



ST. JOSEPH'S COLLEGE

JAKHAMA

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NAAC Grade A (CGPA: 3.12)

Internal Quality Assurance Cell (IQAC) St. Joseph's College (Autonomous) Jakhama

Report of the IQAC Meeting

Online Meeting of the IQAC was held on 21st December, 2020 to make the evaluation of the achievements of the IQAC action Plan 2019-2020 and to formulate the new IQAC action plan for the academic year 2020-2021. Since the normal functioning of the college was affected due to the Covid-19 pandemic the meeting of the IQAC could not be conducted on time and finally it was decided to conduct online meeting. First, the coordinator of the IQAC, Mr. Saju Mathew with the approval of the Chairman of the IQAC and the principal of the college, Rev. Fr. Dr. Sebastian Ousepparampil, presented the evaluation report of the achievements of the IQAC Action Plan of the year 2019-2020 for the approval and modifications if any from the members of the IQAC. The approved evaluation report of the action plan 2019-20 is given below the report (Annexure -1).

The second agenda of the meeting was to formulate the new action plan for the Academic year 2020-21. The Co-Ordinator of the IQAC in consultation with the Chairman of the IQAC presented the draft action plan of the for the next academic year. The members of the IQAC put forward their suggestions and after incorporating the views and suggestions of the members, the action plan for the academic year 2020-2021 was finalized. The final copy of the Action plan is given below (Anexture-2).

Anexture-1

Evaluation Report of the Achievement of the Action Plan of the IQAC, 2019-2020

1. Employment and Skill Development programmes to be introduced in the academic year 2019-20.

As it was planned to conduct, UGC Approved, Skill development Courses of in the academic year 2019-2020, the following six courses were conducted successfully and certificates were issued to the students.

- a) Diploma in counselling psychology, one year program
- b) Certificate Course in Cognitive Behaviour Therapy, Six Months Program
- c) Certificate Course in Computer Concepts, Six Months Program
- d) Certificate Course in Football, Six Months Program
- e) Certificate Course in Basket Ball, Six Months Program
- d) Certificate Course in Graphic Designing, Six Months Program

2. New Academic Programmes to be introduced in the academic year 2019-20

As per the plan the following two Postgraduate Degree courses were started in the academic year 2019-20 and more courses will be introduced soon.

- a) Master of Arts (MA), Political Science
- b) Master of Arts (MA), Sociology

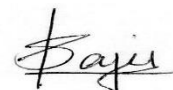
3. Development of infrastructure and learning Resources

As per the plan for the development of development of infrastructure and Learning Resources, the Ground Floor of the Post Graduate (PG) Block under construction was completed and PG section was shifted to the new block. The Extension work of Ave Maria Girls Hostel was completed and it is now ready to accommodate a greater number of students. As the college felt the need for a receptionist in the college and was mentioned in the action plan to appoint a receptionist, Mr. Modovi Krocha was appointed as the receptionist. As it was suggested by some of the teachers the Creche (Baby Care Centre) was set up in the college.

4. Campus Beautification

As a part of the campus beautification efforts the unutilized areas in the college campus was cleaned and a number of saplings of Orange, Apple and Kiwi plants were planted.

Jakhama
22-12-2020



Saju Mathew
Coordinator, IQAC

Anexture-2

Action Plan- 2020-2021

A) Academic

1. New Academic Programmes to be introduced in the Academic Year 2020-2021 in Addition to the Existing Courses.

- a) Master of Arts (MA) in History
- b) Master of Arts (MA) in Economics

2. Employment and Skill Development Programmes to be newly introduced/ continued in the Academic Year 2020-2021

DIPLOMA PROGRAMS

No	Name of the Course	Capacity
1	Diploma in Music	50
2	Diploma In Counselling Psychology	50
3	Diploma In Tourism Management	50
4	Diploma In Computer Concepts	50
5	Diploma in Stenography and typing	50
6	Diploma in Cosmetology	30

CERTIFICATE PROGRAMS

No	Name of the Course	Capacity
1	Certificate in Graphic Design	27
2	Certificate in Cognitive Behavior Therapy	15
3	Certificate In Home Nursing	30
4	Certificate in Computer Hardware and Networking	15

3. As per the guidelines of the Central and State governments, fully following the SOP, class will be held online till we receive further instruction/ guidelines form the government authorities.

4. Examination for the students who are under SJC Autonomous (1st and 3rd semester) will be held online to avoid the loss of one semester. Examination for the 5th semester students, who are still under Nagaland University, will be held as per the instructions and schedule of the University as and when it is received.

5. Staff and the students will be given necessary training/ orientation on online class and online examination.

B. ADMISSION

In the prevailing situation of Covid -19 pandemic, new admission for Under Graduate (UG) and Post Graduate (PG) will be done completely online for the convenience and safety of everyone. The information and guidelines about the admission will be disseminated through the college website and WhatsApp groups.

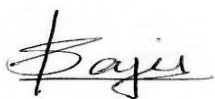
C. Development of Infrastructure and Learning Resources

- a) To Complete the 1st Floor of the PG Block under Construction
- b) To Renovate the Indoor Stadium
 - b) To Renovate the St. Joseph's Girls Hostel
 - c) To Purchase 4 more inverters and 10 more batteries for the inverters of the college
 - d) To Purchase a new heavy-duty printer and Xerox machine for the examination section

D. Miscellaneous

- a) In the prevailing situation of the Covid -19 Pandemic the college authority will meet the state government officials and the authorities of the villages around the college to discuss and plan about and SOP for the safety of the students and the people visiting the college and the staff.
- b) In the present situation of unexpected lockdown and other hardship caused to everyone, casual labours and construction workers working the college campus will be given necessary financial and other assistance for meeting their food and other requirements and facilitate their return journey to their own hometowns.

Jakhama
22nd December, 2020



Saju Mathew
Coordinator, IQAC
St. Joseph's College (Autonomous)
Jakhama Nagaland



PRINCIPAL
St. Joseph's College
Jakhama : Nagaland

