



ST. JOSEPH'S COLLEGE

JAKHAMA

P.B. No. 39, Kohima, Nagaland – 797 001

(Autonomous status granted by UGC notification No.F.22-1/2017 (AC) Dtd.11th Oct.2018)

0370-2231009 (O), 2233022 (Principal), 9436437544 (M)

www.stjosephjakhama.ac.in Email: stjosephc@gmail.com

NAAC Grade A (CGPA: 3.12)

Ref. No: SJC (A)/ IQAC/ STAFF MEETING/ 2023-24

Date: 4th June, 2024

INFORMATION

This is a call for meeting of the Management, Staff and IQAC members by the IQAC of the college to deliberate upon the logistics of NAAC Peer Team Visit. The meeting has been fixed on 8th June, 2024 at 1:00 PM in Conference Hall No. 1 (Arts Block).

All are requested to attend the meeting without fail.

Dr. Fr. George Keduolhou Angami
Principal & IQAC Chairman
St. Joseph's College (A)
Jakhama, Nagaland

Dr. Hormila G Zingkhai
IQAC Co-ordinator
St. Joseph's College (A)
Jakhama, Nagaland





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NAAC Grade A (CGPA: 3.12)

IQAC MEETING

Date: 8th June, 2024

Time: 1: 00 PM

Venue: Conference Hall No. 1

ORDER OF THE MEETING

1. **Chairperson:** Dr. Fr. George Keduolhou Angami, Principal & IQAC Chairman, SJC (A)
2. **Invocation:** Dr. Sr. Anita Edathattel, Assistant Professor, Department of English
3. **Welcome Address:** Dr. Fr. George Keduolhou Angami, Principal & IQAC Chairman, SJC (A)
4. **Discussion of the Agenda:** (i) Logistics of NAAC Peer Team Visit
(ii) Consultancy Fee
5. **Varia**





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NAAC Grade A (CGPA)

Date: 8th June, 2024

MEETING MINUTES

Internal Quality Assurance Cell (IQAC) of St. Joseph's College (Autonomous), Jakhama, held a meeting for the management, faculties and the IQAC members on 8th June, 2024, at 1:00 PM in SJC (A) Conference Hall No.1, to deliberate upon the logistics of NAAC Peer Team Visit. The order of the meeting was as follows:

1. **Chairperson:** Dr. Fr. George Keduolhou Angami, Principal & IQAC Chairman
2. **Invocation:** Dr. Sr. Anita Edathattel, Assistant Professor, Department of English
3. **Welcome Address:** Dr. Fr. George Keduolhou Angami, Principal & IQAC Chairman, SJC (A)
4. **Discussion of the Agenda:** (1) Logistics of NAAC Peer Team Visit
(2) Consultancy Fee
5. **Varia**

The meeting was chaired by the principal where 101 staff members attended the meeting. The meeting began with a prayer by Dr. Sr. Anita Edathattel who invoked God's blessing upon the members present for the meeting which was followed by welcome address by Dr. Fr. George Keduolhou Angami the IQAC Chairman and Principal of the college. Principal also informed the members about the importance of the meeting called as the college is in the process of NAAC Assessment and in preparation for the NAAC Peer Team visit.

DISCUSSION OF THE MEETING AGENDA

(1) Logistics of NAAC Peer Team Visit

- i. The principal emphasized that the college is fully committed to preparing for the next NAAC Assessment. He stated that the college aspires to a higher rating or, at the very least, to keep its current grade. He said that the date for NAAC Peer Team visit is awaited.
- ii. The principal advised the Heads of Departments, Directors of Clubs, and Associations to thoroughly prepare their PPTs and to emphasize on the best practices. He also

mentioned that every faculty member should be fully aware of the enrollment of their department's faculties and students.

- iii. He requested the clubs and associations to update their respective notice boards.
- iv. He informed that the class supervisors and NCC cadets are to see the discipline of the students during the NAAC Peer Team visit.
- v. The principal also mentioned that the IQAC in collaboration with management would prepare the work in-charge list for the upcoming NAAC Assessment. He said that the in-charge list will be given to the teachers when it is done.
- vi. Dr. Hormila G. Zingkhai, the IQAC coordinator, asked the senior faculty members to share their experiences of the last NAAC assessment.

(2) Consultancy Fee

- i. The principal emphasized the importance of the consulting fee, stating that the college will charge 20% of the total sum from the faculty members as a consultancy fee if they are chosen as an external examiner/resource person or for external question paper setting. The principal also stated that he had already collected a consultancy fee from some of the teachers, and the record is maintained.
- ii. Dr. Hormila G. Zingkhai and Mr. Md. Tabrej shared that the remuneration one receives from the college for setting question paper cannot be included in consultancy fee as consultancy is about sharing our expertise with other outside agencies and bodies.

VARIA

- i. The IQAC Coordinator, Dr. Hormila G. Zingkhai, said that the tentative date for the mock test will be intimated later after consulting with the experts.
- ii. The principal urged the faculty members to maintain the supplement/proof documents in times of going for field trips
- iii. The IQAC Coordinator, Dr. Hormila G Zingkhai informed the members that the date of the NAAC Peer Team Visit will be intimated whenever the office receives the official notification from the NAAC office.

In the concluding remark, Principal expressed his gratitude to all the staff members for their positive response to the meeting called. The meeting came to an end by 2:40pm.



Dr. Fr. George Keduolhou Angami
Principal & IQAC Chairman
St. Joseph's College (A)
Jakhama, Nagaland



Dr. Hormila G Zingkhai
IQAC Coordinator
St. Joseph's College (A)
Jakhama, Nagaland



STAFF MEETING

8th June 2024

SL. NO.	NAME	DEPARTMENT	SIGNATURE
1.	IMKONGYALA SEKHOSÉ	EVS	[Signature] 8/6/24
2.	VIKOSANO CHUTSO	ECONOMICS	[Signature] 8/6/24
3.	VIKAPO SCOU	Pol. Sc	[Signature] 8/6/24
4.	ZUCHANBENI LAPON	History	[Signature] 8/6/24
5.	LUCY KAMEI	History	[Signature] 8/6/24
6.	Abongla Longchar	History	[Signature] 8/6/24
7.	Dr. KEXHANGUNUO KEUO	Pol. Sc	[Signature] 8/6/24
8.	Dr. M. CYRREISEM	History	[Signature] 8/6/24
9.	Dr. Mohd. Faishal	Economics	[Signature] 08/06/24
10.	Capt. Regina Razousimuo	History	[Signature] 8/6/24
11.	Debelina Mukheji	English	[Signature] 8/6/24
12.	Hormila G Zingchar	Sociology	[Signature] 8/6/24
13.	MOATEMSO	Commerce	[Signature] 08/06/2024
14.	ZULISENLA JAMIR	English	[Signature] 8/6/24
15.	JASIEBOTO JOSEPHINE	English	[Signature] 8/6/24
16.	Dkani L.	Pol. Sc.	[Signature] 8/6/24
17.	Lilly Hmitsoe	"	[Signature] 8/6/24
18.	AVIZO RICHY	Pol. Sc	[Signature] 8/6/24
19.	Kenigase Kabe	Pol. Sc.	[Signature] 8/6/24
20.	Dr. Sabony	English	[Signature] 8/6/24
21.	Ashula Joto	English	[Signature] 8/6/24
22.	Dr. Sr. Laly Varghese	English	[Signature] 8/6/24
23.	Sunitha S Souza	English	[Signature] 8/6/24
24.	Renthunge L. Hmitsoe	Pol. Sci in	[Signature] 8/6/24
25.	N. Jude	English	[Signature] 8/6/24
26.	Phashershi Klatko	Botany	[Signature] 8/6/24
27.	Keni. Christopher	phy edu teacher	[Signature] 8/6/24
28.	Hezinghla Grace	zoology	[Signature] 8/6/24
29.	Kenzani Jacinta Zashumo	"	[Signature] 8/6/24
30.	Bundansaga	"	[Signature] 8/6/24
31.	K. Alibo Achumi	Sociology	[Signature] 8/6/24
32.	Duangailung Kam ei	Chemistry	[Signature] 8/6/24
33.	Ketsovia Kharulso	Sociology	[Signature] 8/6/24
34.	L. Heipoiuk Lifu	Physics	[Signature] 8/6/24
35.	Khrot-u Lasushe	Botany	[Signature] 8/6/24

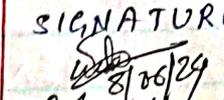
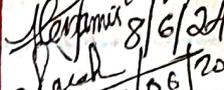
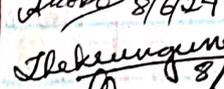
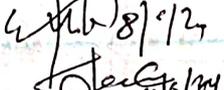
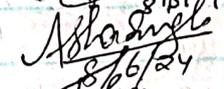
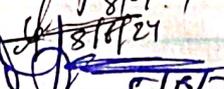
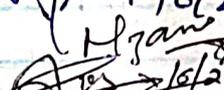
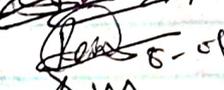
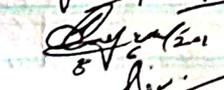
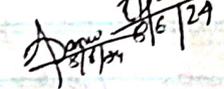
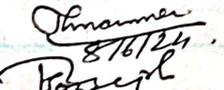
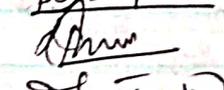
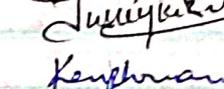
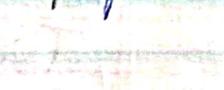
STAFF MEETING

2th June 2024

SL. NO.	NAME	DEPARTMENT	SIGNATURE
36.	dipoknenba	Zoology	[Signature] 8/6/24
37.	Ukuku Ugo	Pol. Sci	[Signature] 8/6/24
38.	James U.K	English	[Signature] 8/6/24
39.	KEIMAYA MUIWAO	HISTORY	[Signature] 8/6/24
40.	Hingka Paul	Pol. Sci	[Signature] 8/6/24
41.	Sage Mathew	Economics	[Signature] 8/6/24
42.	GAMPATRET KEMET	Economics	[Signature] 8/6/24
43.	Vika. Y. Yephani	Economics	[Signature] 8/6/24
44.	Ronjoo Kozu	History	[Signature] 8/6/24
45.	Loren	Economics	[Signature] 8/6/24
46.	Keneiseno Neku	History	[Signature] 8/6/24
47.	Kheibun Nepi	English	[Signature] 8/6/24
48.	M. Gopikumar Singh	Computer	[Signature] 8/6/24
49.	Kelhorine Catharine	History	[Signature] 8/6/24
50.	Dr. Thiyasana Kuzhise	English	[Signature] 8/6/24
51.	Motangil Longkumer	Commerce	[Signature] 8/6/24
52.	Thiyano Fidelia		[Signature] 8/6/24
53.	E. Lawrence	History	[Signature] 8/6/24
54.	Dr. Kshatrimayam Renubaset	Math	[Signature] 8/6/24
55.	Sakunepa	Physics	[Signature] 8/6/24
56.	Oihe Mao	Pol. Science	[Signature] 8/6/24
57.	TOSHIWAPANG T LENTUR	Mathematics	[Signature] 8/6/24
58.	TUSONULU LOHE	MATHEMATICS	[Signature] 8/6/24
59.	TEMSUKUMZUK PONGEN	COMMERCE	[Signature] 8/6/24
60.	Thiyano	Physics	[Signature] 8/6/24
61.	NEITHONGUNUO ANGELA BELHO	BOTANY	[Signature] 8/6/24
62.	ANTIDONG JAMIK	PHYSICS	[Signature] 8/6/24
63.	KEZIEROGUNUO	Education	[Signature] 8/6/24
64.	Ung Jafle		[Signature] 8/6/24
65.	Neizerwonuo Syke	Education	[Signature] 8/6/24
66.	Lungkungam Leo Paimmei	BBA	[Signature] 8/6/24
67.	YHUNSINZO TEL	Pol. Sci	[Signature] 8/6/24
68.	Uabano	Physics	[Signature] 8/6/24
69.	DR. JOYRISON RAMBA	BOTANY	[Signature] 8/6/24
70.	Dr. Ruskosenuo Zateu	Chemistry	[Signature] 8/6/24

STAFF MEETING

8th June 2024

SL NO	NAME	DEPARTMENT	SIGNATURE
71.	WEDDI MERO	ENGLISH	
72.	Dr. Alen Jamir	Sociology	
73.	Sarah Aphumi	English	
74.	Zayenuo Tetso	Commerce	
75.	Akobar Presida Loui	English	
76.	Ihekeunguno Audrey.	English	
77.	Dr. N. Luckson	Sociology	
78.	Dr. Manninga Augustine. L	Sociology	
79.	Madovi David	Chemistry	
80.	AOSUMER	Political Science	
81.	Neiseno Paphino	Educational	
82.	Intopng akk	BBA	
83.	K. Zubero Humphre	"	
84.	Abha Singh.	Botany	
85.	Ihyasenuo Iuba Kaha	Botany	
86.	Lynchio Pellan	Sociology	
87.	KHMITHO SALE	English	
88.	Dr. Abhorothony Jatta	History	
89.	NZANO FUKON	HISTORY	
90.	SENTLONG LONGCHAR	HISTORY	
91.	Kenbemo M. Yanthan	History	
92.	Dr. Dominic Mayieho	Examinations	
93.	MD. TABREJ	Business Administration	
94.	AHEL. VITSU	"	
95.	THEJANE INVO CHADI	Sociology	
96.	KHRIEKESANUO HETHA	"	
97.	Dr. Dr. Thronamma.	Vice Principal	
98.	Fr. Binoy Joseph	Administrator	
99.	Dr. Dr. Pega/loekho George	Management	
100.	Mezathel Justin	Office Staff	
101.	Dr. Keiphuenes Kutan.	Botany	