



ST. JOSEPH'S COLLEGE

JAKHAMA

P.B. No. 39, Kohima, Nagaland – 797 001

(Autonomous status granted by UGC notification No.F.22-1/2017 (AC) Dtd.11th Oct.2018)

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NAAC Grade A (CGPA: 3.12)

Ref. No: SJC/MBM/3/2023

Date: 1/05/2023

REPORT OF THE MANAGEMENT BOARD MEETING

VENUE : PRESBYTERY
DATE : 01TH MAY 2023
TIME : 6:00pm

Participants:

1. Dr. Fr. George Keduolhou Angami
2. Dr. Sr. Ranit (Vice Principal, Academic Affairs)
3. Rev. Fr. Binoy (Administrator)
4. Rev. Fr. Peter Solo (Dean of Science)
5. Dr. Fr. Pezalhoukho George – (PG-Coordinator)

Order of the Meeting

1. Invocation
2. Words of Welcome
3. Report of the Last Meeting
4. Agenda
 - 4.1 Annual Orientation and Induction Programme for New Students
 - 4.2 Jakhama Students Union
5. Varia
6. Conclusion

Minutes of the Meeting

1. Invocation:

The meeting began with an invocation led by Dr. Sr. Ranit SABS, Vice Principal, (Academic Affairs).

2. Words of Welcome

Dr. Fr. George Keduolhou Angami, Principal, welcomed the Management Board members for the meeting.

3. Report of the Last Meeting

Report of the Last Meeting was read out by Dr. Fr. Pezalhoukho George and was approved after a few corrections.

4. Agenda:

- 4.1 **Annual Orientation and Induction Programme:** The Management Board appreciated the practice of conduction Annual Orientation and Induction Programme for the New Students as it is very important to monitor and help the students, especially when they come for the first time to the College. It was discussed that all the Management Board be given time to speak to the students and give a brief presentation about their own area of responsibility.

The Principal shall give an orientation on the over-all aspects of the college which includes the rules and regulations of the college, the importance of teacher-students interpersonal

relationship, the cooperation and collaboration between management and students and the role of students in the college.

The Vice Principal (Academic Affairs), shall give thorough information about NEP-2020 curriculum and framework. To make the implementation of NEP-2020 go smoothly, the Vice Principal (Academic Affairs), shall from time to time give information to the students. The Vice Principal (Academic Affairs) shall explain to the students about the syllabus (curriculum and framework), to the students and monitor that both teachers and students follow the new syllabus without confusion.

The Vice Principal (Students Affairs) shall continue to monitor and supervise all the activities, programmes and discipline related matter connected with the students. The Administrator of the college shall continue to plan and monitor all the undertakings of the college connected with infrastructural works, maintenance and purchase of things required for the college.

The PG-Coordinator shall continue to be responsible for the PG-Block, where all the academic programmes and activities take place.

The Dean of Science continues to monitor and supervise the staff and students at Science Block. The Dean of Science shall from time to time look into the requirements of equipment and chemicals for practical classes and exams. The Dean of Science helps the students to make quality practical classes with good lab facilities.

- 4.2 **Jakhama Students Union:** It is the practice of the college to bring the Students Union of Jakhama village to address the students. Since, Jakhama college is within the jurisdiction of Jakhama village, the college of St. Joseph's College are expected to observe the guidelines and rules laid down by the students Union of Jakhama village. The Management Board members have no objection for the Students Union to address the college students with regard to code of conduct within Jakhama village jurisdiction.

5. **Varia**

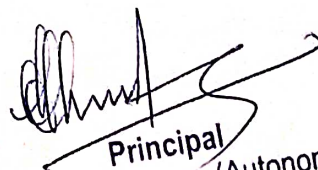
The members present for the meeting felt that it is necessary to maintain good discipline in the college and at the same time build up good teacher-student and Management-Student collaboration and participative approach to make teaching-learning process, meaningful and successful.

6. **Conclusion**

The Principal thanked the members for active participation and valuable contribution in sharing their views and ideas. The meeting concluded with a prayer led by the Principal.



Dr. Fr. Pezalhoukho George
Secretary, Management Board
St. Joseph's College (Autonomous)
Jakhama-Nagland



Principal
St. Joseph's College (Autonomous)
Jakhama : Nagaland