



ST. JOSEPH'S COLLEGE

JAKHAMA

P.B. No. 39, Kohima, Nagaland – 797 001

(Autonomous status granted by UGC notification No.F.22-1/2017 (AC) Dtd.11th Oct.2018)

0370-2231009 (O), 2233022 (Principal), 9436437544 (M)

www.stjosephjakhama.ac.in Email: stjosephc@gmail.com

NAAC Grade A (CGPA: 3.12)

Standard Operating Protocol (SOP)

Botany Laboratory

1. Wear appropriate attire including a lab coat and closed-toe shoes to protect yourself from spills and accidents.
2. Wash hands thoroughly before and after handling any specimens or equipment to prevent contamination.
3. Handle all laboratory equipment with care and follow instructions provided by the instructor for proper use.
4. Treat plants specimens with care and respect. Avoid damaging or mishandling specimens to ensure their preservation for future study.
5. Properly label all specimens, solutions, and equipment to avoid confusion and ensure accurate data collection.
6. Follow all safety protocols including the use of safety equipment, proper disposal of waste, and adherence to chemical handling guidelines.
7. Clean work surfaces and equipment before and after each use to prevent cross-contamination.
8. Records all observation, measurements, and experimental data accurately and legibly in your lab notebook or designated record sheets.
9. Communicate effectively with your lab partners and instructor, especially in case of accidents, spills, or other emergencies.
10. Clean up your work area at the end of each session, including proper disposal of waste materials and returning equipment to its designated storage area.

Dr. Fr. George Keduolhou Angami

Principal
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Zoology Laboratory

1. **Safety Training:** Students receives safety training at the beginning of the course, including instruction on proper attire, equipment use, and emergency procedures.
2. **Specimen Handling and Identifications:** Students learn proper techniques for handling, preserving, and identifying specimens, often through hands-on activities such as dissections and fieldwork.
3. **Data Collection and Analysis:** Students collect data from experiments and field observations, learning to record and analyse their findings using scientific methods and tools.
4. **Lab Reports and Presentations:** Students write lab reports to document their findings and present their results in class, practicing scientific communication skills.
5. **Integration with Lecture Material:** Laboratory activities are often coordinated with lecture topics, reinforcing theoretical concepts with practical applications.
6. **Ethical Considerations:** Special importance are given to adherence to ethical guidelines regarding animal use, including obtaining necessary permits and minimizing harm.
7. **Cleaning and Disposal:** Regular cleaning of workspace and equipment, as well as proper disposal of biological waste are performed according to regulations.
8. **Quality Control and Assurance:** There is regular quality checks and calibration of equipment, as well as validation of experimental protocols.

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Chemistry laboratory

1. Students must handle carcinogenic, poisonous, flammable, and explosive compounds in the chemistry lab. If not handled properly or cautiously, some of the equipment and chemicals can seriously burn, cut, or bruise students.
2. The majority of mishaps in the chemistry lab are caused by inattention to safety regulations and appropriate operating procedures, impatience, inappropriate or unauthorized handling, and experimentation.
3. Make sure you comprehend all instructions before entering the laboratory.
4. AVOID working alone in the lab or conducting unapproved experiments.
5. At the moment, heat studies are conducted using either a hot plate or a heater. Before beginning any such experiments, students should speak with their teachers or the laboratory assistant.
6. When conducting such experiments, the student should exercise caution at all times.
7. You should never leave an experiment involving heat unsupervised. The experiment should be attended by at least one group member of the students. Students should notify teachers or the lab assistant right away in the event of any unfavourable situation, such as melting wires or boiling out of liquid, and should not attempt to resolve the issue on their own.
8. Both students and professors should refrain from wearing clothing that is easily combustible when conducting heat experiments.
9. Ensure that your workspace is dry and clean before you leave the lab. Make sure every air, vacuum, gas, and water valve are fully closed.
10. Wash your hands thoroughly before you leave the lab.

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Physics Laboratory

1. Students are not permitted to bring bags into the laboratory's working area. This is to keep the working surface clear of debris that could interfere with the experiment and to prevent unintentional harm to the instruments or the bags.
2. Without the express consent of the instructors or laboratory assistant, no equipment or materials may be removed from the lab.
3. Each item removed from the lab needs to be properly recorded in the register.
4. Even if the experiment isn't finished, the student still needs to turn in the equipment to the lab assistant at the end of the session.
5. Teachers or the lab assistant must be notified right away if any equipment is damaged.
6. In order to conduct experiments at non-designated times, prior authorization from the teachers is required.
7. Any student injuries brought on by equipment need to be reported right away to the lab assistant or teacher.
8. In the event of a fire or earthquake, students, instructors, and the lab assistant will adhere to safety protocols and depart in a systematic manner; bags and equipment can be left behind since health and safety come first.

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Computer Lab

Students who use the computer lab shall strictly observe the following rules and regulations of computer lab.

1. Lab timing will be as per the academic time table of different classes.
2. Attendance for practical is compulsory.
3. Students should be punctual for their practical classes.
4. Students must present a valid ID card before entering the computer lab.
5. Playing games on computer in the lab is strictly prohibited.
6. Users are strictly prohibited from downloading, viewing, or distributing any offensive materials (for example pornography, profane language etc.)
7. Users are strictly prohibited from modifying or deleting any important files and install any software or settings in the computer.
8. Eating and drinking inside the computer labs is strictly prohibited.
9. Internet facility is only for educational/ study purpose.
10. The lab must be kept clean and tidy at all times.
11. If any problem arises, please bring the same to the notice of lab in-charge.
12. Conversation, discussion, loud talking & sleeping are strictly prohibited.
13. Students are not allowed to use personal Pen Drives, CDs, DVDs etc., in a Computer Lab. Only prescribed official Pen Drives, CDs, DVDs etc. will be used in the Computer Lab to avoid VIRUS in Computers.
14. In case of theft / destruction of the computers or peripherals, the cost of the loss will be charged from the student/user.
15. The use of cell phones is prohibited in the computer lab. Cell phone usage in the computer lab is distracting to other students and instructors.
16. Personal files are not to be stored on the local drive D.
17. Before leaving the lab, users must close all programs positively and shut down properly.
18. DO NOT leave your personal belongings at the computer lab. The College is not responsible for items left behind.
19. Violation of any of the above rules may result in disciplinary action.

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Standard Operating Protocol (SOP)

GAMES AND SPORTS

1. CLEANLINESS

- Students/the club members (basketball, football volleyball) are responsible for keeping the ground and court clean by picking up the trash and disposing of it in designated bins.
- Avoid littering and respect the environment by maintaining cleanliness at all times.

2. EQUIPMENT CARE

- Properly handle sports equipment and return it to its designated storage area after use or giving back the items and equipment to the teacher in charges
- Report any damaged or malfunctioning equipment to the authorities for maintenance.
- The overall equipment in charge are taken care by the physical education instructor and the administrator.

3. TIMING

- Students should adhere to designated usage hours for the ground and leave promptly at the specified closing time i.e the students should leave the ground by 5:30pm and clean up everything.
- Vacating the ground and court on time to allow for maintenance and preparation for the next day.

4. STORE ROOM

- All the sports related equipment items are store in the specific room for the proper maintenance of the equipment.
- Any equipment taken from the room should be reported back after using it by the concern individual.

5. INDOOR STADIUM /MULTIPURPOSE HALL

- Indoor courts for games like basketball, badminton and table tennis are available.
- The indoor stadium is equipped with proper and bright lighting systems to ensure proper visibility for players and spectators

Timing:

The timing for using the indoor stadium is usually from 3-6pm and its open for all the students from Monday and Sunday.

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Class Room Decorum

1. Students are not allowed to use any non-academic related gadgets and cell phones during class hours. Any violation of this rule will result in confiscation of the gadgets and cell phones.
2. The confiscated gadgets and cell phones will not be returned until the completion of the semester or when the student leaves the College permanently.
3. Students shall not leave the classroom without permission from the concerned subject teacher or until the teacher has left the room or asked the class to disperse.
4. Proper and respectful class room behaviour is expected from all.
5. Eating, chewing, littering of rubbish, spitting, writing on the desks, walls, black boards, etc. are strictly forbidden.
6. Damage caused to walls, desks, benches, etc. through spitting, writing, drawing, etc. shall be made good through collective fines.
7. Any disrespect shown to professors in the class or outside shall result in suspension or expulsion from the College.
8. It is prohibited for the students to move out from the Class Room whether the teacher is in the class or not.
9. Student who wishes to go out of the class room should get a written permission-slip from the teacher.
10. Student who arrives late to the class room must obtain permission-slip from the Vice Principal (Students' Affairs) And show it to the subject teacher in order to attend the class.

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Library

St. Joseph's College, Jakhama in Nagaland was inaugurated on 19th March 1985 with Pre-University Courses in Arts and Commerce. It was affiliated to North Eastern Hill University, Shillong. In 1988 the college was shifted to a spacious campus in Jakhama about 18 kms from Kohima, and degree courses in Arts and Commerce were started. In the following year BBA and in the year 2012 B.Sc. courses were started. In 1994 Nagaland University was established and the college is now affiliated to Nagaland University. It is included in the List of Colleges under section 2 (f) & 12 (B) of the UGC Act 1956.

The College library had a humble beginning with about few hundred books donated by friends and well-wishers, and small number of periodicals. Today the library has an area of 3366sq.feet and is proud to have 20476 books and 61 periodicals, of which 26 are International Journals 35 are National Journals and 21 Magazines. Care is taken to have at least one periodical each, if not more, for every department.

Roles and Responsibilities of the Librarian

1. Silence must always be maintained in the library.
2. Personal belongings should not be permitted to be brought into the library by faculty or students.
3. To inform the intended audience about the library's electronic resources.
4. To help students and staff make the best use of the available resources.
5. To keep track of books that are being returned.
6. To promptly pick up the provided books.
7. To get the pupils to pay a fine if they fail to return by the deadline.
8. To ensure that the books that were issued are returned in acceptable condition; if not, appropriate action will be taken.

WORKING HOURS OF THE LIBRARY

DAY	TIME
Monday to Friday	8:30 A.M. to 4:00 P.M.
Saturday	8:30 A.M. to 12:30 P.M.

DETAILS OF ICT

Library automation	SOUL 3.0
OPAC (Online Public access Catalogue)	Web OPAC
Total number of computer for public access	06
Participation in Resource sharing networks/consortia	N-LIST(INFLIBNET), National Digital Library

TOTAL NUMBER OF DOCUMENTS AVAILABLE

1. Total number of books in the main Library:-20476
2. Total number of books in PG Library:-751
3. Total Number of books in the Reference Section:-1900
4. Total number of Encyclopaedias:-37
5. Total number of books bank:-465
6. Total number of back bounded volumes of Journal & Periodical:-1178
7. Total number of Journal Subscribe:-61
8. Total number of National Journals:-35
9. Total number of International Journals:-26
10. Total number of Magazine subscribe:-21
11. Total Number of Dissertation:-1497

LIST OF LIBRARY BOOKS DEPARTMENT WISE

SL.NO.	DEPARTMENT	TOTAL NO. OF BOOKS
1.	COMMERCE	371
2.	ECONOMICS	1697
3.	EDUCATION	626
4.	ENGLISH	4456
5.	HISTORY	1549
6.	MANAGEMENT	768
7.	POLITICAL SCIENCE	1608
8.	SOCIOLOGY	1449
9.	BOTANY	365
10.	CHEMISTRY	340
11.	MATHEMATICS	385
12.	PHYSICS	312
13.	ZOOLOGY	453
14.	PG BOOKS(History,Political,Sociology,English.Economics)	751
15.	SELF IMPROVEMENT,NON-FICTION,COMPUTER,HEALTH & SPORTS,RELIGION,TOURISM,LIBRARY,BIOGRAPHY ETC.	5341

REFERENCE BOOKS

1. Britannica Great Books:-54
2. Crompton's Encyclopaedia, 26 Volumes
3. Encyclopaedia of British Writers,3 Volumes
4. Encyclopaedia of Commerce,7 Volumes
5. Encyclopaedia of English Literature,2 Volumes
6. Encyclopaedia of Literary Terms,2 volumes
7. Encyclopaedia dictionary of Sociology, 4 Volumes
8. Encyclopaedia of dictionary 15th Edition, 29 Volumes
9. Encyclopaedia of Games and sports, 4 Volumes
10. Encyclopaedia of Games and counselling.4 Volumes
11. Encyclopaedia of Guidance and Counselling,4 volumes
12. Encyclopaedia of Higher Education, 5 Volumes
13. Encyclopaedia of Indian Governments and Politics, 10 Volumes
14. Encyclopaedia of India, 2 Volumes
15. Encyclopaedia of Indian History, 3Volumes
16. Encyclopaedia of Management, 10 Volumes
17. Encyclopaedia of North East, 8 Volumes
18. Encyclopaedia of North East, 3 Volumes
19. Encyclopaedia of Physical Chemistry, 3 Volumes
20. Encyclopaedia of Social Science, 4 Volumes
21. Encyclopaedia of Sports, 4 Volumes
22. Encyclopaedia of World History.7 Volumes

23. Encyclopaedia of Organic Chemistry, 3 volumes
24. Documentation Encyclopaedia of UNESCO and Education, 2 Volumes
25. Farmers Encyclopaedia of Rural Development, 2 Volumes
26. Illustrated Encyclopaedia of World History, 8 Volumes
27. Illustrated Encyclopedia, 2 Volumes
28. International Encyclopaedia of Education, 2 Volumes
29. International Encyclopaedia of Social Science, 18 Volumes
30. McGraw Hill Encyclopaedia of Science and Technology, 15 Volumes
31. New Catholic Encyclopaedia, 18 Volumes
32. New Encyclopaedia of Science, 16 Volumes
33. New Standard Encyclopaedia, 2 Volumes
34. Oxford Encyclopaedias of Dictionary, 3 Volumes
35. The Green Wood Encyclopaedia of World Folklore and Folk Life, 4 Volumes
36. The New Joy of Knowledge Encyclopaedia of, 54 Volumes
37. Women Studies Encyclopaedia, 3 Volumes

MAPS AND ATLAS

1. Maps -16
2. Atlas -09

JOURNALS AND PERIODICALS

NATIONAL

1. Contribution to Indian Sociology
2. Corporate Professional Today
3. Current Science
4. Down To Earth
5. Economic and Political Weekly
6. Finance India
7. Indian Historical Review
8. Indian Journal of Chemistry
9. Indian Journal of Economics & Business
10. Indian Journal of Gender Studies
11. Indian Journal of Political Science
12. Indian Journal of Physics
13. Journal of the Bombay Natural History Society
14. Journal of Creative Communication
15. Journal of Education Planning & Administration
16. Journal of Emerging Market & Finance
17. Journal of Entrepreneurship
18. Kurukshetra
19. Legal News and Views
20. Man and Society
21. Plant Physiology Report
22. RBI Bulletin
23. Religion and Society
24. Resonance Journal of Science
25. Seminar
26. Social Action
27. Sociological Bulletin
28. Southern Economist
29. Studies in History
30. The Book Review
31. The Indian Economic & Social History Review
32. The Medieval History Journal
33. University News
34. Women's Link

INTERNATIONAL JOURNAL

1. **Agrarian South: The Journal of Political Economy**
2. **Creative Forum**
3. **Economic Challenger**
4. **Environment and Ecology**
5. **Foreign Trade Review**
6. **Indian Journal of Applied Linguistics**
7. **Indian Journal of Mathematics & Mathematical Science**
8. **International Journal of Applied Biology & Biotechnology**
9. **International Journal of Botany Studies**
10. **International Journal of Chemical Science**
11. **International Journal of Communication**
12. **International Journal of English Literature and Culture**
13. **International Journal of Fauna & Biological Studies**
14. **International Journal of Statistics & Applied Mathematics**
15. **International Journal of Translation**
16. **International Journal of Zoology Studies**
17. **International Review of Modern Sociology**
18. **International Journal of Market and Management**
19. **Language Forum**
20. **Management and Labour Studies**
21. **Man in India**
22. **New Frontiers in Education**
23. **South Asia Economic Journal**
24. **South Asia Journal of Socio-Political Studies**
25. **South Asia Research**
26. **Indian Journal of Advances in Chemical Science**

JOURNAL SUBSCRIBE SUBJECT WISE IN THE LIBRARY

ENGLISH:-

1. **Creative Forum.**
2. **International Journal of Applied Linguistic.**
3. **International Journal of Communication**
4. **International Journal of Translation**
5. **International Journal of English Literature and Culture**
6. **Journal of Creative Communication**
7. **Language Forum**
8. **South Asia Research**

ECONOMICS:-

1. **Economic Challenger**
2. **Economic & Political Weekly**
3. **Finance India**
4. **Indian Journal of Economics & Business**
5. **Kurukshetra**
6. **Man and Society**
7. **Southern Economist**
8. **RBI Bulletin**
9. **Seminar**
10. **South Asia Economic Journal**
11. **South Asia Research**
12. **The Indian Economic & Social History Review**

13. Yojana

EDUCATION:-

- 1. Journal of Education Planning and Administration**
- 2. New Frontier in Education**
- 3. University News**

HISTORY:-

- 1. Indian Historical Review**
- 2. South Asia Research**
- 3. Studies in History**
- 4. The Indian Economic & Social History Review**
- 5. The Medieval History Journal**

POLITICAL SCIENCE:-

- 1. Agrarian South : The Journal of Political Economy**
- 2. Economic & Political Weekly**
- 3. Indian Journal of Political Science**
- 4. Indian Journal of Public Administration**
- 5. Legal News and Views**
- 6. Man and Society**
- 7. Seminar**
- 8. South Asia Journal of Socio-Political Studies**
- 9. South Asia Research**
- 10. The Book Review**

SOCIOLOGY:-

- 1. Contribution to Indian Sociology**
- 2. Indian Journal of Gender Studies**
- 3. Kurukshetra**
- 4. Man & Society**
- 5. Religion and Society**
- 6. Seminar**
- 7. Social Action**
- 8. Sociological Bulletin**
- 9. South Asia Research**
- 10. South Asia Journal of Socio-Political Studies**
- 11. Yojana**

COMMERCE AND MANAGEMENT:

- 1. Corporate Professional Today**
- 2. Foreign Trade Review**
- 3. Indian Journal of Economics & Business**
- 4. International Journal of Market and Management**
- 5. Journal of Entrepreneurship**
- 6. Journal of Emerging Market and Finance**
- 7. Management and Labour Studies**

SCIENCE:-

- 1. Current Science**
- 2. Resonance Journal of Science**
- 3. Down To Earth**
- 4. Environment and Ecology**
- 5. Plant Physiology Report**
- 6. Indian Journal of Advances in Chemical Science**
- 7. Indian Journal of Chemistry**
- 8. Indian Journal of Mathematics & Mathematical Science**
- 9. Indian Journal of Physics**
- 10. International Journal of Applied Biology & Biotechnology**
- 11. International Journal of Botany Studies**
- 12. International Journal of Fauna & Biological Studies**
- 13. International Journal of Chemical Science**
- 14. International Journal of Statistics & Applied Mathematics**
- 15. International Journal of Zoology Studies**

REFERENCE BOOKS ACCORDING TO SUBJECT WISE

- 1. Economics Reference:-85**
- 2. Education Reference:-71**
- 3. English Reference:289**
- 4. Commerce & Management Reference:-128**
- 5. History Reference:-129**
- 6. Political Science Reference:-57**
- 7. Sociology Reference:-178**
- 8. General & Competitive Reference:-235**
- 9. General Science Reference:-75**
- 10. Botany Reference:-68**
- 11. Chemistry Reference:-35**
- 12. Biochemistry & Biotechnology:-26**
- 13. Mathematics Reference:14**
- 14. Physics Reference:50**
- 15. Zoology Reference:-51**
- 16. North East Reference:-158**
- 17. Year Books Reference:-81**
- 18. Dictionary and Thesaurus Reference:49**
- 19. Environment Science:-38**
- 20. Gazetteer:-24**

NEWS PAPER

- 1. Nagaland Post**
- 2. The Morung Express**
- 3. Eastern Mirror**

National

- 1. The Times of India**
- 2. The Telegraph**

LIBRARY FACILITIES

- 1. Book Lending Services(10 days)**
- 2. OPAC Services**
- 3. Display of new book arrival(One week books are kept on the rack)**
- 4. Reservation of books**
- 5. Book Bank Service(Lending one book for a semester)**
- 6. Model Question Papers**
- 7. News Paper Clipping(College Publications in Morung Express)**

PART-TIME STUDENT SERVICE IN LIBRARY

- 1. Making data entry in the data entry sheet**
- 2. Issuing and Returning Books**
- 3. Arranging of the books in the rack**
- 4. Binding of past question papers**
- 5. Pasting and cutting of new library card**
- 6. Stamping of new books**
- 7. Pasting of date slip of books**
- 8. Fixing of book pocket**
- 9. Binding of old news paper monthly**
- 10. Dusting of shelves**
- 11. Arranging of Chairs**
- 12. Cleaning of Library**

LIBRARY STAFF

- 1. Sr.Sunita DSouza, Library Co-Ordinator**
- 2. S.Kampu Haokip, Asst.Librarian,MLISc,NET.**
- 3. Vikhotsono, Library Asst.,MLISc.**

PART-TIME LIBRARY WORKERS

- 1. Zubeni Ezung**
- 2. Khelivi Achumi**
- 3. Ioli V Achumi**
- 4. Florence Ronra Shimray**
- 5. Viketouno Lohe**
- 6. Neiwutoli Aye**
- 7. Sungjemmongla**

LIBRARY COMMITTEE

The Library committee comprises of the Library In-Charge, one Assistant Librarian, with MLISc & NET

and one Library Asst. with MLISc. Others of the committee are the Principal, Senior Faculty Members,

President and Secretary of the Students council. The members are:

1. Fr.Dr.George Angami,Principal
2. Sr.Sunita Dsouza,Library In-Charge
3. Mrs.Alibo Achumi,HOD Sociology-Senior Faculty Member
4. Dr.Saju Mathew, Economics-Senior Faculty Member
5. Mr.S.Kampu Haokip,Assistant Librarian
6. Ms.Vikhotsono Khora,Library Assistant
7. Student Council President
8. Student Council Secretary

They meet regularly and maintain a report, which is sent to the principal and relevant matters informed to faculty and students.

Methods of computing per day usage of library (2016-2017)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of working Days (d)	Per Day Usage Library $E=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library $(\% = e/f * 100)$
2016-2017	6635	534	16	155		4340	1.05%

Part-Time Students

1. Zamarhomo
2. Rokokhono
3. Benjamin
4. Heiwongpile
5. Vikule
6. Litoli

Methods of computing per day usage of library (2017-2018)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Number of e-access used Library (c)	Total Number of working Days (d)	Per Day Usage Library $E=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library $(\% = e/f * 100)$
2017-2018	24064	623	16	151	163	4228	3.85%

Part-Time Students

1. Rukivinu
2. Elizabeth
3. Nokosanu
4. Kujoranglibe

5. Kenyusale
6. Natalia

Methods of computing per day usage of library (2018-2019)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of working Days (d)	Per Day Usage Library $E=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library $(\%=e/f*100)$
2018-2019	29223	558	210	151	198	4164	4.75%

Part-Time Students

1. Kenyusale Tep
2. Riditor T
3. Khariba
4. Kevikhrietuo
5. Hoptoli
6. Philip

Methods of computing per day usage of library (2019-2020)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of working Days (d)	Per Day Usage Library $E=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library $(\%=e/f*100)$
2019-2020	15983	763	210	130	130	5596	2.32%

Part-Time Students

1. Deno Doloe
2. Khasriba
3. Anizo
4. Hewokali
5. Aboli

Methods of computing per day usage of library (2020-2021)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of Working Days (d)	Per day Usage Library $e=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library $(\%=e/f*100)$
2020-2021	5054	55	281	39	131	4307	3%

Part-Time Students

1. Aboli
2. Asuli
3. Hewokali

Methods of computing per day usage of library (2021-2022)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of Working Days (d)	Per day Usage Library $e=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library ($\% = e/f * 100$)
2021-2022	74714	101	210	180	416	4358	9.54%

Part-Time Students


1. Lithungo
2. Eynthung
3. Vincent
4. Ruchanlung

Methods of computing per day usage of library (2022-2023)

Academic Year	Total Number of Students Visited Library (a)	Total Number of Teachers Visited Library (b)	Total Numbers of e-access used Library (c)	Total Number of Working Days (d)	Per day Usage Library $e=(a+b+c)/d$	Total Number of Teachers and Students (f)	Percentage of Per Day Usage of Library ($\% = e/f * 100$)
2022-2023	57571	448	1894	180	332.85	3956	8.41%

Part-Time Students

1. Ruchanlung
2. Eyinglung
3. Ringo
4. Florence
5. Ripong Kiphur


Dr. Fr. George Keduolhou Angami
Principal
Principal
St. Joseph's College (Autonomous)
Jakhama Nagaland

