



# ST. JOSEPH'S COLLEGE

## JAKHAMA

P.B. No. 39, Kohima, Nagaland – 797 001

(Autonomous status granted by UGC notification No.F.22-1/2017 (AC) Dtd.11<sup>th</sup> Oct.2018)

0370-2231009 (O), 2233022 (Principal), 9436437544 (M)

[www.stjosephjakhama.ac.in](http://www.stjosephjakhama.ac.in) Email: [stjosephc@gmail.com](mailto:stjosephc@gmail.com)

NAAC Grade A (CGPA: 3.12)

Ref. No: SJC/MBM/3/2023

Date: 1/05/2023

### REPORT OF THE MANAGEMENT BOARD MEETING

VENUE : PRESBYTERY  
DATE : 01<sup>TH</sup> MAY 2023  
TIME : 6:00pm

#### Participants:

1. Dr. Fr. George Keduolhou Angami
2. Dr. Sr. Ranit (Vice Principal, Academic Affairs)
3. Rev. Fr. Binoy (Administrator)
4. Rev. Fr. Peter Solo (Dean of Science)
5. Dr. Fr. Pezalhoukho George – (PG-Coordinator)

#### Order of the Meeting

1. Invocation
2. Words of Welcome
3. Report of the Last Meeting
4. Agenda
  - 4.1 Annual Orientation and Induction Programme for New Students
  - 4.2 Jakhama Students Union
5. Varia
6. Conclusion

#### Minutes of the Meeting

##### 1. Invocation:

The meeting began with an invocation led by Dr. Sr. Ranit SABS, Vice Principal, (Academic Affairs).

##### 2. Words of Welcome

Dr. Fr. George Keduolhou Angami, Principal, welcomed the Management Board members for the meeting.

##### 3. Report of the Last Meeting

Report of the Last Meeting was read out by Dr. Fr. Pezalhoukho George and was approved after a few corrections.

##### 4. Agenda:

- 4.1 **Annual Orientation and Induction Programme:** The Management Board appreciated the practice of conduction Annual Orientation and Induction Programme for the New Students as it is very important to monitor and help the students, especially when they come for the first time to the College. It was discussed that all the Management Board be given time to speak to the students and give a brief presentation about their own area of responsibility.

The Principal shall give an orientation on the over-all aspects of the college which includes the rules and regulations of the college, the importance of teacher-students interpersonal

relationship, the cooperation and collaboration between management and students and the role of students in the college.

The Vice Principal (Academic Affairs), shall give thorough information about NEP-2020 curriculum and framework. To make the implementation of NEP-2020 go smoothly, the Vice Principal (Academic Affairs), shall from time to time give information to the students. The Vice Principal (Academic Affairs) shall explain to the students about the syllabus (curriculum and framework), to the students and monitor that both teachers and students follow the new syllabus without confusion.

The Vice Principal (Students Affairs) shall continue to monitor and supervise all the activities, programmes and discipline related matter connected with the students. The Administrator of the college shall continue to plan and monitor all the undertakings of the college connected with infrastructural works, maintenance and purchase of things required for the college.

The PG-Coordinator shall continue to be responsible for the PG-Block, where all the academic programmes and activities take place.

The Dean of Science continues to monitor and supervise the staff and students at Science Block. The Dean of Science shall from time to time look into the requirements of equipment and chemicals for practical classes and exams. The Dean of Science helps the students to make quality practical classes with good lab facilities.

- 4.2 **Jakhama Students Union:** It is the practice of the college to bring the Students Union of Jakhama village to address the students. Since, Jakhama college is within the jurisdiction of Jakhama village, the college of St. Joseph's College are expected to observe the guidelines and rules laid down by the students Union of Jakhama village. The Management Board members have no objection for the Students Union to address the college students with regard to code of conduct within Jakhama village jurisdiction.

#### 5. **Varia**

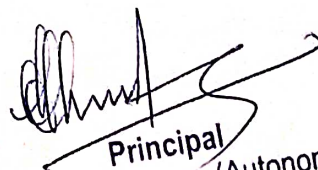
The members present for the meeting felt that it is necessary to maintain good discipline in the college and at the same time build up good teacher-student and Management-Student collaboration and participative approach to make teaching-learning process, meaningful and successful.

#### 6. **Conclusion**

The Principal thanked the members for active participation and valuable contribution in sharing their views and ideas. The meeting concluded with a prayer led by the Principal.



Dr. Fr. Pezalhoukho George  
Secretary, Management Board  
St. Joseph's College (Autonomous)  
Jakhama-Nagland



Principal  
St. Joseph's College (Autonomous)  
Jakhama : Nagaland

# ST. JOSEPH'S COLLEGE (AUTONOMOUS)

JAKHAMA - NAGALAND



*Handbook and  
Calendar : 2022-23*

Website: <http://stjosephjakhama.ac.in>  
E-mail: [stjosephc@gmail.com](mailto:stjosephc@gmail.com)

**ST. JOSEPH'S COLLEGE (AUTONOMOUS),  
JAKHAMA**

P.O. No. 39,  
Kohima - 797 001, Nagaland  
(Autonomous status granted by UGC notifications  
No. F.22-1 (AC) Dtd.11th Oct. 2018)  
NAAC Accredited A Grade  
Principal - 9436437544



**HANDBOOK & CALENDAR : 2022-23**

Home Page: <http://stjosephjakhama.ac.in>  
E-mail: [stjosephc@gmail.com](mailto:stjosephc@gmail.com)

**This Handbook and Calendar  
must be brought to the college daily**

# 2022

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	27	28	29	30	31	24	25	26	27	28	29	30	24	25	26	27	28	29	30
30	31																										

May							June							July							August						
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8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
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29	30	31																									

September							October							November							December									
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4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10			
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17			
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24			
25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	25	26	27	28	29	30	31
							30	31																						

# 2023

January							February							March							April								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
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9	10	11	12	13	14	15	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15		
16	17	18	19	20	21	22	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22		
23	24	25	26	27	28	29	26	27	28	26	27	28	29	30	31	23	24	25	26	27	28	29	23	24	25	26	27	28	29
30	31																												

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1				1	2	3				1				1	2	3	4	5			
2	3	4	5	6	7	8	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	31			
30	31																										

September							October							November							December									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
					1	2				1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9			
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16			
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23			
24	25	26	27	28	29	30	29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	24	25	26	27	28	29	30		

## PERSONAL INFORMATION

Name .....

Father's Name.....

Contact no.....

Mother's Name.....

Contact no.....

Name of the Guardian/Warden.....

Contact No.....

Address .....

.....

.....

Class .....Section.....Roll No.....

Department .....

Telephone No .....

Email .....

Blood Group .....

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## 5. ACADEMIC COUNCIL

- 5.1 The Principal (Chairman) :  
Dr. Fr. George Keduolhou Angami
- 5.2 Two nominees of the university not less than Professors.
- Prof. Rosemary Dzuwichu, Dept. of English, Nagaland University, Kohima Campus, Meriema
  - Prof. Dipak Sinha, Dept. of Chemistry Nagaland University, Lumami
- 5.3 Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body.
- Adv. Kezhokhoto Savi
  - Arch. Richard Belho
  - Rev. Fr. Binoy Joseph
  - Dr. Sedevi
  - Dr. Nobert Noraho
  - Dr. Easterine Kire
- 5.4 Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
- Capt. Regina Razousinuo
  - Mrs. Loreni Yanthan
  - Ms. Josephine Jasietsono Kuotsu
  - Mr. K. Zubemo Humtsoe
- 5.5 A faculty member nominated by the Principal (Member Secretary) :
- 5.6 Chief Controller  
of exams : Dr. Fr. George Keduolhou Angami
- 5.7 Controller of Exams : Dr. Dominic Meyieho
- 5.8 Deputy Controller  
of exams : Dr. Nobert Noraho
- 5.9 Vice Principal : Dr. Sr. Ranit SABS
- 5.10 Vice Principal : Rev. Fr. Obed Yimchunger
- 5.11 Dean : Rev. Fr. Peter Solo

## 5.12 Head of the Departments (HoDs)

- Mrs. Loreni Yathan, Dept. of Economics
- Ms. Tiamongla, Dept. of Education
- Mr. James H.K, Dept. of English
- Ms. Nzano Kikon, Dept. of History
- Dr. Mhonthung Yanthan, Dept. of Political Science
- Dr. Medonuo Pienyü, Dept. of Sociology
- Mr. K. Zubemo Humtsoe, Dept. of BBA
- Mr. Maotangit Longkumer, Dept. of Commerce
- Ms. Neithongunuo Angela Belho, Dept. of Botany
- Ms. Rukutalu, Dept. of Zoology
- Mr. Madovi David, Dept. of Chemistry
- Ms. Thejano, Dept. of Physics
- Mr. Toshiwapang Lemtur, Dept. of Mathematics

## 6. MANAGEMENT BOARD

- Dr. Fr. George Keduolhou Angami  
M.A, B.Ed, NET, Ph.D. : Principal
- Dr. Sr. Ranit SABS,  
M.A, B.Ed, Ph.D. : Vice Principal
- Rev. Fr. Obed Yimchunger  
M.A, M.Ph, M.Phil  
(Ph.D Research Scholar) : Vice Principal
- Rev. Fr. Binoy Joseph,  
M.Th., B.Ed : Administrator
- Rev. Fr. Peter Solo,  
M.Sc. (Ph.D Research Scholar) : Dean of Science
- Dr. Fr. Pezalhoukho George  
M.Sc (Media Management),  
M.Sc. (Counseling Psychology),  
B.Ed., Ph.D. : Post Graduate  
Programme  
Co-ordinator

## 21. INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Dr. Fr. George Keduolhou Angami : Chairperson
2. Dr. Sr. Ranit SABS : Vice Principal
3. Rev. Fr. Obed Yimchunger : Vice Principal
4. Rev. Fr. Binoy Joseph : Administrator
5. Dr. Hormila G. Zingkhai : Co-ordinator
6. Mrs. Loreni Yathan : HoD, Economics
7. Ms. Tiamongla : HoD, Education
8. Mr. James H.K : HoD, English
9. Ms. Nzano Kikon : HoD, History
10. Dr. Mhonthung Yanthan : HoD, Political Science
11. Dr. Medonuo Pienyü : HoD, Sociology
12. Mr. K. Zubemo Humtsoe : Director, BBA
13. Mr. Maotangit Longkumer : HoD, Commerce
14. Ms. Neithongunuo Angela Belho : HoD, Botany
15. Ms. Rukutalu : HoD, Zoology
16. Mr. Madovi David : HoD, Chemistry
17. Ms. Thejano : HoD, Physics
18. Mr. Toshiwapang Lemtur : HoD, Mathematics
19. Mr. S. Kampu Haokip : Assistant Librarian
20. Mr. Medophrezo Methodeus Dzüvichü : Superintendent
21. Students' Council : President
22. Mr. Moirangthem Gopiaroman Singh : Computer Education
23. Mr. T. George Kire : Alumni
24. Dr. Vizovol Mekro : Stakeholder
25. Mr. Vincent Rutsa : Architect

## 22. PLACEMENT CELL

1. Dr. Fr. George Keduolhou Angami
2. Ms. Thejanuo Fidelia, Co-ordinator
3. Mr. Md. Tabrej
4. Dr. Saju Mathew
5. Ms. Dievileno
6. Capt. Regina Razousinuo

## 23. INTERNATIONAL PROGRAMME

1. Dr. Mhonthung Yanthan, Director
2. Dr. Medonuo Pienyü
3. Dr. Fr. Pezalhoukho George

## 24. GRIEVANCE REDRESSAL CELL

1. Rev. Fr. Obed Yimchunger : Coordinator
2. Dr. Fr. George Keduolhou Angami : Principal
3. Dr. Sr. Ranit SABS : Vice Principal
4. Rev. Fr. Binoy Joseph : Administrator
5. Dr. Fr. Pezalhoukho George : PG Coordinator
6. Rev. Fr. Peter Solo : Dean of Science

## 25. DISCIPLINE /ANTI - RAGGING CELL

1. Dr. Fr. George Keduolhou Angami
2. Dr. Sr. Ranit SABS
3. Rev. Fr. Obed Yimchunger
4. Rev. Fr. Binoy Joseph
5. President, Students' Council
6. General Secretary, Students' Council

## 26. INTERNAL COMPLAINT COMMITTEE

1. Presiding Officer : Dr. Sr. Ranit SABS  
Vice- Principal  
Academic Affairs
2. Two Faculty Members : i. Dr. Medonuo Pienyü  
ii. Dr. Ramita Sougrakpam
3. Two Non- Teaching Employee : i. Mrs. Abonuo Khieya  
ii. Mr. Mezathel Kiso
4. Three Students : i. Ms. Grace Patton  
ii. Ms. Jacenta Thurenshe  
iii. Ms. Vibinuo Victoria