



# Prospectus 2023-24



## ST. JOSEPH'S COLLEGE (AUTONOMOUS) JAKHAMA - NAGALAND Accredited 'A' Grade by NAAC



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Dr. Fr. George Keduolhou Angami  
M.A., B.Ed., NET., Ph.D  
Principal



Rev. Fr. Obed Yimchunger  
M.A, M.Ph. M.Phil., (Ph.D Scholar)  
Vice Principal (Students' Affairs)



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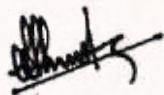


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# Principal's Desk

The purpose of education is to ignite the young mind to think intensively and critically which ultimately leads to creation of responsible citizens. When responsible citizens become dynamic, they generate process of progress and development which eventually leads to height of achievement called transformation. St. Joseph's College (Autonomous), Jakhama stands as a tiny iota in the ocean of education in Nagaland. It is a college with a vision and dream to accompany, lead, and usher the young college students to rise and shine (College motto "Arise and Shine). The College has experienced a steady progress and development since its inception in 1985. The College has established its status quo with the help, support, and competence of many intellectual giants. It has experienced young students who dare to venture to build their future. The College continues to challenge the students by providing and facilitating all round development. While the College tries to soar beyond its status quo, it is constantly challenged to achieve greater heights. When focus is on success, Josephites remain always motivational and inspirational. You are welcome to join the College and begin your journey of excellence. Sky is the limit of our dreams and aspirations. Come and join us. Josephites will arise and shine.



Dr. Fr. George Keduolhou Angami  
M.A., B.Ed., NET., Ph.D  
Principal



## COURSES OFFERED

### POST GRADUATE COURSE

1. M.A ECONOMICS
2. M.A ENGLISH
3. M.A HISTORY
4. M.A POLITICAL SCIENCE
5. M.A SOCIOLOGY
6. M.Sc. BOTANY

### UNDER GRADUATE COURSE

1. B.A ECONOMICS (HONOURS)
2. B.A EDUCATION (HONOURS)
3. B.A ENGLISH (HONOURS)
4. B.A HISTORY (HONOURS)
5. B.A POLITICAL SCIENCE (HONOURS)
6. B.A SOCIOLOGY (HONOURS)
7. BBA
8. B.Com. (HONOURS)
9. B.Sc.
  - a. Botany Honours
  - b. Chemistry Honours
  - c. Mathematics Honours
  - d. Physics Honours
  - e. Zoology Honours

### DOCTOR OF PHILOSOPHY (Ph.D)

1. Ph.D in Economics
  2. Ph.D in Sociology
- {Seats will be available according to the availability of the guide}

### DIPLOMA COURSE (1 year)

1. Diploma in Computer Concepts
2. Diploma in Counselling Psychology
3. Diploma in Cosmetology
4. Diploma in Music
5. Diploma in Stenography & Typing
6. Diploma in Tourism Management

### CERTIFICATE COURSE (6 months)

1. Certificate in Computer Hardware & Networking
2. Certificate in Cognitive Behavioural Therapy
3. Certificate in Graphic Design
4. Certificate in Home Nursing

## **ST. JOSEPH'S COLLEGE (AUTONOMOUS)**

One of the most prestigious educational institutions of higher education and learning in Nagaland managed by the Catholic Church - Diocese of Kohima is St. Joseph's College (Autonomous), situated at Jakhama in Kohima District of Nagaland. The college aspires to impart and promote holistic approach to academic excellence, personality development, and instill in the students a positive and competitive spirit of learning. In the face of challenges to impart quality education the college is a beacon of light and hope for the young minds of Nagaland. The college aims at higher level of knowledge and seeks to inculcate Christian values, principles, and promote truth and sincerity. It is an educational institution that provides education and learning through Choice Based Credit System (CBCS), with the aim to provide job opportunities and placements.

The college was established on 19th March 1985, on the occasion of the feast of St. Joseph. St. Joseph is the patron of the college. The college had its genesis at the present Loyola School Campus (Jakhama), undertaken by the Society of Jesus (SJ) with pre-university courses offered by North Eastern Hill University. St. Joseph's College (Autonomous) at Jakhama in Nagaland is affiliated to Nagaland University since 1994. This epitome of learning surrounded by lush green hills and happy valleys with environment conducive for learning and development of human potentials offers degree programmes in Arts, Business Administration, Commerce, Science, Masters degree in Economics, English, History, Political Science, Sociology and Vocational Courses. The college is managed and maintained by St. Joseph's College Society, Jakhama, Nagaland under the guidance and supervision of the Bishop of the Diocese of Kohima, Nagaland. The Bishop of Kohima is the Chairman of the college. The management Board consists of diocesan priests serving in the college, religious congregations of the Sisters of the Adoration of the Blessed Sacrament (SABS), Congregation of Mother of Carmel (CMC), and Religious of Jesus and Mary (RJM), who render untiring service for the development of the institution in every aspect.

### **1. INSPIRATION**

To uphold Jesus and the Gospel values of love, compassion and service as the guiding principles and inspiration in all the activities of the institution.

### **2. PATRON**

St. Joseph, the just and faithful; the patron of the Universal Church is the patron saint of St. Joseph's College (Autonomous) and a faithful guardian with his spiritual presence in the campus.

### **3. VISION**

The vision of St. Joseph's College is to impart quality higher education in a Christian atmosphere to deserving students, especially those belonging to the Catholic, Christian communities and those belonging to the Scheduled Tribes, Scheduled Castes and OBCs and thus help in the diffusion of knowledge and advancement of educational activities in all its branches including vocational, technical, professional, cultural, social and moral education.

### **4. MISSION**

To form men and women who are intellectually alert, morally upright, religious oriented, socially conscious, culturally distinct and nationally integrated.

### **5. OBJECTIVE**

- 5.1 Enables students to become men and women of character with sound moral principles.
- 5.2 Inculcates in the students life-long desire for learning.
- 5.3 Creates in the students harmonious blend of faith and culture.
- 5.4 Strives towards excellence in every field.
- 5.5 Educates the young minds on selfless service to the society.
- 5.6 Sensitizes the students on the current socio-economic, political and cultural issues.
- 5.7 Provides quality education which is socially relevant and useful for life.

### **6. MOTTO**

The motto of the college is, "Arise and Shine." The inspiration is taken from the Prophet Isaiah 60:1 where it says, "Arise, Shine; for your light has come, and the glory of Yahweh has risen upon you." The prophet's message for us is to rise, grow and excel with the power of the Almighty.



## 7. RAGGING

UGC has notified 3<sup>rd</sup> Amendment in UGC Regulations on 29 June, 2016 to extend the definition of ragging by include the following:

*Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."*

### Counseling and monitoring measures

Regular interaction and counseling with the students to detect early signs of ragging and identification of trouble-triggers.

Surprise inspection at hostels, students' accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline **1800-180-5522** (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at [helpline@antiragging.in](mailto:helpline@antiragging.in).

For any other information regarding ragging, please visit the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) and contact UGC monitoring agency i.e. Centre for Youth on mobile No. 09818044577

**SAY NO TO RAGGING**

Download ANTI RAGGING App

**YES TO JOYFUL CAMPUS**

**What is Ragging?**  
Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

**A STUDENT INDULGING IN RAGGING CAN BE:**

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : When the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.

Immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24x7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

MHRD DEPARTMENT OF HIGHER EDUCATION  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
quality higher education for all

**DON'T RAG, JUST INTERACT**

Visit UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging Regulations.

**RAGGING IS ANTI-RAGGING PUNISHABLE**

Download

**SAY NO TO RAGGING**

Download ANTI RAGGING App

**BEFORE YOU EVEN THINK OF RAGGING**

**THINK OF**

- Humiliation
- Suspension
- Blacklisting
- Ruined Career
- Expulsion
- Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember: RAGGING is the UGC'S NO!

For more information, visit [www.ugc.ac.in](http://www.ugc.ac.in) or [www.antiragging.in](http://www.antiragging.in)



## 8. UNDERGRADUATE CURRICULUM FRAMEWORK-2023

based on  
NATIONAL EDUCATION POLICY (NEP-2020)

- A. BACHELOR OF ARTS
- B. BACHELOR OF BUSINESS ADMINISTRATION
- C. BACHELOR OF COMMERCE
- D. BACHELOR OF SCIENCE

(HONOURS)  
(4 Years Degree Course - FYUGP)

### I SEMESTER CREDIT FRAME WORK

Semester	Core (DSC)	Elective Discipline Specific	Generic/Open Elective (GE/OE)	Ability Enhancement Course (AEC)	Skill Enhancement Course (SEC)	Value addition Course (VAC)	Total Credits
I	DSC-1 (4 credits)		GE-1 (4 credits)	AEC-1 (2 Credits)	SEC-1 (2 credits)	VAC-1 (2 credits)	22
	DSC-2 (4 credits)						
	DSC-3 (4 credits)						



## 9. DEPARTMENT OF ARTS

The Department of Arts (Humanities and Social Sciences) includes a wide range of disciplines that enables the aspiring young talented students to venture into in-depth knowledge on the subject matter of their choice. The college offers Economics, Education, English, History, Political Science and Sociology with their combinations. The college has faculty experienced and are intellectually equipped to cover the curriculum and enable the young minds to think creatively and critically to face the challenges of employment opportunities with their expertise.

### HONOURS:

- 9.1 Economics Honours
- 9.2 Education Honours
- 9.3 English Honours
- 9.4 History Honours
- 9.5 Political Science Honours
- 9.6 Sociology Honours

## 10. DEPARTMENT OF COMMERCE

The Commerce department provides a conducive atmosphere for students to excel in their subject academically and in shaping them to a balanced personality that equips them to undertake jobs in today's competitive environment. The department also places emphasis on hands on learning through projects, internships, seminars and workshops of field level experts drawn from both academia and industry with well qualified and experienced staff. The Department of Commerce at St. Joseph's College inculcates in the students, job creation and economic growth by ensuring fair and reciprocal trade, providing the data necessary to support commerce and constitutional democracy, and fostering innovation by setting standards and conducting foundational research and development in the college level.

### **Bachelor of Commerce (Honours)**

#### **Semester I**

Environmental Studies  
Financial Accounting  
Business Law  
Micro Economics

#### **Semester II**

Business Communication (Language  
English/Hindi/MIL)  
Corporate Accounting  
Corporate Laws  
Macro Economics

#### **Semester III**

Human Resource Management  
Income-tax Law and Practice  
Management Principles and Applications  
Business Statistics  
E- Commerce

#### **Semester IV**

Cost Accounting  
Business Mathematics  
Computer Applications in Business  
Indian Economy  
Entrepreneurship

#### **Semester V**

Principles of Marketing  
Fundamentals of Financial Management  
Banking and Insurance  
Financial Markets, Institutions and  
Financial Services

#### **Semester VI**

Auditing and Corporate Governance  
Indirect Tax Law  
Business Tax Procedure and Management  
Business Research Methods and  
Project Work

**Semesters VII & VIII** Preparation in Progress



## 11. DEPARTMENT OF SCIENCE

The college makes extensive use of scientific thrust to develop research aptitude in students, investments in lab equipment, to identify priorities, and to determine the very best scientific proposals to support learning for excellent outcomes. The college offers honours in the following subjects.

- 11.1 Botany Honours
- 11.2 Chemistry Honours
- 11.3 Mathematics Honours
- 11.4 Physics Honours
- 11.5 Zoology Honours

## 12. DEPARTMENT OF BUSINESS ADMINISTRATION (BBA)

Since its inception, the department of Business Administration is committed to provide an education that takes into account the diversity of its students and encourages each individual to develop his / her full potential as entrepreneurs and productive individuals ready to assume international careers. Our students are exposed on complement to their in-class learning with various conferences, seminars, and other field visits. The department takes pride in teaching the students and advising them to focus on ensuring job opportunities with facilities that include IT services, enterprise resource planning, personal guidance, conference, workshops, various student clubs and social activities.

### Semester I

Business Communication  
Fundamentals of Management &  
Organisational Behaviour  
Business Accounting  
India's Diversity & Business

### Semester II

Environmental Science  
Managerial Economics  
Statistics for Business Decisions  
Ethics & Corporate Social Responsibility

### Semester III

Business Environment  
Principles of Marketing  
Management Accounting  
Entrepreneurship Development  
IT Tools for Business

### Semester IV

Business Research  
Human Resource Management  
Financial Management  
Production and Operation Management  
Summer Internship

### Semester V

Quantitative Techniques for Management  
Legal Aspects of Business  
Distribution and Supply Chain Management  
Marketing of Services

### Semester VI

Strategic Management  
Financial Institutions & Markets  
Advertising & Brand Management  
Retail Management

**Semesters VII & VIII** Preparation in Progress



## 13. POST GRADUATE PROGRAMME

With an objective to disseminate and enhance knowledge at costs affordable, the college has initiated a post graduate degree programme in English, Economics, History, Political Science, and Sociology. The aim of this new venture is to make the students get access to quality education here in our state. The department strongly believes that it would be able to provide academic excellence and encourage students' participation in co-curricular and extra-curricular activities. The college is committed to frame innovative and need based syllabi to provide up to date knowledge and develop relevant skills to make our students employable after post-graduation.

### 13.1 Master in Economics

- 13.1.1 Credits to be completed for award of the degree: 76
- 13.1.2 Minimum duration: 4 semesters (Two years)
- 13.1.3 Maximum duration: (Four years)

### 13.2 Master in English

13.2.1 Credits to be completed for award of the degree: 76

13.2.2 Minimum duration: 4 semesters (Two years)

13.2.3 Maximum duration: (Four years)

### 13.3 Master in History

13.3.1 Credits to be completed for award of the degree: 76

13.3.2 Minimum duration: 4 semesters (Two years)

13.3.3 Maximum duration: (Four years)

### 13.4 Master in Political Science

13.4.1 Credits to be completed for award of the degree: 76

13.4.2 Minimum duration: 4 semesters (Two years)

13.4.3 Maximum duration: (Four years)

### 13.5 Master in Sociology

13.5.1 Credits to be completed for award of the degree: 76

13.5.2 Minimum duration: 4 semesters (Two years)

13.5.3 Maximum duration: (Four years)

### 13.6 Master in Botany (M.Sc.)

13.6.1 Credits to be completed for award of the degree: 96

13.6.2 Minimum duration: 4 semesters (Two years)

13.6.3 Maximum duration: (Four years)

## SUMMARY OF CREDITS DEPARTMENT OF BOTANY (PG)

SEMESTER 1								
	Subject Code	Title	No. of Hours of Instructions	Number of Hours of teaching per week	Number of credits	Continuous Internal Assessment (CIA) Marks	End Semester Marks	Total marks
Theory	MBT 1.1	Microbiology, Mycology and Plant Pathology	60	04	04	30	70	100
	MBT 1.2	Algae and Bryophytes	60	04	04	30	70	100
	MBT 1.3	Paleobotany, Palynology & Plant Anatomy	60	04	04	30	70	100
	MBT 1.4	Biostatistics and Bioinformatics	60	04	04	30	70	100
Practical	MBP 1.1	Microbiology, Mycology & Plant Pathology	44	04	02	15	35	50
	MBP 1.2	Algae and Bryophytes	44	04	02	15	35	50
	MBP 1.3	Paleobotany, Palynology & Plant Anatomy	44	04	02	15	35	50
	MBP 1.4	Biostatistics & Bioinformatics	44	04	02	15	35	50
<b>Total Number of credits:24</b>								

SEMESTER 2								
	Subject Code	Title	No. of Hours of Instructions	Number of Hours of teaching per week	Number of credits	Continuous Internal Assessment (CIA) Marks	End Semester Marks	Total marks
Theory	MBT 2.1	Pteridophytes and Gymnosperms	60	04	04	30	70	100
	MBT 2.2	Plant morphogenesis and Embryology	60	04	04	30	70	100
	MBT 2.3	Plant Physiology and Metabolism	60	04	04	30	70	100
	MBT 2.4	Methods in Plant Sciences	60	04	04	30	70	100
Practical	MBP 2.1	Pteridophytes and Gymnosperms	44	04	02	15	35	50
	MBP 2.2	Plant morphogenesis and Embryology	44	04	02	15	35	50
	MBP 2.3	Plant Physiology and Metabolism	44	04	02	15	35	50
	MBP 2.4	Methods of Plant Sciences	44	04	02	15	35	50
<b>Total Number of credits:24</b>								

SEMESTER 3								
	Subject Code	Title	No. of Hours of Instructions	Number of Hours of teaching per week	Number of credits	Continuous Internal Assessment (CIA) Marks	End Semester Marks	Total marks
Theory	MBT 3.1	Taxonomy of angiosperms and Economic Botany	60	04	04	30	70	100
	MBT 3.2	Pharmacognosy (carmel)	60	04	04	30	70	100
	DET 3.3	Plant Tissue Culture (DE)	60	04	04	30	70	100
	DET 3.4	Mushroom Cultivation Technique (DE)	60	04	04	30	70	100
	OET 3.5	Horticulture	30	04	02	15	35	50
Practical	MBP 3.1	Taxonomy of angiosperms and Economic Botany	44	04	02	15	35	50
	MBP 3.2	Pharmacognosy	44	04	02	15	35	50
	DEP 3.3	Plant Tissue Culture (DE)	44	04	02	15	35	50
	DEP 3.4	Mushroom Cultivation Technique (DE)	44	04	02	15	35	50
	INT 3.5	Internship			04			100
<b>Total Number of credits:24</b>								

**Note: Students can choose one of the departmental electives from DET/DEP 3.3 or DET/DEP 3.4  
: Students from other departments choose this open elective**

SEMESTER 4								
	Subject Code	Title	No. of Hours of Instructions	Number of Hours of teaching per week	Number of credits	Continuous Internal Assessment (CIA) Marks	End Semester Marks	Total marks
Theory	MBT 4.1	Cytology, Genetics and Molecular Biology	60	04	04	30	70	100
	MBT 4.2	Biotechnology	60	04	04	30	70	100
	MBT 4.3	Plant Breeding and Plant Propagation	60	04	04	30	70	100
Practical	MBP 4.1	Cytology, Genetics and Molecular Biology	44	04	02	15	35	50
	MBP 4.2	Biotechnology	44	04	02	15	35	50
	MBP 4.3	Plant Breeding and Plant Propagation	44	04	02	15	35	50
	PRO 4.4	Project			06			150
<b>Total Number of credits:24</b>								

#### 14. Philosophy (Ph.D)

*(Seats will be available according to the availability of the guide.)*

14.1 Ph.D in Economics

14.2 Ph.D in Sociology



#### 15. AWARDS

15.1 Governor's Gold Medal for Best Graduate (Any Stream)

15.2 Chikrophuyo Memorial Award for Best Arts Graduate

15.3 Avica Memorial Award for Best Commerce Graduate

15.4 Best BBA Graduate

15.5 Best Science Graduate

15.6 Mahatma Gandhi Award for Best Overall Performance

15.7 APJ Abdul Kalam Award for Best Academic Performance

15.8 Dr. Talimeran Ao Award for Best Sports Person

15.9 Rev. Fr. A Gabriel MSFS Award for the most deserving Girl Student

15.10 Ms. Khriebuno Nagi Literary Award

15.11 Captain Regina Razousinuo Award for Best Senior Wing Cadet Graduate

15.12 St. Joseph's College (Autonomous) "Gold Medal" Award (Department Topper)



## 16. DIPLOMA AND CERTIFICATE COURSES

To promote empowerment, resourcefulness, and entrepreneurship development among the students, the college offers skill development programmes to equip the students for the future. The courses are designed as per the UGC guideline for career-oriented courses. After the completion of the course, the students will acquire knowledge, skills, and aptitude suitable for gainful employment. The students can take up these add-on courses as a parallel sub-discipline while pursuing their degree level education.

### 16.1 DIPLOMA COURSES

- 1 Diploma in Computer Concept (Duration 1 year, Capacity 50 students)**  
One time Course fee of Rs. 2500.00
- 2 Diploma in Counselling Psychology (Duration 1 year, capacity 50 students)**  
One time Course fee of Rs. 2500.00
- 3 Diploma in Cosmetology (Duration 1 year, capacity 30 students)**  
One time Course fee of Rs. 4500.00
- 4 Diploma in Stenography & Typing (Duration 1 year, capacity 50 students)**  
One time Course fee of Rs. 2500.00
- 5 Diploma in Music (Duration 1 year, capacity 50 Students)**  
One time Course fee of Rs. 4000.00
- 6 Diploma in Tourism Management (Duration 1 year, capacity 50 students)**  
One time Course fee of Rs. 2500.00

### 16.2 CERTIFICATE COURSES

- 1 Certificate in Computer Hardware & Networking (Duration 6 months, capacity 15 students)**  
One time Course fee of Rs. 3500.00
- 2 Certificate in Cognitive Behavioural Therapy (Duration 6 months, capacity 15 students)**  
One time Course fee of Rs. 2500.00
- 3 Certificate in Graphic Design (Duration 6 months, capacity 27 students)**  
One time Course fee of Rs. 2500.00
- 4 Certificate in Home Nursing (Duration 6 months, capacity 30 students)**  
One time Course fee of Rs. 3500.00

#### *Key Features of the Courses:*

- 1** Core focus on job relevant skills
- 2** Practical education and hands-on learning experiences
- 3** Result-oriented course modules
- 4** Trained professionals
- 5** Affordable fee
- 6** Fieldworks
- 7** Conducive learning environment
- 8** Well-equipped physical amenities
- 9** Industrial Tour

## 17. FACILITIES

### 17.1 ACADEMIC AND STUDENTS SERVICES

- Computer Lab
- Language Lab
- Science Laboratory
- Botanical Garden
- Aqua Culture
- Tissue Culture
- Mushroom Spawn Culture
- Games & Sports Facilities
- Dispensary
- Guidance & Counselling
- Exchange Programmes
- Canteen
- Educational Study Tour
- Career Guidance
- Leadership Training
- Value Education
- Field Trip
- Hostel Accommodations for Men & Women
- Spiritual Animations: First Friday Mass and Spiritual Retreat



## 18. LIBRARY

The college considers it incumbent to serve the students, faculty, and the other staff of the college to support the teaching programme of the college, to provide reading materials for independent study and research, to encourage and inculcate a life-long learning desire among students, to make them more enlightened and knowledgeable and to support the objectives, mission and vision of the college. Consistently upgrading and updating the resources both print and electronic the institution provides a collection of 22,821 volumes that encompasses all areas of education and life. The library holds Encyclopedias, Year Books, Dictionaries, Directories, Handbooks, Manuals, Geographical Resources, Journals both national and international, Bounded volumes of the journals and encourage reading for pleasure, self-discovery, personal growth and the sharpening of intellectual curiosity. The library is in the process of digitalization and students will be enabled to have access to all these academic and general books that will keep them engaged. An orientation on the usage of library is imparted to all the students on reference, research, documentation and compilation. E-books and journals are made available and is accessible through library automation service, Software for University Library (SOUL), N-LIST (INFLIBNET) and National Digital Library (NDL)

## 19. TRANSPORTATION

The College provides transportation facilities for students traveling from Kohima to Jakhama and proper monitoring of buses and drivers are also done timely by the college authority. Disciplinary action is taken against those drivers who drives recklessly and does not follow the rules and regulation of Motor Vehicles Act.

## 20. EXTENSION PROGRAMME

Coaching classes for Civil Service examinations (UPSC/NPSC) are held at Catholic Association of Nagaland (CAN) building at D Block, Kohima, Nagaland.



## 21. ASSOCIATIONS & CLUBS

**STUDENTS' COUNCIL**

**NCC (BOYS & GIRLS)**

**NATIONAL SERVICE SCHEME (NSS)**

**YOUTH RED CROSS**

**RED RIBBON CLUB**

**MODEL UNITED NATION**

**FIT INDIA YOUTH CLUB**

**E-WASTE CLUB**

**ECO CLUB**

**YUVA TOURISM YOUTH CLUB**

**JESUS YOUTH**

**COLLEGE CHOIR**

**CAREER GUIDANCE & PLACEMENT**

**YOUNG INDIANS**

**WOMEN'S FORUM**

**AMBASSADOR**

**ALUMNI ASSOCIATION**

**INNOVATORS CLUB**

**PHILANTHROPIC CLUB**

**ART CLUB**

**DANCE CLUB**

**DRAMA CLUB**

**BASKETBALL CLUB**

**BADMINTON CLUB**

**CRICKET CLUB**

**FOOTBALL CLUB**

**TABLE TENNIS CLUB**

**VOLLEYBALL CLUB**

**ELECTORAL LITERACY CLUB**

## 22. ADMISSION FEES AND TUITION FEES

The Admission Fee and Tuition Fee for the first three months are to be paid at the time of admission. All College dues are to be cleared before the issue of Admit Card. **Fees once paid will not be refunded.**

### 22.1 B. A. & B. Com.

Admission Fee : Rs. 10,000.00 per year  
Tuition fee (Honours) : Rs. 1,500.00 per month  
Per Instalment : Rs. 1,500 x 3 Months =Rs. 4,500.00  
(Every Semester has 2 Instalments)

### 22.2 B. B. A.

Admission Fee : Rs. 11,000.00 per year  
Tuition fee : Rs. 1,600.00 per month  
Per Instalment : Rs. 1,600 x 3 Months =Rs. 4,800.00  
(Every Semester has 2 Instalments)  
Industrial Tour Fee : To be collected by the Department

### 22.3 B.Sc.

Admission Fee : Rs. 11,000.00 per year  
Tuition Fee : Rs. 1,600.00 per month  
Per Instalment : Rs. 1,600 x 3 Months =Rs. 4,800.00  
(Every Semester has 2 Instalments)  
Lab Fee : Rs. 8,000.00 per year

*University Fees : As per University rules*

*Examination Fees : As per College rules*

### 22.4 M. A (Post Graduate Programme)

- a. English
- b. Economics
- c. History
- d. Political Science
- e. Sociology

Admission Fee : Rs. 12,000.00 per year  
Tuition Fee : Rs. 16,800.00 per semester

*University Fees : As per University rules*

*Examination Fees : As per College rules*

## 22.5 M.Sc. (Post Graduate Programme)

### a. Botany

Admission Fee	: Rs. 13,000.00 per year
Tuition Fee	: Rs. 17,400.00 per semester
Lab Fee	: Rs. 5,000.00 per semester

**University Fees** : *As per University rules*

**Examination Fees** : *As per College rules*

## 23. DRESS CODE

- 23.1 All the students are expected to follow the dress code of the College. Dress code should be observed on class days, examination days and at all official functions of the College.
- 23.2 The formal college black pants and blazer are to be worn on every working day of the College
- 23.3 During winter (Nov. - Feb.), on reason of genuine health ground, a black thin sweater may be worn inside the college shirt, T- shirt or department T-shirt.
- 23.4 It is prohibited to wear any sweater of different colour.
- 23.5 The students are permitted to wear only the official college sweatshirt. The college Sweatshirt is not a substitute of the blazer.

Monday }  
Tuesday } Formal college black pants, shirt and blazer made of college prescribed materials.  
Friday }

Wednesday } Formal college black pants and college T- shirt.

Thursday } Formal college black pants and Department T- shirt.

Saturday } College T- shirt.

## 24. ADMISSION GUIDELINES

- 24.1 It is the policy of St. Joseph's College (Autonomous), Jakhama to offer Bachelor degree course and Master degree course to all qualified persons, provided required conditions are fulfilled by the applicant and as stated in the vision and mission of the College.
- 24.2 Admission shall be taken on the basis of merit and depending on the availability of seats.
- 24.3 The College shall conduct entrance test/personal interview before the admission of the candidate. A candidate must also obtain qualifying marks required by the College in entrance test/personal interview as the case may be. These marks shall be valid only for the academic year for which the test is conducted.
- 24.4 Admission will be on the basis of performance of the candidate at the qualifying examination, entrance test and/or personal interview.
- 24.5 Admissions shall ordinarily close after a specified period from the date of commencement of the first semester classes decided by the Management Board. However, in exceptional cases, admission of a candidate after the last date may be recommended with evidential and trustworthy justification and proof. Under such an event, this period shall not exceed four weeks from the date of commencement of

the first semester classes.

- 24.6 If any student is given admission under the Article 1.5, then attendance of such student shall be computed from the date of admission.
- 24.7 No new admission shall be taken except in the first semester.
- 24.8 A student who fails in any semester exam may take readmission for the failed semester, however if a student fails the second time in any one of the semesters then the student has to discontinue studies in the College.
- 24.9 A candidate who is eligible to take admission shall pay at the time of admission the prescribed Admission Fee, monthly Tuition Fee and other College Fees.
- 24.10 A candidate must be accompanied by the parent/guardian to take admission, unless the admission is done online.
- 24.11 Admission will not be given to any candidate without the candidate meeting any one of the Management Board members for personal interview.
- 24.12 Parents/guardians or friends cannot take admission for a candidate if not accompanied by the student who seeks admission.
- 24.13 A candidate with body tattoo which is visible to the people is not allowed to take admission.
- 24.14 Admission fee and other fees once paid are not refundable. However, the Management Board may consider refund of first instalment fee and exam fee paid during admission, if a candidate decides to leave the college before the commencement of classes. After the commencement of classes (online/offline) even for one day, refund of any payment done during the admission will not be allowed in any case.
- 24.15 A student who takes Transfer Certificate (T.C) is not allowed to take readmission even after year(s) of break.
- 24.16 There is no guarantee that all those who have registered for admission will be selected for admission.

## **25. ELIGIBILITY CRITERIA FOR ADMISSION TO BACHELOR DEGREE PROGRAMME**

- 25.1 For B.A./B.Com/BBA/B.Sc. Degree: Higher Secondary or other equivalent examination.
- 25.2 For B.Sc. : 12 passed or equivalent from a recognized Board with the following conditions if an applicant wishes to take up Honours subject:
  - 25.3.a. Minimum of 45% Marks in the subject in which one desires to take up Honours and with an overall aggregate of 45 % Marks in Higher Secondary Level .
  - 25.3.b. Minimum of 45% in the aggregate to take up honours in a subject not available at Higher Secondary or equivalent level.
- 25.4 For B.A. Honours Courses: Minimum of 45% marks in the subject of choice with an overall aggregate of 45% marks in the Higher Secondary Level.
- 25.5 For English Honours Course: Minimum of 50% marks in English and with an overall aggregate of 45% Marks in the Higher Secondary Level.
- 25.6 For B. Com. Honours Course : Minimum of 45% marks in Accountancy and with an aggregate of 45% Marks in the Higher Secondary Level.
- 25.7 For BBA : Minimum of 50% aggregate Marks at the Higher Secondary level from any stream.
- 25.8 Change of Stream from XII Science to B.Com. shall be permitted only to those students who have a minimum of 45% marks in aggregate or above at Class XII Science Examination.
- 25.9 Students will be admitted on the basis of merit and depending on the availability of seats.
- 25.10 There is no guarantee that all those who are registered will be selected for admission.

## **26. ELIGIBILITY CRITERIA FOR ADMISSION TO POST GRADUATE PROGRAMME**

- 26.1 It is the policy St. Joseph's College (Autonomous), Jakhama to offer Master's degree to all qualified persons, provided required conditions are fulfilled by the applicant and as stated in the vision and mission of the College.
- 26.2 All admissions to Post Graduate Programme in the College shall be on the basis of merit, availability of seats and eligibility criteria.
- 26.3 An applicant must have passed three-year Degree Course with Honours/Major with 50% marks and for General stream students of Arts with 55% in the concern subject in which admission is sought.
- 26.4 The Management Board shall notify at the beginning of the academic year the required conditions for admission to Master's degree programme.

## **27. ADMISSION PROCEDURE FOR BOTH BACHELOR'S AND MASTER'S DEGREES**

- 27.1 Admission process begins soon after the declaration of NBSE results of Higher Secondary Level and Nagaland University, Bachelor's Degree.
- 27.2 Application Form cum Prospectus is available in the College Office during working hours (8:30 am to 4:00 pm, Monday to Friday and on Saturday 8:30 a.m to 12:00 noon) on payment of Rs. 200/-
- 27.3 The filled in application form has to be submitted and registered in the College Office on or before the date specified along with the attested copy of Mark sheet of Class X , XII and Bachelor's Degree with a registration fee of Rs. 100/-
- 27.4 The stages of admission
  - Stage I : Submission and verification of application form.
  - Stage II : Meeting the management team for verification of documents.
  - Stage III : Selected candidates can make payment for admission

## **28. DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION**

- 28.1 Four (4) photocopies of Marksheet, Four (4) photocopies of Admit Card, Six photos (4 passport size & 2 stamp size photos).
- 28.2 Original N.B.S.E or Equivalent Recognized Board and NU or Equivalent Recognized University Registration Card.
- 28.3 The Original Marksheet should be produced for inspection at the time of interview for admission.
- 28.4 Applicants coming from outside Nagaland Board/University must produce a Migration Certificate in Original.
- 28.5 One (1) photocopy of Aadhar Card

## **29. RE-ADMISSION**

Josephites who have appeared their II & IV Semester Examinations (Bachelor's Degree) must take Readmission by the stipulated date announced by the College on payment of Annual Fees and first instalment tuition fee.

## **30. ATTENDANCE**

Eligibility for the End Semester Examinations will be determined on the basis of the student's total record. The eligibility criteria is based on the performance in the internal assessment examinations and the attendance

Percentage (80%). In all matters regarding attendance, the Principal's decision will be final and binding.

### 31. JOSEPHITE

A Josephite upholds the values and ideals of the institution always:

- 31.1 Regular and systematic in studies.
- 31.2 Truthfulness in words and deeds and courteous and respectful behaviour in all circumstances.
- 31.3 Purity of life, quest for excellence, love of hard work.
- 31.4 Spirit of unselfish service and devotion to God and one's country.
- 31.5 A high standard of behaviour at all times and in all places.
- 31.6 Adherence to all the rules and regulations of the College.

### 32. IMPORTANT TERMS AND CONDITIONS

- 32.1 By taking admission in St. Joseph's College and signing the Declaration of Consent, every student agrees to abide by the rules and regulations of the College.
- 32.2 Ragging of any sort and magnitude will be dealt with according to the Anti-Ragging regulations of the University Grants Commission.
- 32.3 Cell phones are not permitted in the class room, corridors and staircases. Confiscated cell phones will not be returned until the completion of the Semester Course.
- 32.4 Students are strictly prohibited to come to the college with Body Tattoo, Body Piercing and dyed hair.





# ST. JOSEPH'S COLLEGE, JAKHAMA

## ADMISSION FORM

### DEGREE COURSES (B.A, B.Com., BBA & B.Sc.)

Fix Passport  
Size Photo

Serial No. of the  
Application

UG-

#### 1. Applicant's Full Name as per Class X Admit Card in Block Letters:

#### 2. Course to which Admission is sought Tick (✓)

##### I) Arts Stream (please tick (✓))

Note: In order to take honours paper, the candidate should have minimum of 45% in the subject concerned with 45% aggregate of all the subject. For English Honours it is 50% mark in the concern subject with 45% Marks aggregate of all the subjects.

##### 1. B.A. Economics Honours

Generic/Open Elective (OE) (Any one)  a. Education  b. English  c. Sociology  d. Commerce  e. History

##### 2. B.A. Education Honours

Generic/Open Elective (OE) (Any one)  a. Economics  b. English  c. History  d. Political Science  e. Sociology

##### 3. B.A. English Honours

Generic/Open Elective (OE) (Any one)  a. Economics  b. Education  c. History  d. Political Science  e. Sociology

##### 4. B.A. History Honours

Generic/Open Elective (OE) (Any one)  a. Economics  b. Education  c. English  d. Political Science  e. Sociology

##### 5. B.A. Political Science Honours

Generic/Open Elective (OE) (Any one)  a. Economics  b. Education  c. English  d. History  e. Sociology

##### 6. B.A. Sociology Honours

Generic/Open Elective (OE) (Any one)  a. Economics  b. Education  c. English  d. Political Science  e. History

##### II) Commerce Stream (B.Com.)

Generic/Open Elective (OE) (Any one)  a. Economics  b. BBA

##### III) Bachelor of Business Administration (BBA)

(A minimum aggregate of 50% Marks in all the subjects is required to qualify for BBA Admission)

Generic/Open Elective (OE) a. Commerce paper

##### IV) Science Stream (please tick (✓))

Note: In order to take honours paper, the candidate should have minimum of 45% in the subject concerned with 45% aggregate of all the subject.

##### 1. Botany Honours

Generic/Open Elective (OE) a. Zoology

##### 2. Chemistry Honours

Generic/Open Elective (OE) a. Physics

##### 3. Mathematics

Generic/Open Elective (OE) a. Physics

##### 4. Physics Honours

Generic/Open Elective (OE) a. Zoology

##### 5. Zoology Honours

Generic/Open Elective (OE) a. Botany



**3. Student's Personal Information (Please tick (✓))**

Sex: .....(M/F)    Tribe:.....    Category: GEN/OBC/SC/ST  
Religion: Christian/ Hindu / Muslim / Sikh / Others.....Blood Group .....  
If catholic than name of the Parish:.....  
Citizenship.....Date of Birth.....  
Board.....  
Identification Marks .....

**4. Permanent Address** : Village.....P.O.....  
: District ..... State.....

**5. Father's Name as per Class X Admit Card:** .....  
Occupation : ..... Designation : .....

**6. Mother's Name as per Admit Card :** .....  
Occupation : ..... Designation : .....

**7. Local Guardian's Name :** .....

**8. Last Education Details:**  
Name of the School last Attended .....  
Year of Passing Class XII ..... Percentage..... Division: .....

**9. Contact Person for Communication:**  
Contact No. of Father ..... Contact No. of Mother.....  
Contact No. of Local Guardian..... Student's Contact No: .....

**10. Declaration by the Applicant**

I, ..... do hereby declare that the information furnished in the application is true to the best of my knowledge. I accept the terms and conditions of admission as given in the Prospectus. And if admitted, I will accept the rules and regulations of the College and promise to abide by them faithfully.

Date: ..... Signature of the Applicant:.....

**11. Declaration by the Applicant's Parents**

Sir,  
This application is made with my approval. I accept the terms and conditions of admission as given in the Prospectus. If my son/daughter is admitted, I promise to pay all the fees due to the College and to be responsible for his/her code of behaviour and conduct.

Date: ..... Signature of the Parent:.....

- |  |
|--|
| <p><b>CHECK LIST</b></p> <ul style="list-style-type: none"> <li>• Four (4) Photocopies of Marksheets and Admit Card of Class X and XII</li> <li>• Six (6) Photos (4 Passport-size &amp; 2 stamp size photos)</li> <li>• Original N.B.S.E. Registration Card for students from Nagaland Board</li> <li>• Original Migration Certificate for students coming from other Boards</li> <li>• Original Marksheet of both class 10 and 12 for verification</li> </ul> |
|--|

**Principal / Vice Principal**





# ST. JOSEPH'S COLLEGE, JAKHAMA

## ADMISSION FORM

### POST GRADUATE COURSES

Fix Passport  
Size Photo

Serial No. of the  
Application

PG-

1. Applicant's Full Name as per Class X Admit Card:.....

2. Course to which Admission is sought Tick (✓)

1. Master In Economics

1.1 Choice Based Credit Transfer (CBCT), Choose any one subject.

a. English  b. Political Science  c. History  d. Sociology

2. Master In English

2.1 Choice Based Credit Transfer (CBCT), Choose any one subject.

a. Political Sc.  b. Sociology  c. History  d. Economics

3. Master In History

3.1 Choice Based Credit Transfer (CBCT), Choose any one subject.

a. English  b. Political Science  c. Economics  d. Sociology

4. Master In Political Science

4.1 Choice Based Credit Transfer (CBCT), Choose any one subject.

a. English  b. Sociology  c. History  d. Economics

5. Master In Sociology

5.1 Choice Based Credit Transfer (CBCT), Choose any one subject.

a. English  b. Political Science  c. History  d. Economics

6. Master In Botany

3. Student's Personal Information (Please tick (✓))

Sex: .....(M/F) Tribe: ..... Category: GEN/OBC/SC/ST.....

Religion: Christian/ Hindu / Muslim / Sikh / Others.....Blood Group: .....

If catholic, than name of the Parish .....

(Please enclosed Recommendation Letter from your Parish)

Citizenship:..... Date of Birth :.....

University:.....

Registration Number of Previous Course:.....

4. Permanent Address : Village.....P.O.....

: District ..... State.....



**5. Father's Name as per Class X Admit Card:** .....

Occupation : ..... Designation : .....

**6. Mother's Name as per Class X Admit Card :** .....

Occupation : ..... Designation : .....

**7. Local Guardian's Name :** .....

Occupation : ..... Designation : .....

**8. Last Education Details**

Name of the College last Attended .....

Year of Passing Bachelor's Degree ..... Division: ..... Percentage.....

**9. Contact Person for Communication**

Contact No. of the Student .....

Contact No. of Father .....

Contact No. of Mother .....

Contact No. of Local Guardian .....

**10. Declaration by the Applicant**

I, ..... do hereby declare that the information furnished in the application is true to the best of my knowledge. I accept the terms and conditions of admission as given in the Prospectus. And if admitted, I will accept the rules and regulations of the College and promise to abide by them faithfully.

Date: .....

Signature of the Applicant:.....

**11. Declaration by the Applicant's Parents:**

Sir,

This application is made with my approval. I accept the terms and conditions of admission as given in the Prospectus. If my son/daughter is admitted, I promise to pay all the fees due to the College and to be responsible for his/her code of behaviour and conduct.

Date: .....

Signature of the Parent:.....

**CHECK LIST**

- Four (4) photocopies of Marksheets and Admit Card of Class X, XII, and Bachelor's Degree
- Six (6) photos (4 passport size & 2 stamp size photos)
- Original University Registration Card for students from Nagaland University
- Original Migration Certificate for students coming from other University
- Original Marksheet of class 10, 12 and Bachelor Degree for verification


**Admit**

**Principal / Vice Principal**



**ST. JOSEPH'S COLLEGE  
(AUTONOMOUS),  
JAKHAMA - NAGALAND**

**ADMISSION FORM**

**DIPLOMA AND CERTIFICATE COURSES**

Serial No. of the Application	D&C
-------------------------------	-----

Fix Passport  
Size Photo

1. Applicant's Full Name as per Class X Admit Card:.....

2. Course to which Admission is sought Tick (✓)

2.1 Diploma course

- a. Diploma in Computer Concept (Intake 50)
- b. Diploma in Counselling Psychology (Intake 50)
- c. Diploma in Cosmetology (Intake 30)
- d. Diploma in Music (Intake 50)
- e. Diploma in Stenography and Typing (Intake 50)
- f. Diploma in Tourism Management (Intake 50)

2.2 Certificate course

- a. Certificate in Behaviour Therapy (Intake 15)
- b. Certificate in Graphic Design (Intake 27)
- c. Certificate Hardware and Networking (Intake 15)
- d.. Certificate in Home Nursing (Intake 30)

3. Student's Personal Information (Please tick (✓))

Sex: .....(M/F) Tribe: ..... Category: GEN/OBC/SC/ST.....

Religion: Christian/ Hindu / Muslim / Sikh / Others.....Blood Group: .....

Citizenship:..... Date of Birth : .....

Father's Name .....

Mother's Name.....

Aadhaar Card number of the Student: .....



**4. Contacts:**

Student's Contact Number : .....  
Father's Contact Number : .....  
Mother's Contact Number : .....  
Guardian Contact Number : .....

**4. Permanent Address** : Village.....P.O.....  
: District ..... State.....

**5. Declaration by the Applicant**

I, ..... do hereby declare that the information furnished in the application is true to the best of my knowledge. I accept the terms and conditions of taking admission in Diploma / Certificate Course as given in the Prospectus. And if admitted, I will accept the rules and regulations of the College and promise to abide by them faithfully.

Date: .....

Signature of the Applicant:.....

**11. Declaration by the Applicant's Parents:**

Sir,

This application is made with my approval. I accept the terms and conditions of admission as given in the Prospectus for taking Diploma / Certificate course and to be responsible for his/her code of behaviour and conduct.

Date: .....

Signature of the Parents:.....

**Admit**

**Admit**

Principal / Vice Principal

Coordinator, Diploma and Certificate Course

# NPSC AND UPSC COACHING CENTRE

ST. JOSEPH'S COLLEGE (A)  
EXTENSION CENTRE

Address :  
Catholic Centre,  
East View, D Block,  
Kohima - 797001, Nagaland

*Admission Open*

## Course Details:

- Course duration : 6 Months
- Two (2) Batch in a Day : Morning Batch and Evening Batch
- Class timings : Morning Batch (8:00 am - 10:00 am)  
Evening Batch (3:00 pm - 05:00 pm)
- Course Fee : Rs. 22000.00  
(10% Discount for Ex-Josephite payable  
in two instalment)

## NSSB FOUNDATION COURSE

Duration : 3 Months  
Course Fee : Rs.10000.00

☎ Contact No: 9436820952 / 9862595011

✉ Email: sjc.upscnpssc@gmail.com

