



**ST. JOSEPH'S COLLEGE (AUTONOMOUS)  
JAKHAMA: NAGALAND**

P.B. No. 39, Kohima, Nagaland – 797 001  
[www.stjosephjakhama.ac.in](http://www.stjosephjakhama.ac.in) Email: [stjosephc@gmail.com](mailto:stjosephc@gmail.com)

**SEMESTER ADMISSION FORM**

**Programme** :  B.A.       B.B.A.       B.Com.       B.Sc.       M.A.

**Department / Honours** : \_\_\_\_\_

**Admission to** : \_\_\_\_\_ Semester      **Year:** \_\_\_\_\_       Regular       Repeater

**Name (in block letters)** : \_\_\_\_\_

**Roll No.** : \_\_\_\_\_ **Registration No.:** \_\_\_\_\_ of \_\_\_\_\_

**Semester Examinations** :  I       II       III       IV       V       VI  
(Tick the Semesters Cleared)

**Email** : \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**Parent/Guardian's Name** : \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**Corresponding Address** : \_\_\_\_\_  
\_\_\_\_\_

**Hosteller** :  Yes       No

**Name of the Hostel:** \_\_\_\_\_

**DECLARATION BY THE APPLICANT**

I, Mr. / Ms. \_\_\_\_\_, applying for admission to \_\_\_\_\_ Semester (B.A. / B.B.A. / B.Com. /B. Sc. /M.A.) in St. Joseph's College (Autonomous), Jakhama hereby declare that I shall abide by the Rules and Regulations of the College, failing which I shall be liable to disciplinary action.

**Signature of the Applicant**

**Date** : \_\_\_\_\_

**Signature of the Parent/Guardian**

***For office use:***

Certified that the applicant is eligible / ineligible.

**Date of Re-admission** : \_\_\_\_\_

**Fee Receipt No.** : \_\_\_\_\_

**HoD/Coordinator/Director**

## **ADMISSION GUIDELINES**

1. Candidates who have **Cleared** a semester may take admission for the next higher semester.
2. Candidates who have **Not Cleared** a semester may take admission for the next higher semester, provided he/she has a maximum of **TWO** backlog Courses/Papers only.
3. Candidates who have Not Cleared their backlog Courses/Papers of the corresponding ODD or EVEN semesters are not eligible for admission in to the next higher semester.
  - i) A candidate is not eligible for admission into the FOURTH semester without clearing the backlog courses of the FIRST Semester.
  - ii) A candidate is not eligible for admission into the FIFTH semester without clearing the backlog courses of the SECOND Semester.
  - iii) A candidate is not eligible for admission into the SIXTH semester without clearing the backlog courses of the THIRD Semester.
4. Candidates who were previously detained for not fulfilling the required Attendance Percentage or Internal Assessment activities may seek **re-admission** in the same semester.
5. Candidates who have previously failed in the End Semester Examination may seek re-admission in the same semester.
6. Candidates are allowed for re-admission into a semester for a maximum of TWO times only (*i.e., a candidate can repeat a semester for TWO times only, excluding the period as a regular candidate*).
7. Admission/re-admission of each candidate is provisional, subjected to further verification and validation.
8. In case of any concerns or exceptions, the decision of the College Management shall be final and binding.

### ***Instructions to the Applicant:***

1. Candidates are advised to fill in their details correctly and legibly as per the College Records.
2. Incomplete Application form and without the requisite enclosures will be rejected.
3. Each candidate is required to submit his/her application to the College office form in person.
4. List of enclosures to be appended to the application form:
  - i) 1 Photocopy of each Semester Marksheet/Provisional Statement of Marks
  - ii) 1 Photocopy of Fee payment receipt