of the

The Student Council acts as a link between the management, faculty me
the students.

There are various college Committees and Cells with the objective to
the discipline, redress grievances and address the welfare of the sta
students.

Each Club and Association is lead by Staff Directors and the Executiv
elected from the students.

The Administration of the college is bolstered by the Office Staff an
task Service Staff.

File Description	Docume
Paste link to Organogram on the institution webpage	
Upload any additional information	**V:**
Paste link for additional Information	

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File
Screen shots of user interfaces	No File
Details of implementation of e-governance in areas of operation	View
Any additional information	No File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff ar
their career development/ progression

The College has five Staff Quarters which can accommodate around 44 s

Health Care Facilities by trained nurses for both staff and students.

Interest free short term loans up to a maximum of Rs.100,000/- to reg

Maternity leave up to three months and Paternity Leave upto seven day
pay and Sick Leave as well as Casual Leave are provided.

Health Insurance Policy and Gratuity are provided.

ATM/ CDM and CCTV facilities are installed within the college campus.

Bus Service is provided for those staff residing within Kohima jurisc

The college has three canteens with basic amenities and drinking wate
facilities for staff, students and visitors.

Financial incentives are provided to the staff for paper presentation
Seminars and Conferences and for publication of articles and books.

Academic Study Leave for pursuing higher studies is granted to the st

Faculty Development Programmes, Orientations and Professional Develop
Programmes are organised for both the teaching and non-teaching staff
progression in their career.

Internet and Wifi facilities, laptops and PCs, LCD Projectors and dus
boards are provided

Separate Department Room and common staff rooms and separate lavatori
gents and ladies are provided

The College Prayer Room is open for the teachers, office staff and th

Access to library and college Stationary provides items according to
requirements of the departments and the office

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / work towards payment of membership fee of professional bodies during the year

8

File Description	Docu
Upload any additional information	
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	

6.3.3 - Number of professional development / administrative training programmes organi Institution for its teaching and non-teaching staff during the year

7

File Description
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)
Upload any additional information

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Developme Programmes during the year: (Professional Development Programmes, Orientation / Indu Programmes, Refresher Courses, Short-Term Course, etc.)

183

File Description	Docume
Summary of the IQAC report	I U
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	V:
Upload any additional information	I U

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The accounts of the College are audited regularly both internally and externally. The college also has a Finance Committee which plans and the financial aspects of the college. Financial audit is done at the department, Clubs and Association which is submitted to the Administr office with all the details and required documents. In addition, inte financial audits of the college account is done by the Finance Depart Diocese and external financial audits by Chartered Accountants from S

For Financial Audit, the following documents are submitted:

Cash Book written up to date

Ledger written up to date

Photo copies of Bank Passbooks updated/ Bank Statements from1st April March of the mentioned Financial Year.

Photo copies of Fixed Deposits renewed.

Vouchers/Memos with supporting bills and receipts.

Receipt Books

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthro the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Docur
Annual statements of accounts	
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	
Any additional information	

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resourc

The college has a Finance Committee comprising of four members and ch the Principal. The Finance Committee plans and accounts the budget fo college and makes recommendations for short term financial plans and longer financial plan based on the requests made by the various bodie college like the IQAC, Examination Section, Construction Committee, and the library. Some of the measures undertaken for mobilisation and utilization of the college finance are:

Revenue generated from the annual / monthly fees of the students is t source of income for the college.

Every year the college prepares the Budget in consultation with the v Departments which is presented to the Finance Committee for discussio approval.

Utilization of funds is done as per the approved budget by the Finance Committee.

Departmental, Clubs and Association Funds are allotted for the develo expenses.

All financial transactions are done through cash, cheque, NEFT/RTGS.

Fees collected from the students are used for purchase of stationerie equipments, laboratory apparatus, library books, managing development activities and welfare of the students and monthly salaries of the em

The college also applies for Grant-in-Aids to different governmental aiding in the development of the college.

The college, departments also applies for sponsorship to bodies like ICPR, NAAC to support in the academic and research activities of the

The surplus funds are invested in Fixed Deposits to ensure financial throughout the year.

File Description	Documents
Upload any additional information	No File Uplo

Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionaliz
assurance strategies and processes visible in terms of incremental improvements made durir
preceding year with regard to quality (in case of the First Cycle): Incremental improvements
the preceding year with regard to quality and post-accreditation quality initiatives (Second a
cycles)

IQAC as one of the major policy making and implementing unit of the c
strives to develop a system for conscious, consistent and catalytic i
in ensuring the overall performance of the college so as to meet the
of higher education and growing need of students. The two practices t
been institutionalized as a result of IQAC Initiatives are:

i. In order to ensure a holistic learning education and experience, t
collegiate Sports cum Cultural Meet with participation of colleges fr
was organised by the college which will be an annual event of the col
Another annual event of the college is the All Nagaland State Level M
which is organised by the Department of Mathematics.

ii. Earn While Learning Scheme (EWL): The idea of combining work and
is rooted in the belief that practical, hands-on experience enhances
and prepares individuals for the workforce. Thus, this scheme is an i
of the college management to offer financial assistance to the needy
through the means of providing part time job inside the campus. Stude
offered jobs like working part-time in the library and maintenance of
college pavilion (football ground). Such kind of assistance is an ini
help the students to complete their studies through self-financing wi
straining much on the financial aspects from their families.

File Description	Documents
Upload any additional information	View
Paste link for additional information	N

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies o
learning outcomes at periodic intervals through its IQAC as per norms

To develop a system for conscious, consistent and catalytic action to
the academic performance of the institution the IQAC adopts mechanism
procedures for ensuring timely, efficient and progressive performance
academic, administrative and financial task. One of the steps taken b
in this regard is, in accordance with the monthly Staff meetings held
and review the progress made and decisions taken regarding actions to
the IQAC coordinates and plans the actions to be carried forward. To
enhance the learning process, the IQAC collaborated with the differen
departments to organise seminars, workshops, webinars and online prog
a better connectivity with the different academic institutions and or
which would benefit both the students and the faculties.

Another measure taken up by the Institution for reviewing the teachin
outcomes is the feedback system from the students, faculties, Alumni,
staff on their respective areas like academic syllabus, class teachin

methods, performance of the faculty members, administration, benefits college and suggestions on how to improve the system of the college.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	N
Upload e-copies of accreditations and certification	No File
Upload details of quality assurance initiatives of the institution	View
Upload any additional information	View

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the ye

The College is a co-educational institution and admits both male and students with the required criteria fulfilment. As forthe employment college recruits both male and female employees adhering to the requi qualifications.

The College Women's Forum with its motto "Celebrating Women and the Responsibilities that Come with It" organises programs on gender issu gender awareness, Awareness programme on Women safety, Women Helpline Girl Education awareness. The College Internal Complaint Committee, G Redressal Commitee and Ant-Ragging Cell takes the initiatives to addr gender discrimination, harassment issue within the college.. The coll provides facilities like separate Staff Rooms and lavatories for Men Measures like maternity leave for 3 months and paternity leave for 7 full paid salary are provided. The NCC Girls Cadets wings of the coll trained and given opportunity to participate at different activities excelled both at the state and the national level as well

The curriculum of the college also includes papers on sensitizing and awareness on gender such as Women's Writing, Contemporary India: Wome Empowerment, Gender and Society in Modern India (1800-2000)), Women a Politics, Gender and Violence, Sociology of Gender a Feminist Sociolo History(Historiography and Research Methodology), Customary Laws and Women Conflict and Peace Building. The college also organises seminar

gender, awareness activities on gender issues, where both male and fe
students are given equal opportunities.

File Description	Documents
Upload any additional information	**View**
Paste link for additional Information	**N**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	**View File**
Any other relevant information	No File Upload

7.1.3 - Describe the facilities in the institution for the management of the following types of and non-degradable waste (within a maximum of 200 words)

- Dustbins/ waste boxes are kept in different areas of the college also in all the classrooms for collection of regular solid wastes
- Waste is segregated and disposed-off safely on a weekly basis in Incinerators.
- NSS and NCC students participated in many clean-up campaigns and in Kohima Streets, villages, College campus etc.
- World Environment Day, 5th of June is observed every year by plan trees.
- E-waste management of electronic wastes such as computers and its accessories, equipments, cables, electrical equipments etc are ma the E-Waste Club of the college in collaboration with e-Circle, D Waste bins for collection of e-wastes are kept in the all blocks colleges and in the college hostels.
- Most chemical wastes are stored in air tight reagent bottle into categories, as chlorinated and non-chlorinated waste. Acidic and aqueous wastes are washed down through the drain with excess wate organic solvents are collected in reagents container and used for purposes. Chlorinated Solvents are stored separately and incinera glass wares are collected in cardboard boxes and disposed off in place. Compounds containing transition metals, hydrocarbons, fluc nitrites are collected in reagent bottles and disposed in areas a human habitat.
- The college targets to reduce the usage of water and avoid run-of campus.
- Proper drainage system is maintained to avoid stagnation and cont of water.
- The college is committed to conserving the bio diversity and main an eco- friendly campus.

File Description	Docume

Relevant documents like agreements/MoUs with Government and other approved agencies	V:
Geotagged photographs of the facilities	V:
Any other relevant information	I U

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**View F**
Any other relevant information	**No File Up**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	**Vie**
Various policy documents / decisions circulated for implementation	**No File**
Any other relevant documents	**No File**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**Vie**

Certification by the auditing agency	Vie
Certificates of the awards received	No Fil
Any other relevant information	No Fil

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View
Policy documents and brochures on the support to be provided	No File
Details of the software procured for providing assistance	No File
Any other relevant information	No File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e harmony towards cultural, regional, linguistic, communal, socio-economic and other diversit maximum of 200 words).

The academic and administrative activities promote tolerance and harm
cultural, regional, linguistic, communal, socio-economic and other di
which is evident in the policies and rules and actions of the college
from this, the curriculum also includes courses and topics that addre
national and the world issues of harmony and cooperation and seminars
workshops to sensitise the staff, students on inclusivity, integratio
solidarity of the society are being conducted. The college's Spring F
one platform where students from different region different tribe get
to show case their rich diverse cultural background and learn the tra
the others both within and outside the state. The College Women's For
initiates measures such as awareness on gender equality, women's safe
security, women's health and hygiene and gender progression. Furtherm
inclusive practice in the college, it has a Grievance Redressal Commi
Anti-Ragging Cell where in case of any issues, the students can perso
up the issue. There is also an Anti-ragging Cell which addresses the
ragging if there is any. The weekly Value Education period is primari
with a focus on understanding the principles, values and ethics of di
cultural and religious traditions. Mentoring Classes are also conduct
the teachers extends their help to educate students beyond the classr
learning by way of guiding, counselling, instructions for right appro
uplifting of moral values.

File Description

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligatior rights, duties and responsibilities of citizens:

With the objective to sensitize the students, faculty members, office
inculcate the values for becoming a responsible citizen of the nation
college conducts various programmes such as celebration of Republic D
Independence day, observance of Indian Constitutional Day, Gandhi Jay
Communal Harmony day etc. The college has also organised different ac
under the aegis of 75 years of Azadi Amrut Ka Mahodsav. Also, activit
Tree plantation and Cleanliness Campaign are conducted so as to creat
about environmental protection and become a more responsible citizen
attitude to protect and maintain the nation's environment.

Activities such as Blood donation camp, visitation of orphanage homes
homes and hospitals are conducted so as to make them aware about the
issues and become socially responsible citizens.

The college curriculum is also designed in such a way that students w
educated on the matters of social values, citizen's role and responsi
duties as a citizen and social member and thus sensitizing them to be
and responsible Indian citizens. The faculty members along with the s
also involved in actions of understanding grassroot local problems, h
needy people, spreading awareness about ethical, social and ecologica
responsibilities and creating platform for self growth and progress t
involvement in curricular and extracurricular activities.

File Description	Docum
Details of activities that inculcate values necessary to transform students into responsible citizens	V
Any other relevant information	

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above

File Description	D
Code of Ethics - policy document	
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	

Any other relevant information	

7.1.11 - Institution celebrates / organizes national and international commemorative days, e festivals

The college as an educational institution commemorates national and international events by organising programs, activities and competiti reverence for the different community festivals the college declares during festivals like Holi, Diwali, Durga Puja, Eid al-fitr, Christma of the programs and activities organised to commemorate national and international days and events details are attached as a part of the f description.

File Description	Documen
Annual report of the celebrations and commemorative events for during the year	**Vi**
Geotagged photographs of some of the events	**Vi**
Any other relevant information	No Fil

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per t format of NAAC

Title of the Practice: Earn While Learning Scheme

Objectives: To offer financial assistance to the needy students throu means of providing part time job inside the campus so as to ensure th completion of their education at the same time to enhance their learn prepare them for the workforce.

The Practice: Selected students are offered part-time jobs in the lit maintenance of college pavilion and hostels and part-time gardener.

Innovative Undertakings

Objectives: To facilitate students to develop skills and acquaint the with the practical techniques and to explore their potentials, innova initiatives are undertaken by the students under the guidance of the members.

The Practice: Installation of PID controlled Heating System, Vermi Co and Water Distillation unit.

Eco-Friendly Entrepreneurship

Objectives: To take conscious and earth-friendly proactive actions by the local environment.

The Practice: Launching of Plantable Badge by Department of Sociology initiate eco-friendly entrepreneurship with excellence and service to society.

Evidence of Success: The mentioned practices have facilitated the stu get hand-on learning experience and helped in acquiring holistic educ

has also helped them explore their potentials through the endeavours
substantiate their future plans and actions.

Problems encountered and Resources Required: Guidance of professional
for innovative initiatives, incubation centres for research, more awa
about environment friendly practices, consideration of long-distance
transportation, time constraints etc. are some problems encountered w
to the various practices.

File Description	Documer
Best practices in the Institutional website	
Any other relevant information	

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thru maximum of 200 words)

The vision of the college is to impart higher education to the studen
in the diffusion of knowledge and advancement of educational activiti
branches including vocational, technical, professional, cultural, soc
moral education. Thus, one of the main objectives of the college is t
quality higher education to students belonging to STs, SCs, OBCs and
groups along with other students. To meet this objective, the college
established in a rural area surrounded by tribal population and 99 pe
the students in the college belong to Schedule Tribe. The location of
college in Nagaland, a state dominated by tribal population enables s
get higher education at the minimum cost. The college also provides f
concession to the economically less privileged students. The college
hostels for both male and female students that the students from diff
districts ad regions can stay secure and study with minimum expense.

Presently the college has 6 departments at the undergraduate level an
departments at Post Graduate level in the Arts section, 5 departments
section, B.Com and BBA at the undergraduate level. The future thrust
college is to introduce more Post-Graduate Courses, start Ph.D course
attain Deemed to be University Status.

File Description	Documents	
Appropriate link in the institutional website	Nil	
Any other relevant information	No File Upl

7.3.2 - Plan of action for the next academic year

The tentative Action Plan of IQAC for the Academic Year 2023-2024are:

1. To continue organising National /International Seminar/Conference
2. To apply for Project -Department- wise, Management and Faculties
3. To conduct Green /Environment Audit of the College
4. To conduct Orientation and Career Guidance programmes for student
5. To organise Faculty Development Programmes for the faculties, Pro
   Development and Capacity Building Programmes for the faculties an
   staff

6. To check the feasibility of collaboration with other institutions
   organise Faculty & Students Interaction and exposure Programmes
7. To implement different Infrastructural Development based on the n
   the college
8. Publication of Articles: To inculcate the culture of research and
   the quality of research activities publications the faculties wil
   encouraged to publish individual or joint papers
9. To conduct Workshop on Indian Knowledge System
10. To organise Induction cum Orientation Programme
11. To conduct Workshop on Research Methodology for the faculties and
    Students
12. Revision of PG CBCS Syllabus: To begin with Dissertation writing
    departments at PG level starting from the batch of 2023-2026
13. To conduct Academic and Administrative Audit (AAA) Visit
14. To apply for the 4th Cycle of NAAC Assessment
15. To implement NEP 2020 FYUP Curriculum Framework