



ST. JOSEPH'S COLLEGE (AUTONOMOUS) JAKHAMA- NAGALAND

DIPLOMA AND CERTIFICATE COURSE (2023-2024)

The college is offering skill development courses for the under-graduates to enhance their skills, knowledge, and aptitude. The courses are designed to train students to be job-ready, to better acquaint themselves with the workforce, and promote self-employment and entrepreneurship development. The courses will further help students to make key decisions with regard to their higher studies and alternative career choices.

These courses are specially designed to be career-oriented and conceived in alignment with the UGC guidelines. These skill-oriented/ add-on courses can be taken up by the students as a parallel sub-discipline while pursuing their degree-level education.

Integral components of the courses are result-oriented course structure, minimal admission fees, fieldworks, exposure trips, well-equipped physical amenities, and topped up by competent professionals.

DIPLOMA COURSES (Duration - 12 Months)

COUNSELLING PSYCHOLOGY

Capacity: 50 students / Fee: 2500

This course is designed to help students address their problems efficiently, develop emotional balance, and improve self-esteem and social skills. The course aims to ensure the holistic growth of the students and improve their sense of well-being.

Job profile: School counselor,
career guidance counselor.

COMPUTER CONCEPTS

Capacity: 50 students/ Fee: 2500

Computer proficiency is becoming an indispensable and vital skill that every employer demands for their interns to full-time employees. This knowledge will help the students to perform administrative, financial work on the computer and use related technology efficiently.

Job profile: System Administrator,
Computer operator

STENOGRAPHY & TYPING

Capacity: 50 students/ Fee: 2500

To be a stenographer, an individual has to be detailed-oriented, and proficient at typing. Accordingly, this course is designed to equip the students with knowledge of shorthand and advance typing skills.

Job profile: Secretaries in government offices
and private organizations, court reporting/
law firms, news reporting- journalism

TOURISM MANAGEMENT

Capacity: 50 students/ Fee: 2500

Tourism is an ever growing industry where the opportunities are practically endless. This course is curate for those students who wish to work in the tourism and hospitality sector. The aim is to hone a diverse set of professional skills that will help the students to work, thrive in the industry.

Job profile: Travel consultant event
manager, Tour guide

MUSIC

Capacity: 50 students/ Fee: 4000

Music is an important instrument that can help the students to cognitive abilities, encourage creativity, and relive stress. The dexterity and application of musical compression- tones, notes and cords, in theory and practice will be emphasized upon in the course.

Job profile: Music teacher, music composer, musician

COSMETOLOGY

Capacity: 30 students/ Fee: 4800

Cosmetology is an ideal career choice for creative minded-people as it requires an artistic flair. This course is designed to help students develop skills, and hone a variety of technical skills to work in this sector.

Job profile: Beautician, hair color specialist, consultants, aesthetician

CERTIFICATE COURSES (DURATION -6 MONTHS)

GRAPHIC DESIGN

Capacity: 20 students Fee: 2500

This course is designed to help the students learn how to navigate through the digital world of designing. Master the functions of digital software, applications, and tech-driven devices.

Job profile: Multimedia designer, web designer, print media

HOME NURSING

Capacity: 30 students/ Fee: 3800

The course is for those students interested in providing health care services. The course will focus on health and disease prevention, provide basic care such as personal hygiene, and ensuring patients receive high-quality, personal, and compassionate care.

Job profile: Nursing and residential care facility administrators, nursing assistants.

COMPUTER HARDWARENETWORKING

Capacity: 15 students Fee: 3500

This module is designed to meet the high demands of this vocation by enhancing the students' knowledge about the physical components of a computer system and on exchange-transmission of data and related services.

Job Profile: System Administrator, IT administrator, Technical support

COGNITIVE BEHAVIOURAL THERAPY (CBT)

Capacity: 20 students/ Fee: 2500

This CBT course aims to assist the students to address their feelings and emotions effectively. The main highlight is on goal-oriented and problem-focused therapy and how to apply it in their personal and social life.

Job profile: Social worker, psychiatrist, therapist

- The courses are all one -time payments (admission fee) only. No monthly fee charges
- Classes will be conducted twice a week, every Tuesday and Thursday
- Class timing: 1:40 PM -2:40 PM
- Certificate of completion will be given

** For any queries, interested candidates may contact Ms. Munuvolu, Coordinator- Diploma & Certificate Courses (Mob: 8794992080)



ST. JOSEPH'S COLLEGE

(AUTONOMOUS)

JAKHAMA- NAGALAND

DIPLOMA & CERTIFICATE COURSES (2022=2023)

DIPLOMA COURSES

(DURATION - 12 Months)

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Job profile: School counselor, career guidance counselor.

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Capacity: 30 students/ Fee: 3800

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Job profile: Nursing and residential care facility administrators, nursing assistants.

COMPUTER HARDWARE NETWORKING

Capacity: 15 students Fee: 3500

This module is designed to meet the high demands of this vocation by enhancing the students' knowledge about the physical components of a computer system and on exchange-transmission of data and related services.

Job Profile: System Administrator, IT administrator, Technical support

COGNITIVE BEHAVIOURAL THERAPY (CBT)

Capacity: 15 students/ Fee: 2500

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Job profile: Social worker, psychiatrist, therapist

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- Classes will be conducted twice a week, every Tuesday and Thursday
- Class timing: 1:40 PM -2:40 PM
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**** For any queries, interested candidates may contact Ms. Munuvolu, Coordinator-**

ST. JOSEPH'S COLLEGE (AUTONOMOUS) JAKHAMA - NAGALAND

DIPLOMA & CERTIFICATE COURSES (2021-2022)

DIPLOMA COURSES (Duration - 1 year)

COUNSELLING PSYCHOLOGY

Capacity: 50 students / Fees: Rs 2000



This course is designed to help students address their problems efficiently, develop emotional balance, and improve self-esteem and social skills. The course aims to ensure the holistic growth of the students and improve their sense of well-being

Job profiles: School counsellor, career guidance counsellor

COMPUTER CONCEPTS

Capacity: 50 students / Fees: Rs 2000

Computer proficiency is becoming an indispensable and vital skill that every employer demands from interns to full-time employees. This knowledge will help the students to perform administrative, financial work on the computers and use related technology efficiently

Job profiles: Data analyst, system administrator, computer operator

STENOGRAPHY & TYPING

Capacity: 50 students / Fees: Rs 2000

To be a stenographer, an individual has to be detail-oriented, and proficient at typing. Accordingly, this course is designed to equip the students with knowledge of shorthand and advanced typing skills

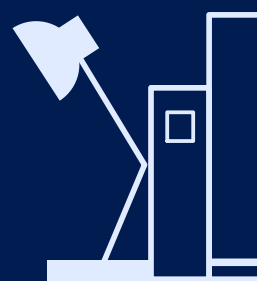
Job profiles: Secretaries in government offices and private organizations, court reporting/ law firms, news reporting - journalism

TOURISM MANAGEMENT

Capacity: 50 students / Fees: Rs 2000

This course will cater to the interest of those students who wish to work in the tourism and hospitality sector. The outline of this course is planned as per the current knowledge and skills requirements of service providers and personnel

Job profiles: Travel analyst, event manager, travel agent, tour guide



MUSIC

Capacity: 50 students / Fees: Rs 3800



Music is an important instrument that can help the students to better cognitive abilities, encourage creativity, and relieve stress. The dexterity and application of musical comprehension - tones, notes, and chords, in theory, and practice will be emphasized upon in the course

Job profiles: Music teacher, music composer, musician

COSMETOLOGY

Capacity: 30 students / Fees: Rs 4500

Cosmetology is an ideal career choice for creative minded-people as it requires an artistic flair. This course is designed to help students develop people skills, and hone a variety of technical skills to work in this sector

Job profiles: Beautician, hair color specialist, skincare consultants

CERTIFICATE COURSES (Duration - 6 months)



GRAPHIC DESIGN

Capacity: 27 students / Fees: Rs 2000

The course is designed to help the students learn how to navigate through the digital world of designing. Master the functions of digital software, applications, and tech-driven devices

Job profiles: Multimedia designer, web designer, print media

COGNITIVE BEHAVIOURAL THERAPY

Capacity: 15 students / Fees: Rs 2000

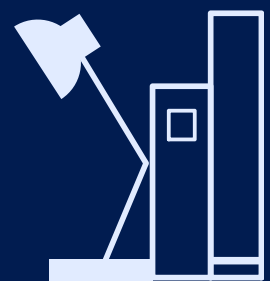
The CBT course aims to assist the students to address their feelings and emotions effectively. The main highlight is on goal-oriented and problem-focused therapy and how to apply it in their personal and social life

Job profiles: Social worker, psychiatrist, therapist

COMPUTER HARDWARE & NETWORKING

Capacity: 15 students / Fees: Rs 3200

This module is designed to meet the high demands of this vocation by enhancing the students' knowledge about the physical components of a computer system and on exchange-transmission of data and related services



Job profiles: System administrator, IT administrator, technical support

HOME NURSING / HOME HEALTH CARE

Capacity: 30 students / Fees: Rs 3500



This course is for those students interested in providing health care services. The course will focus on health and disease prevention, provide basic care such as personal hygiene, and ensuring patients receive high-quality, personal, and compassionate care

Job profiles: Nursing and residential care facility administrators, nursing assistants

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- One-time admission fees for all the courses. No monthly fee charges
 - Classes will be conducted twice a week, every Tuesday and Thursday
 - Class timing: 1:40 PM - 2:40 PM
 - Certificate of completion will be given

** For any queries, interested candidates may contact Ms. Rukuzhanu, Coordinator-Diploma & Certificate (Mob: 9615668971/8415989334)

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(A Central University, Established by an Act of Parliament, Government of India)

Accredited with A++ by NAAC



ADMISSION NOTIFICATION FOR JANUARY 2024 Session

Indira Gandhi National Open University announces **ADMISSION** to its Academic Programmes offered through ODL mode for the Academic Session commencing from January 2024.

MASTERS DEGREE :

- * Philosophy (MAPY)
- * Hindi (MHD)
- * Sociology (MSO)
- * Social Work (MSW)
- * Adult Education (MAAE)
- * Education (MAEDU)
- * Public Administration (MPA)
- * Political Science (MPS)
- * Distance Education (MADE)
- * Rural Development (MARD)
- * Entrepreneurship (MAER)
- * Library & Information Science (MLIS)
- * Development Studies (MADVS)
- * Gender and Development Studies (MAGD)
- * Women and Gender Studies (MAWGS)
- * Corporate Social Responsibility (MACSR)
- * Environmental and Occupational Health (MAEOH)
- * Sustainability Science (MASS)
- * Master of Science (Information Security)(MSCIS)
- * Economics (MEC)
- * English (MEG)
- * History (MAH)
- * Urban Studies (MAUS)
- * Commerce (MCOM)
- * Social Work (MSW)

BACHELORS DEGREE:

- * Arts (BAG),
- * Commerce (BCOMG),
- * Social Work (BSW)
- * Computer Applications (BCA)
- * Library & Information Science (BLIS)

Honors Degree in:

- * Economics, * History, * Sociology
- * Political Science, * English
- * Public Administration.

CERTIFICATES:

- * Food & Nutrition (CFN)
- * Rural Development (CRD)
- * Nutrition & Child Care (CNCC)
- * Environmental Studies (CES)
- * Gender, Agriculture and Sustainable Development (CGAS)
- * Solid Wastes Treatment Techniques (CSWATT)
- * Teaching of English as a Second Language (CTE)
- * Functional English (Basic Level) (CFE)
- * Library and Information Science (CLIS)
- * Programme in Value Education (CPVE)
- * Solid Waste Management (CSWM)
- * Mobile Application Development (CMAD)
- * Tourism Studies (CTS)
- * Disaster Management (CDM)
- * Guidance (CIG)

POST GRADUATE DIPLOMA/CERTIFICATE:

- * International Business Operation (PGDIBO)
- * Environment & Sustainable Studies (PGDESD)
- * Environmental & Occupational Health (PGDEOH)
- * Urban Planning and Development (PGDUPDL)
- * Women's & Gender Studies (PGDWGS)
- * PG Certificate in Adult Education(PGCAE)
- * PG Certificate in Climate Change (PGCCC)
- * Rural Development (PGDRD)
- * Higher Education (PGDHE)
- * Development Studies (PGDDVS)
- * Sustainability Science (PGDSS)
- * Corporate Social Responsibility (PGDCSR)
- * Migration and Disapora (PGDMIDI)
- * Educational Management & Administration (PGDEMA)
- * Gandhi & Peace Studies (PGDGPS)
- * Educational Technology(PGDET)
- * Animal Welfare (PGDAW)
- * Adult Education (PGDAE)

DIPLOMA:

- * Creative Writing in English (DCE)
- * Value Education (DPVE)
- * Smart City Development and Management (DSCDM)

Common Prospectus can be downloaded from the University Website www.ignou.ac.in

The Online Admission Portal of the University can be accessed at : <https://ignouadmission.samarth.edu.in>

For further details, visit IGNOU Website: www.ignou.ac.in OR Regional Centre Website: www.rckohima.ignou.ac.in

* The University is also offering online programmes, where all the Academic activities are done only through online mode. Interested Learners can checkout the link at : www.iop.ignouonline.ac.in

Address of IGNOU Study Centres under Regional Centre Kohima:

1. KOHIMA

- * Regional Centre
- * Modern College
- * State College of Teacher Education
- * St. Joseph's College, Jakhama

2. MOKOKCHUNG

- * Peoples' College

3. DIMAPUR

- * Dimapur Govt. College
- * Unity College, Residency Colony
- * S.D. Jain Girls College
- * C-Edge College, Naga United Village

4. ZUNHEBOTO

- * Zunheboto Govt. College

5. TUENSANG

- * Loyem Memorial College

6. KIPHIRE

- * Zisaji Presidency Govt. College

7. LONGLENG

- * Yingli Govt. College

8. PEREN

- * St. Xavier College

9. MON

- * Wangkhao Govt. College

10. WOKHA

- * Mount Tiya College

11. PHEK

- * Phek Govt. College

For details contact:

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E-mail: reckohima@ignou.ac.in

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