



# ST. JOSEPH'S COLLEGE

## JAKHAMA

(Autonomous status granted by UGC notification No.F.22-1(AC) Dtd.11<sup>th</sup> Oct.2018)

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NAAC Grade A (CGPA: 3.12)

### Report of the Examinations of Undergraduates (6<sup>th</sup>) and Postgraduate Final (4<sup>th</sup>) Semesters, 2023

The result of the End Semester Examinations of the final (6<sup>th</sup> and 4<sup>th</sup>) Semesters students of both Undergraduate and Postgraduate Programmes respectively declared on 30<sup>th</sup> June, 2023. Given below are the guidelines and regulations under which the examinations and results were conducted and declared:

#### The Examination Committee

The Examination Committee of St. Joseph's College (Autonomous) consists of the following:

- i) Chairman : Principal (Chief Controller of Examinations)
- ii) Chief Coordinator : Vice-Principal (Academic Affairs)
- iii) Vice Principal (Student's Affairs)
- iv) Controller of Examinations (COE)
- v) Deputy Controller of Examinations
- vi) TWO regular faculty members of the College with at least FIVE years of teaching experience

#### ASSESSMENT AND SCHEME OF EXAMINATIONS

- a. The *minimum and maximum* residential requirement to qualify for the 3 years integrated **Undergraduate Programme** (B.A./ B.B.A./ B.Com./ B.Sc.) shall be *3 YEARS and 5 YEARS* respectively.
- b. The *minimum and maximum* residential requirement to qualify for the 4 years integrated **Undergraduate Programme** (B.A./ B.B.A./ B.Com./ B.Sc.) shall be *3+1 YEARS and 5+1 YEARS* respectively.
- c. The *minimum and maximum* residential requirement to qualify for the 2 years integrated **Postgraduate Programme** (M.A.) shall be *2 YEARS and 4 YEARS* respectively.
- d. The residential requirement shall be continuous from the date of admission/ registration into the Degree Programme (1<sup>st</sup> Semester).
- e. A Candidate failing to complete a Programme within the maximum period shall be declared as having failed the Degree Programme.
- f. The Academic year of the College consists of TWO consecutive Semesters (odd and even) of *SIX Months each*, during which Admission, Coursework, Semester Examinations, declaration of Results and Semester break shall be completed.
- g. The dates for commencement and termination of each Semester shall be decided by the Academic Council.
- h. A Semester shall have a *minimum of 90 working days* (excluding Examination days). If the required number of working days falls short due to unanticipated or unintended development, the same shall be made up by arranging extra classes by the Teacher/ Course-in-charge.

#### Courses

- a. The Courses for both the Undergraduate (Honours) and Postgraduate Programme are recommended by the respective Departments and approved by the Academic Council and Governing Body of the College.
- b. Courses with only Theory component have a total of 100 marks (4/6 Credits). Courses with both Theory and Practical component have a total of 100+50 marks (3+1/4+2 Credits). Ability, Skill Enhancement and Value Added Courses have a total of 50 marks (2 Credits).

#### Credit Points and Contact Hour System

- a. St. Joseph's College (Autonomous), Jakhama follows a uniform pattern of Credit Loads and Academic Calendar in each Semester.
- b. For the maintenance of a standard Teaching and Learning, Credit Points and Contact Hours are followed for assessment of the level of learners. Credit Points and Contact Hours has a bearing on the number of classes taken per week for each Course/ Paper.
- c. Each Course has been assigned Credits equivalent to its Theory and/ or Practical content.
- d. One Contact Hour shall be of ONE hour (60 minutes) duration, which is in correspondence to the Credits.
- e. The minimum Credits completed/earned by a Candidate in a Programme is *140 (for the Undergraduate)* and *76 (for the Postgraduate)*.

### **Evaluation and Assessment**

- a. The performance of the Candidates/ Learners is evaluated in two components for all the Courses. The first component is the *Continuous Internal Assessment* carrying a weightage of *30%*, and the second component is the *End Semester Examinations/ External Assessments* carrying a weightage of *70%* of the total marks.
- b. Evaluation and Assessment of all Courses is conducted in accordance with the Curricula and Syllabi approved by the Academic Council.
- c. Internal Assessments and End Semester Examinations/ External Assessments (Theory and Practical) are mandatory to clear each Course.
- d. **Undergraduate** Courses with *FOUR or more Credits* is evaluated for *100 marks* (30 for Internal Assessment and 70 for End Semester Examinations).
- e. **Undergraduate** Courses with *TWO Credits* is evaluated for *50 marks* (15 for Internal Assessment and 35 for End Semester Examinations).
- f. **Undergraduate** Practical Courses is evaluated for 50 marks only.
- g. **Postgraduate** Courses is evaluated for *100 marks* (30 for Internal Assessment and 70 for End Semester Examinations).

### **Semester Tests and Examinations**

- a. St. Joseph's College (Autonomous), Jakhama conducts and evaluates the Mid Semester Tests and End Semester Examinations/ External Assessment (for Theory and Practical) for all the Semesters.
- b. The tentative dates for the Semester Tests and Examinations are based on the Academic Calendar.
- c. The Schedule/ Routine for the Semester Tests and Examinations is notified through the Office of the Vice-Principal (Academic Affairs), and after the approval of the Principal.
- d. All the Question Papers (setting and moderation) is done through the Office of the Controller of Examinations, and in consultation with the Principal.
- e. Regular Classes is ordinarily suspended for 2 to 3 days prior to the date of commencement of the End Semester Examinations. However, for Mid Semester Tests (Internal Assessment), there is no suspension of regular classes prior to the date of commencement.

### **Internal Assessment**

- a. Internal Assessments for each Course is of *30 or 15 marks* (as the case may be), and carrying a weightage of *30%* of the total marks.
- b. The minimum requirement of marks to clear the Internal Assessments (for each Course) is *45%*.
- c. Outline for Internal Assessments (of 30 marks in the ratio 10:10:10) shall include the *Mid Semester Tests (10 marks), Assignment (10 marks) and Class Test/ Presentation/ Project/ Viva-voce (10 marks)*. Outline for Internal Assessments (of 15 marks in the ratio 10:5) includes *Mid Semester Tests (10 marks) and Assignment/ Presentation (5 marks)*.
- d. Except for Mid Semester Tests, the other Internal Assessment activities are regulated and conducted by the respective Department under the supervision of the Head/Coordinator.

### **Mid Semester Tests**

- a. The Mid Semester Test is a Centralised Examination conducted by the Examination Department.
- b. The Mid Semester Test is conducted for 50 marks for all the Courses, and regardless of the number of Credits. The marks secured is converted to 10 marks (*i.e., marks obtained ÷ 50 × 10*).

### **End Semester Examinations/ External Assessments**

- a. End Semester Examinations for theory Courses is of *70 or 35 marks* (as the case may be), carrying a weightage of *70%* of the total marks.
- b. The minimum requirement of marks to clear the End Semester Examinations/ External Assessments (for each Theory Course) is *45%*.
- c. There is a 3-tier system of evaluation consisting of the Examiner, Scrutiniser and Chief-Examiner (or Moderator).

### **Practical Examinations**

- a. Practical Examinations is conducted as part of the End Semester Examinations by the Course-in-charge nominated by the Principal.
- b. End Semester Examinations for Practical Courses carries a total of 50 marks per Course and consisting of *TWO Credits*. And the minimum requirement of marks to clear each Practical Course is *45%*.

### **Supplementary Examination (Only Undergraduate)**

- a. St. Joseph's College (Autonomous), Jakhama grants the provision of *Supplementary Examination* for the *Undergraduate Programme* only.
- b. After the completion of the Final End Semester Examinations, the VI<sup>th</sup> Semester Candidates are granted the provision to appear for the arrear/ backlog Course(s) of the V<sup>th</sup> Semester.
- c. Supplementary Examination is applicable for both Theory and Practical Courses.
- d. Supplementary Examination is not a provision for Grade improvement.
- e. Supplementary Examination is optional.

### **Evaluation of Dissertation/Project**

- a. Dissertation/ Project Courses is evaluated out of 50 or 100 marks (as the case may be), and the marks is awarded by the concerned Department.
- b. The minimum requirement of marks required for a Dissertation/ Project is *45%*.

### **Eligibility for End Semester Examinations**

#### **Internal Assessment**

- a. A Candidate who *complete all the activities of the Continuous Internal Assessment and* obtain the minimum mark of *45%* for each Course is eligible for the End Semester Examinations.
- b. It is mandatory for a Candidate to fulfill all the requirements of the Internal Assessment activities.
- c. A Candidate failing to complete all the activities of the Internal Assessment and/ or failing to obtain the required *45%* of marks in *THREE* or more Courses is not be eligible to appear the entire End Semester Examinations.

### **Duration of Semester Tests and Examinations**

#### **Mid-Semester Tests**

- a. The duration of Mid Semester Tests of the Undergraduate and Postgraduate Programme for all Courses is *TWO* hours.

#### **Undergraduate End Semester Examinations**

- b. The duration of Examination for the Theory Courses having *FOUR* or more Credits (*70 marks*) is *THREE* hours.
- c. The duration of Examination for the Theory Courses having *TWO* or *THREE* (*35 marks*) is *TWO* hours.
- d. The duration of Practical Examinations (*50 marks*) is *THREE* hours.

#### **Postgraduate End Semester Examinations**

- e. The duration of Examination for all the Theory Courses having *THREE* or more Credits (*70 marks*) is *THREE* hours.

## **Question Pattern for Semester Tests and Examinations (Undergraduate)**

### **Mid Semester Tests**

- a. The Question Papers is set from a portion of each Course covered/ completed by the Course Teacher.
- b. The Question Paper for Courses regardless of the number of Credits is divided into four sections:
  - i) Multiple Choice Questions (1 mark each)
  - ii) True or False/ Fill in the Blanks (1 marks each)
  - iii) Medium Answer Type Questions (4 marks each)
  - iv) Essay/ Descriptive Type Questions (8 marks each)

### **End Semester Examinations**

- c. The Question Papers is set covering all the Units of the Syllabus, and which tests the different skills of the Candidates as per *Bloom's Taxonomy*.
- d. *The Question Papers is a composition of 33% to test the knowledge skill, 33% to test the Understanding, and 33% to test the Application.*
- e. The Question Paper for Courses with FOUR or more Credits (70 marks) is divided into four sections:
  - i) Multiple Choice Questions (1 mark each)
  - ii) Short Type Questions (2 marks each)
  - iii) Medium Answer Type Questions (5 marks each)
  - iv) Essay/ Descriptive Type Questions (10 marks each)
- f. The Question Paper for Courses with TWO Credits (35 marks) is divided into three sections:
  - i) Multiple Choice Questions (1 mark each)
  - ii) Short Type Questions (2 marks each)
  - iii) Essay/ Descriptive Type Questions (8 marks each)

## **Question Pattern for Semester Tests and Examinations (Postgraduate)**

### **Mid Semester Tests**

- a. The Question Paper for Courses regardless of the number of Credits is divided into four sections:
  - i) Multiple Choice Questions (1 mark each)
  - ii) Short Type Questions (2 marks each)
  - iii) Medium Answer Type Questions (5 marks each)
  - iv) Essay/ Descriptive Type Questions (10 marks each)

### **End Semester Examinations**

- b. The Question Paper for Courses with THREE or more Credits (70 marks) is divided into four sections:
  - i) Multiple Choice Questions (1 mark each)
  - ii) Short Notes (2 marks each)
  - iii) Medium Answer Type Questions (5 marks each)
  - iv) Essay/ Descriptive Type Questions (10 marks each)

## **Appointment of Question Paper Setters**

- a. The Examination Office provides the *Question Paper Template* (for Internal Assessment and End Semester Examinations) to the Question Paper Setters.
- b. The Controller of Examinations appoints the Question Paper Setters at least two or three months before the Semester Tests or Examinations commence. No individual shall claim appointment as a matter of right.

### **Mid Semester Tests**

- c. Each Head/ Coordinator of the Department of the College nominated the faculty members to set the Question Papers for the various Courses/ Papers.

### **End Semester Examinations**

- d. The Examination Office obtained at least 2 sets of Question Papers for each Course/Paper in sealed Envelopes.
  - i) First, the Question Paper for each Course/ Paper ordinarily is set by an external setter.
  - ii) Second, each Head/ Coordinator of the Department of the College nominated the faculty members to set the Question Papers for the various Courses/ Papers.

- e. In exceptional cases, where the College is unable to acquire 2 Question Papers, a set from the previous Examination is considered.

### Appointment of Examiners

Ordinarily, the Examiner (or Evaluator) of each Course/Paper is the Teacher-in-charge of the said Course/Paper or Question Paper Setter.

### Scrutiny of Answer Scripts

- Upon return of all the evaluated Answer Scripts of the Semester Examinations by the Examiners, the Controller of Examinations invites for scrutiny of the evaluated scripts in consultation with and approval of the Principal.
- The Principal appoints the faculty members from each Department of the College for Scrutiny.
- The Scrutinisers scrutinised the Answer Scripts according to the instruction given by the Controller of Examinations to ensure uniformity of standard of evaluation.

### Moderation

- There is a **Moderation Board** for each Course/ Paper and Programme duly constituted by the Principal.
- The date for Moderation is notified by the Controller of Examinations in consultation with the Principal and Vice-Principal (Academic Affairs).

### Moderation of Question Papers

- The Moderator(s) is ensured that all the Question Papers are set strictly in accordance with the Syllabus and instructions given by the College.
- The Moderator(s) moderate all the questions properly giving ample opportunity to Candidates of average and exceptional capabilities.
- The Moderator(s) ensure proper distribution and indication of weightage of Marks for each question and Unit, and time prescribed for the paper.

### Grading: Grade Points and Letter Grade

- St. Joseph's College (Autonomous), Jakhama follows both *Relative and Absolute Grading System*.
- Relative Grading is usual allotment of marks by an Examiner/ Course Teacher to a Candidate in the Internal Assessment and Semester Examinations.
- In Absolute Grading, the sum of the marks of the Internal Assessment and Semester Examinations obtained by a Candidate (in each Course) is converted to a Grade based on pre-determined class intervals.
- The University Grants Commission's recommendation of a 10-Point Grading Scale, and a Letter Grade assigned at each level of Grade Points is used.

The Semester (Letter) Grade is not be assigned to any Candidates failing to clear all the Courses of a Semester.

### SGPA and CGPA

- SGPA (Semester Grade Point Average)** is a measure of *performance of work done in a semester*. It is the ratio of total Credit Points secured by a candidate and the sum of the total Credits of all the Courses in a Semester.

$$SGPA = \frac{\sum_i^n (C_i \times G_i)}{\sum_i^n CP_i}$$

Where, n = Number of Courses in a Semester  
 $C_i$  = Number of Credits for the  $i^{\text{th}}$  Course  
 $G_i$  = Grade Points obtained for the  $i^{\text{th}}$  Course  
 $CP_i$  = Number of Credits in a Semester

- CGPA (Cumulative Grade Point Average)** is a measure of the *overall cumulative performance of a Candidate over all Semesters*. It is the ratio of total Credit Points secured by a Candidate and the sum of the total Credits of all the Courses in all the Semesters of a Programme.

$$CGPA = \frac{\sum_i^n (SGPA_i \times CP_i)}{\sum_i^n TCP_i}$$

Where, n = Number of Semesters completed  
 $SGPA_i$  = SGPA of the  $i^{\text{th}}$  Semester

TCP<sub>i</sub> = Total Credits Earned in a Programme

- c. The calculated SGPA and CGPA is expressed up to 2 *decimal places* in the Mark Sheet/ Transcript.
- d. SGPA or CGPA multiplied by 10 is used to calculate the Percentage.  
(i.e., SGPA or CGPA × 10 = % marks)

### Declaration of Provisional Results

- a. The Examination Office prepares the Provisional Result and declare it on such date and in such manner as the Examination Committee decides.
- b. Results is published on the [College Website](#) and the College Office notice board.

### Award of a Degree

#### Undergraduate

- a. A Candidate is declared 'Passed' and be eligible for the Award of the Bachelor's (B.A./ B.B.A./ B.Com./ B.Sc.) only after clearing all the Courses of all the SIX Semesters and earning the minimum of 140 Credits. Likewise, a Postgraduate student has to clear all the FOUR Semesters and earn the minimum of 76 credits.

The result of the End Semester Examinations (both UG & PG) held in May – June, 2023 including the Supplementary Examinations were declared on 30<sup>th</sup> June, 2023 on the college website (<http://www.stjosephjakhama.ac.in>). The Provisional Statement of Marks could be downloaded from the college website on verifying the Roll Number and corresponding Registration Number of the candidate.

In the Undergraduate a total of 1142 regular students appeared for examinations of whom 1115 students were declared passed/cleared the Undergraduate Programme. The pass percentage of the regular students was thus recorded as 97.64%. Given below is the results in department wise.

<b>Consolidated Result of the VI<sup>th</sup> Semester (Regular) - Undergraduate</b>				
<b>Department</b>	<b>Total</b>	<b>Passed</b>	<b>Not Cleared</b>	<b>Pass Percentage</b>
<i>Economics</i>	91	<b>88</b>	3	<b>96.70</b>
<i>Education</i>	72	<b>70</b>	2	<b>97.22</b>
<i>English</i>	182	<b>179</b>	3	<b>98.35</b>
<i>History</i>	113	<b>113</b>		<b>100.00</b>
<i>Political Science</i>	273	<b>273</b>		<b>100.00</b>
<i>Sociology</i>	129	<b>127</b>	2	<b>98.45</b>
<i>B. Administration</i>	48	<b>44</b>	4	<b>91.67</b>
<i>Commerce</i>	82	<b>78</b>	4	<b>95.12</b>
<i>Botany</i>	44	<b>42</b>	2	<b>95.45</b>
<i>Chemistry</i>	27	<b>25</b>	2	<b>92.59</b>
<i>Mathematics</i>	16	<b>13</b>	3	<b>81.25</b>
<i>Physics</i>	22	<b>21</b>	1	<b>95.45</b>
<i>Zoology</i>	43	<b>42</b>	1	<b>97.67</b>
<b>Overall</b>	<b>1142</b>	<b>1115</b>	<b>27</b>	<b>97.64</b>

In the Postgraduate Programmes, a total of 187 regular students took the examinations, and 177 were declared passed/clear the PG Examinations. Thus, the pass percentage of the PG was recorded to be 94.65%. Attached below is the consolidated results of the IV<sup>th</sup> Semester of all PG Programmes.

<b>Consolidated Result of the IV<sup>th</sup> Semester (Regular) - Postgraduate</b>				
<b>Department</b>	<b>Total</b>	<b>Passed</b>	<b>Not Cleared</b>	<b>Pass Percentage</b>
<i>Economics</i>	18	14	4	77.78
<i>English</i>	49	48	1	97.96
<i>History</i>	27	25	2	92.59
<i>Political Science</i>	55	55		100.00
<i>Sociology</i>	38	35	3	92.11
<b>Overall</b>	<b>187</b>	<b>177</b>	<b>10</b>	<b>94.65</b>

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